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Bid Number: GEM/2021/B/1503059
Dated: 15-09-2021

GeM e Marketplace

Azadi Ka Amrit Mahotsav

Bid Document

Bid Details	
Bid End Date/Time	18-09-2021 17:00:00
Bid Opening Date/Time	18-09-2021 17:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	30 (Days)
Ministry/State Name	Uttar Pradesh
Department Name	Agriculture Department Uttar Pradesh
Organisation Name	Chandra Shekhar Azad University Kanpur
Office Name	Cs Azad University Of Agriculture Technology
Item Category	Security Manpower Service (Version 2.0) - Office/Commercial/Institutions/ Residential; Unarmed Security Guard , Security Manpower Service (Version 2.0) - Office/Commercial/Institutions/ Residential; Armed Security Guard , Security Manpower Service (Version 2.0) - Office/Commercial/Institutions/ Residential; Security Supervisor
Contract Period	1 Year(s)
Minimum Average Annual Turnover of the Bidder	26 Lakh (s)
Past Experience of Similar Services required	Yes
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years of Experience and Turnover	No
SHG Exemption for Years of Experience and Turnover	No
Document required from seller	Experience Criteria,Bidder Turnover,Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Time allowed for Technical Clarifications during technical evaluation	2 Days
Estimated Bid Value	6391387
Evaluation Method	Total value wise evaluation

Security Manpower Service (Version 2.0) - Office/Commercial/Institutions/ Residential; Unarmed Security Guard (27)

Technical Specifications

Specification	Values
Core	
Type of Establishment / Area	Office/Commercial/Institutions/ Residential
Category of Profile	Unarmed Security Guard
Category of Skills	Unskilled
Gender	Male
Duty Hours in a day	8
Qualification	High School
Ex Servicemen	Optional
Age Limit	Up to 45 years
Years of Experience	0 - 3 years
Additional Requirements for the Security Personnel	physical fit certificate
Addon(s)	
Additional Details	
Location of Deployment	kanpur nagar
Total Number of Manpower per 8 hour shift	9
Designation	security officer

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Number of resources to be hired	Additional Requirement

S.No.	Consignee/Reporting Officer	Address	Number of resources to be hired	Additional Requirement
1	Ajay Kumar Singh	208002,C.S. Azad University of Agriculture & Technology, Kanpur 208002 (U.P	27	• Number of working days in a month : 26 • Tenure/ Duration of Employment : 12 • Basic Pay (Minimum daily wage) : 349 • Provident Fund (INR per day) : 0 • EDLI (INR per day) : 0 • ESI (INR per day) : 11.4 • EPF Admin charge (INR per day) : 45.37 • Bonus (INR per day) : 0 • Non Mandatory Compliance 1 (in Rupees) : 0 • Non Mandatory Compliance 2 (in Rupees) : 0 • Non Mandatory Compliance 3 (in Rupees) : 0

Security Manpower Service (Version 2.0) - Office/Commercial/Institutions/ Residential; Unarmed Security Guard (2)

Technical Specifications

Specification	Values
Core	
Type of Establishment / Area	Office/Commercial/Institutions/ Residential
Category of Profile	Unarmed Security Guard
Category of Skills	Unskilled
Gender	Female
Duty Hours in a day	8
Qualification	High School
Ex Servicemen	Optional
Age Limit	Up to 45 years
Years of Experience	0 - 3 years
Additional Requirements for the Security Personnel	physical fitness
Addon(s)	

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Specification	Values
Additional Details	
Designation	security officer
Location of Deployment	kanpur nagar

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Number of resources to be hired	Additional Requirement
1	Ajay Kumar Singh	208002,C.S. Azad University of Agriculture & Technology, Kanpur 208002 (U.P	2	• Number of working days in a month : 26 • Basic Pay (Minimum daily wage) : 349 • Bonus (INR per day) : 0 • EDLI (INR per day) : 0 • EPF Admin charge (INR per day) : 45.37 • ESI (INR per day) : 11.34 • Non Mandatory Compliance 1 (in Rupees) : 0 • Non Mandatory Compliance 2 (in Rupees) : 0 • Non Mandatory Compliance 3 (in Rupees) : 0 • Provident Fund (INR per day) : 0 • Tenure/ Duration of Employment : 12

Security Manpower Service (Version 2.0) - Office/Commercial/Institutions/ Residential; Armed Security Guard (9)

Technical Specifications

Specification	Values
Core	
Type of Establishment / Area	Office/Commercial/Institutions/ Residential
Category of Profile	Armed Security Guard

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Specification	Values
Category of Skills	Semi skilled
Gender	Male
Duty Hours in a day	8
Qualification	High School
Ex Servicemen	Optional
Age Limit	Up to 45 years
Years of Experience	0 - 3 years
Additional Requirements for the Security Personnel	physical fitness
Addon(s)	
Additional Details	
Designation	security officer
Location of Deployment	kanpur nagar

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Number of resources to be hired	Additional Requirement

Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the General Terms and Conditions, conditons stipulated in Bid and Service Level Agreement specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---Thank You---

Specification	Values
Addon(s)	
Additional Details	
Designation	security officer
Location of Deployment	kanpur nagar

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Number of resources to be hired	Additional Requirement
1	Ajay Kumar Singh	208002,C.S. Azad University of Agriculture & Technology, Kanpur 208002 (U.P	3	• Number of working days in a month : 26 • Basic Pay (Minimum daily wage) : 430 • Bonus (INR per day) : 0 • EDLI (INR per day) : 0 • EPF Admin charge (INR per day) : 13 • ESI (INR per day) : 14 • Non Mandatory Compliance 1 (in Rupees) : 0 • Non Mandatory Compliance 2 (in Rupees) : 0 • Non Mandatory Compliance 3 (in Rupees) : 0 • Provident Fund (INR per day) : 0 • Tenure/ Duration of Employment : 12

Buyer Added Bid Specific Additional Terms and Conditions

1. Buyer uploaded ATC document Click here to view the file.

Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent

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S.No.	Consignee/Reporting Officer	Address	Number of resources to be hired	Additional Requirement
1	Ajay Kumar Singh	208002,C.S. Azad University of Agriculture & Technology, Kanpur 208002 (U.P	9	• Number of working days in a month : 26 • Tenure/ Duration of Employment : 12 • Basic Pay (Minimum daily wage) : 385 • Provident Fund (INR per day) : 0 • EDLI (INR per day) : 0 • ESI (INR per day) : 12.51 • EPF Admin charge (INR per day) : 50.05 • Bonus (INR per day) : 0 • Non Mandatory Compliance 1 (in Rupees) : 0 • Non Mandatory Compliance 2 (in Rupees) : 0 • Non Mandatory Compliance 3 (in Rupees) : 0

Security Manpower Service (Version 2.0) - Office/Commercial/Institutions/ Residential; Security Supervisor (3)

Technical Specifications

Specification	Values
Core	
Type of Establishment / Area	Office/Commercial/Institutions/ Residential
Category of Profile	Security Supervisor
Category of Skills	Skilled
Gender	Male
Duty Hours in a day	8
Qualification	Secondary School
Ex Servicemen	Optional
Age Limit	Up to 45 years
Years of Experience	0 – 3 years
Additional Requirements for the Security Personnel	physical fitness

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TERM AND CONDITIONS FOR PROVIDING SECURITY SERVICES

in CS Azad University of Agriculture and Technology Kanpur

1. The security guards should be physically fit and strong, mentally alert, trained and preferably in the age group of up to 45 years. Minimum 10+2 standard educations is a must for the Guards.
2. All Security Guards should wear clean uniform, shoes, belt, caps, Whistle and name badges regularly supplied by the agency. The agency will also provide them lathis, raincoats and torch lights etc.
3. The particulars of the personal deployed by the agency including their names and addresses shall be furnished to the security officer along with the testimonials at the timing of joining for the job. The agency will provide their verified and antecedents character and conduct.
4. Security guard will have to maintain exemplary discipline and be polite always and work for the Welfare of the university and will follow the campus rules.
5. The agency shall maintain records of inward and outward movement of men/women (CSAU, Employees, and also regulation of guests and visitors), materials and vehicles, ele. After proper verification of the same and as per instructions given by University security officer.
6. Materials or things will be allowed to move outside of campus only with proper gate puss issued or endorsed by the security officer / department concerned HOD/ in - charges of the university, counter signed by the security officer and register must be maintained for the goods etc. movement.
7. The security personnel shall be deployed round the clock in 3 shifts at the CSAL campus to safeguard the premises. One shift will be of 8 hours. The duty hours of the security personnel will be as: First Shift: 6:00 A.M. To 2 P.M. Second Shift: 2 P.M. To 10 P.M. Third Shift: 10 P.M. To 6 A.M.
8. Security guard or other deployed by the agency will also restrict consumption of liquor or smoking or Pan Masala while they will be on duty. The University will empower to bar entry of such personnel of the agency found having consumed liquor.
9. Security Agency will be fully responsible for any loss of property/ theft on account of negligence of their duty in the campus and cost of such loss will be paid by the agency
10. Monthly bills will be paid by RTGS/ check only to the agency and the university will not take any responsibility to pay salary to the security guards or others. No advance will be paid to the agency by the University under any circumstances. Any discrepancy in the Bill payment will be borne by security agency as fault at their part.
11. The Agency shall be solely responsible for the compliance to the provision of the various labor and industrial laws, such as, wages, allowances, EPF, ESI. relating to the personnel deployed at CSA University, Kanpur for any accident caused on and off campus university of the shall not be liable to bear any expense in this regard.

12. Security guard are strictly Forbidden to take part in any Labor Union activities inside the campus.
13. The Security guard should not be changed at least for a minimum period of one month.
14. In case of any theft or pilferages, loss or other offenses, the agency will investigate and submit a report to CSAU, Kanpur and maintain liaison with the local Police. FIR will be lodged by the security agency supervisor wherever, necessary. If need joint enquiry comprising of both the parties shall be conducted and responsibility will be fixed.
15. If any security personnel being on leave / absent , the agency shall ensure suitable alternative arrangement to make for such absence . To meet such eventualities the agency shall make provision for the leave reserve.
16. The Agency shall arrange to maintain at security desk/ post, the daily shift- wise attendance record of the deployed security personnel, showing their arrival and departure time. The agency shall enclose an attested photocopy of the attendance record with monthly bill.
17. In case of any dispute or differences arising under the term and condition of this agreement, the same shall be settled by the reference to arbitration by any sole arbitrator to be appointed by DAM, CSAU, and Kanpur. The provision of Arbitration and Conciliation Act 1996 shall be applicable.
18. The agency shall ensure that water taps/ lights/ ACs will not Left Open/ on after working hours on normal working days as well as on off days, as the case may be.
19. The agency should may follow the guideline of university the contract may be terminated at any time after 15 days of notice.
20. The Security guard should not be changed at least for a minimum period of one month.

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Eligibility criteria (Documents to be attached: - Absence of the following criteria shall be treated as Non-Responsive and Rejected)

1. The bidder must have Validity license of PSARA(**Private Security Agency Regulation ACT)**(Copy to be Enclosed)
2. The Bidder must have successfully completed works of similar completed assignment as perfollowing criteria, in last three financial years i.e. till 31 March 2021 in any Govt. Organization. (Copy to be Enclosed)
3. Must have annual average annual turnover of minimum Rs. 5 Crore in last 3 financial years i.e. till 31 March 2021. (Copy of the audited Financial Statement of Last three financial year i.e. till31 March 2021 to be Enclosed)
4. The agency must have executed similar type of job of deploying at least 30 security personnel in single work order in any year during last three years i.e. till 31 March 2021 (Copy of the proof should be enclosed)
5. The agency must submit the bankers' solvency certificate in support of the financial capabilities of minimum Rs. 6 lakhs. (Copy of the proof enclosed)
6. There should be no case pending with the police and court against the Proprietor/Firm/or the Company (Agency) (Undertaking to be submitted).
7. The Agency must not be blacklisted by any organization/ institutions (undertaking to be attached)
8. The bidder shall have the following Registrations made and details of the same be provided in the Bid: (Copy to be enclosed).
   a) EPF Registration along with latest deposit challan and Return as on31.03.2021 (ECR with Remittance and latest Account slip)
   b) ESI registration along with the latest deposited challan and return as on 31.03.2021
   c) PAN card
   d) Valid Service Tax Registration certificate.
9. Copy of the Latest Service Tax deposited challan and latest Return as on 31.03.2021.
10. The offer of the bidder will be cancelled straight away, if the bidders quoted the rate(s) are less than the Minimum Wages of the Government and statutory dues as per contract of Labour act.
11. Document should not be more than 100 pages. Page number should be signed by competent Authority.
12. The period of contract will be one year initially from the date of order issued which may be extended further, subject to performance. The contract can be cancelled without assigning any reasons by giving one month prior notice on either side.
13. If any dispute arises, area of jurisdiction will be district court Kanpur nagar.

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EMD Detail

Advisory Bank	State Bank of India
EMD Percentage(%)	4.00
EMD Amount	255655

ePBG Detail

Advisory Bank	State Bank of India
ePBG Percentage(%)	2.00
Duration of ePBG required (Months).	15

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:
comptroller csau kanpur
CS Azad University of Agriculture Technology, Agriculture Department Uttar Pradesh, Chandra Shekhar Azad University Kanpur ,
(R.n. Singh)

Splitting

Bid splitting not applied.

1. The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated above in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3-year-old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.
3. Past Experience of Similar Services: The Bidder must have successfully executed / completed at least one single order of 80 % of the Estimated Bid Value or 2 orders each of 50 % of the Estimated Bid Value or 3 orders each of 40 % of the Estimated Bid Value for similar service(s) in last three years to any Central / State Govt Organization / PSU / Public Listed Company. Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.

Additional Qualification/Data Required

Geographic Presence: Office registration certificate:uttar pradesh