

C.S. Azad University of Agriculture and Technology Kanpur-208 002 (U.P.)

(Application Form for the post of Professor, Associate Professor and Assistant Professor)

IMPORTANT INSTRUCTIONS:

1. Before submission of Application Form, the candidate should carefully read the details of posts, requisite qualifications & experience, terms & conditions, processing fee, and other details posted on the University website (www.csauk.ac.in).
2. Candidate should submit his/her 'Application Form' complete in all respect along with bank draft and essential and other supporting documents, through registered post/speed post to **Director, Administration & Monitoring, C.S. Azad University of Agriculture and Technology Kanpur-208 002 (U.P.) on or before 30 April, 2018 upto 5:00p.m.**
3. Candidates should fill up Application Form, as well as Annexure I, II & III and attach evidence for Essential qualifications, Publication, Award/Fellowship/externally funded project, Innovations, Foreign visit for research work, and Administrative/Managerial experience. Scores will be given only on the basis of evidence provided by the candidate.
4. Candidates, who wish to apply for more than one post, should submit separate Application Form for each post.
5. In-service candidate must send his/her application through proper channel. However, an advance copy of application (**along with bank draft and other documents**) should reach before the last date.
6. Candidate should attach following documents with the Application Form:
 - (i) Bank draft of prescribed application processing fee.
 - (ii) One latest colored passport-size self attested photograph should be pasted on the Application form.
 - (iii) Certificate from Personnel Office for in-service candidate
 - (iv) List of publication in given format.
 - (v) Score Card, duly filled.
 - (vi) Reservation Certificate (if applicable)
 - (vii) Attested copies of essential qualification including testimonials, transcripts, certificates, degrees, NET, etc.
 - (viii) Experience certificates
 - (ix) Other supporting documents
7. An Application form will be summarily rejected in the following events.
 - (i) If a candidate submits more than one application form for a particular post.
 - (ii) If the application is not in the prescribed Form.
 - (iii) If the application is unsigned/incomplete.
 - (iv) If the experience certificate is without details of salary per month received or not issued by competent authority.
 - (v) If attested copy of Reservation Certificate is not attached (for reserve posts.)
 - (vi) If the application form is received in the University after the last date.
 - (vii) If a candidate does not possess the requisite academic qualifications on the closing date.
 - (viii) If bank draft of prescribed processing fee is not attached.
8. The application received after the last date shall stand rejected. Application should clearly note that the University will, in no case, be responsible for non receipt of their application and any delay in receipt thereof on any account.

PROCESSING FEE

Non-refundable application processing fee in the form of a bank draft of Rs. 1500/- (Rupees one thousand five hundred only) for General and OBC candidate and of Rs. 750/- (Rupees seven hundred fifty only) for SC/ST candidate drawn in favour of **"Comptroller, C.S. Azad University of Agric. & Tech., Kanpur"**,

payable at 'SBI, CSAU Branch, Kanpur (Code No. 3809)' is essential. The prescribed processing fee will not be refunded under any circumstances.

POSTAL ADDRESS FOR SUBMISSION OF APPLICATION & FURTHER ENQUIRIES

Candidate should submit his/her Application Form' completed in all respect along with bank draft and other essential and supporting document through registered post/speed post only to "Director, Administration & Monitoring C.S. Azad University of Agriculture & Technology, Kanpur."

GENERAL INSTRUCTION, TERMS & CONDITIONS

- (1) The candidate must be a citizen of India.
- (2) The retirement age for all teaching posts will be as per University Rules.
- (3) Reservation Rules issued by State Government of U.P. **G.O. No. 1028/67-कृषिअ-16-एक्यू-3003/82 dated 24.08.2016** will be applicable. The claimant for reservation must furnish the certificate as applicable, issued by the competent authority.
- (4) These posts are temporary but likely to continue.
- (5) The main responsibility of the recruited faculty will be teaching of UG and PG Courses, development of course curriculum and establishment of laboratories. The additional duties in research, extension, administration, development of farm & laboratories, etc. will have to be performed as and when assigned by the competent authority.
- (6) University reserves the right to increase or decrease the number of posts, fill or cancel any of posts in any of the subjects/disciplines listed above without assigning any reason.
- (7) The last date for receiving the application in the University office is 30.04.2018 up to 5.00 p.m. The application received after the last date shall stand rejected. Applicants should clearly note that the University will, in no case be responsible for non receipt of their application and any delay in receipt thereof on any account.
9. In-service candidate should send his/her application through proper channel. However, an advance copy of application (along with bank draft and documents) must reach the University before the last date.
10. Following document should be attached with the Application:
 - Bank draft of prescribed processing fee.
 - One latest passport-size self-attested photograph should be pasted on the application form.
 - Physically Handicap Certificate issued by competent Authority.
 - Certificate from Personnel Office (for in-service candidate).
 - Attested copy of Reservation Certificate (if applicable) issued by Competent Authority
 - Attested copies of essential qualifications including Testimonials, certificates, degrees, NET, etc.
 - List of publications in the format provided.
 - Other supporting documents.
11. An application form will be rejected in the following events:
 - If a candidate submits more than one application form for a particular post.
 - If the application is not in the prescribed Form.
 - If the application is unsigned/incomplete.
 - If the experience certificate is without detail of salary per month received & not issued by competent authority.
 - If attested copy of Reservation Certificate is not attached.
 - If the application form is received in the University after the last date.

- If the candidate does not possess the requisite academic qualifications on the last date.
 - If bank draft of prescribed processing fee is not attached.
12. The envelope containing Application Form complete in all respect must be superscripted as **"Application for the post of....."**.
 13. Having fulfilled the essential qualification will not entitle an applicant to be called for interview.
 14. Canvassing in any manner directly or indirectly will result in the disqualification of the candidature.
 15. No TA/DA shall be paid to the candidate for attending the interview.
 16. The University is governed by the Act & Statutes of the Agriculture University Act 1958 of Uttar Pradesh, as amended from time to time.
 17. There is no age limit for the posts of Professor and Associate Professor. However, for the posts of Assistant Professor and Non-teaching posts upper age limit for fresh candidates shall be 40 years as on the last date of application, with relaxation of 05 years in case of OBC and SC/ST category.

