

# **ACT, STATUTES & REGULATIONS**



**Chandra Shekhar Azad  
Krishi Evam Prodyogic  
Vishwavidyalaya  
Kanpur**

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## THE ACT

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**THE UTTAR PRADESH (KRISHI EVAM  
PRODYOGIK VISHWAVIDYALAYA  
ADHINIYAM) \*\* 1958\***  
**(U. P. Act XLV of 1958)**

*AS AMENDED*

**Authoritative English Text of the Uttar Pradesh  
Krishi Vishwa Vidyalaya Adhiniyam, 1958**

*AN ACT*

To establish and incorporate [agricultural universities] for Uttar Pradesh

WHEREAS it is expedient to establish and incorporate Agricultural Universities\*\* for the development of agriculture and for the benefit of the rural people of Uttar Pradesh;

It is hereby enacted in the Ninth Year of the Republic of India, as follows :

**Short Title and Commencement :**

- 1 (1) This Act may be called the Uttar Pradesh (Krishi Evam Prodyogik Vishwavidyalaya Adhiniyam) \*\* 1958.

\*For Statement of Objects and Reasons, please see U. P. Gazette (extra ordinary), dated November 29, 1958.

Passed in Hindi by the Uttar Pradesh Legislative Assembly on December 16, 1958 and by the Uttar Pradesh Legislative Council on December 20, 1958.

Received the assent of the Governor on December 25, 1958 under Article 200 of the Constitution of India and was published in the Uttar Pradesh Gazette (extra ordinary), Dated December 26, 1958.

\*\*Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.

(2) It shall come into force at once.

**Definitions :**

2. In this Act unless there is anything repugnant in the subject or context—
- (a) "Academic council" means the Academic Council of the University;
  - (b) "Agriculture" means the basic and applied science of soil and water management, crop and livestock production and management and betterment of rural people;
  - (c) "Board" means the Board of Management of the University;
  - (d) "Faculty" means a Faculty of the University;
  - (e) "Governor" means the Governor of Uttar Pradesh;
  - (f) "Prescribed" (with its cognate expressions) means prescribed by the Statutes;
  - (g) "Registered Graduate" means graduate registered under the provisions of this Act;
  - (h) "State Government" means the Government of Uttar Pradesh;
  - (i) "Statutes and Regulations" means respectively the statutes and Regulations of the University made under this Act;
  - (j) "Student of the University" means a person enrolled in the University for taking a course of study for a degree, diploma or other academic distinction duly instituted;

- (k) "Teacher" means a person appointed or recognised by the University for the purpose of imparting instruction or conducting and guiding research or extension programmes and includes a person who may be declared by the statutes to a teacher; and

1. (University means the Govind Ballabh Pant Krishi Evam Prodyogik Vishwavidyalaya or the Narendra Deva Krishi-Evam prodyogik Vishwavidyalaya, or the Chandrashekhar Azad Krishi Evam Prodyogik Vishwavidyalaya, as the case may be)<sup>1</sup>.

**Establishment of Universities at Faizabad and Kanpur :**

2-A (1) (Besides the Govind Ballabh Pant Krishi Evam Prodyogik Vishwavidyalaya in existence at Pantnagar, immediately before the commencement of this section there shall be established, with effect from such date as the State Government may, by notification in the Gazette appoint in that behalf (hereinafter referred to as the appointed day)-

- (i) a University at Faizabad to be known as the Narendra Deva Krishi Evam Prodyogik Vishwavidyalaya; and
- (ii) a University at Kanpur to be known as Chandrashekhar Azad Krishi Evam Prodyogik Vishwavidyalaya.

(2) In relation to the Universities to be established under sub-section (1)-

- (a) the State Government shall appoint interim officers of the Universities (other than the

<sup>1</sup>-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.

Kuladhipati) and shall constitute interim authorities of such Universities, in such manner as it thinks fit;

- (b) the officers appointed and members of the authorities constituted under clause (a) shall hold office for a term of two years from the date of such appointment or constitution as the case may be;
- (c) the State Government shall take steps for the appointment of officers and constitution of authorities of such Universities in accordance with the provisions of this Act, so that the same may be completed before the expiry of the respective terms of the interim officers and members under clause (b)<sup>1</sup>.

#### **The University :**

3. (1) "The Kuladhipati, the Kulpati and the members of the Board and the Academic Council for the time being holding office as such in each University shall constitute a body corporate by the name of that University."<sup>1</sup>

(2) The University shall have perpetual succession and a common seal, and shall see and be used by the said name.

#### **Objects of the University :**

4. The university shall be deemed to have been established and incorporated for the purposes, among others, of—

<sup>1</sup>-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.

(a) making provision for the education of the rural people of Uttar Pradesh in different branches of study particularly agriculture, rural industry and business and other allied subjects;

(b) furthering the prosecution of research, particularly in agriculture and other allied sciences; and

(c) Undertaking field and extension programmes.

#### **University open to all :**

5. The University shall, subject to the provisions of this Act and the Statutes, be open to all persons but nothing in this section shall be deemed to require the University to admit to any course of study a larger number of students than may be prescribed.

#### **powers of the University :**

6. The University shall have the following powers :

(1) to provide for instruction in agriculture, rural industry and business and allied sciences and in such other branches of learning as the University may think fit;

(2) to make provision for research and for the advancement and dissemination of knowledge and for extension programmes;

(3) to institute degrees, diplomas and other academic distinctions;

(4) to hold examination for, and to grant and confer degrees, diplomas and other academic distinctions to and on person who —

(a) shall have pursued a course of study as prescribed, or;



(b) shall have carried on research in the University or in an institution recognized in this behalf by the University under the conditions laid down in the Statutes;

(5) to confer honorary degrees of other distinctions in the manner and under conditions laid down in the Statutes;

(6) to grant such diplomas to, and to provide such lectures and instruction for, field workers and other persons not being students of the University, as the University may determine;

(7) to cooperate with other Universities and authorities in such manner and for such purposes as the University may determine;

(8) to institute teaching, research and extension posts required by the University and to appoint persons to such posts;

(9) to institute and award fellowships (including travelling fellowships), scholarships and prizes in accordance with the Statutes;

(10) to institute and maintain residential accommodation for students of the University;

(11) to demand and receive such fees and other charges as may be prescribed;

(12) to supervise and control the residential accommodation and to regulate the discipline of student of the University and to make arrangements for promoting their health and welfare;

(13) to create administrative, ministerial and other necessary posts and to make appointments thereto; and

Page (9 (e))

(14) to do all such acts and things, whether incidental to the powers aforesaid or not, as may be requisite in order to further the objects of the University.

#### **Territorial Jurisdiction for certain purposes :**

6-A. (The powers of the University under section 6 shall with respect to the Extension, Training and Research be exercisable in respect of the area for the time being specified against it in the Schedule)'

#### **Visitation :**

7. (1) The State Government shall have the right to cause an inspection to be made by such person or persons, as it may direct, of the University its buildings, laboratories and equipment and of any institution maintained by the University and to cause an enquiry to be made in like manner in respect of any matter connected with the administration and the finance of the University.

(2) The State Government shall in every case give notice to the University of its intention to cause inspection or enquiry to be made, and the University shall be entitled to appoint a representative who shall have the right to be present and be heard at such inspection or enquiry.

(3) The State Government may address the Board with reference to the result of such inspection and enquiry with such advice as the State Government may offer regarding the action to be taken.

1-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.



(4) The Board shall communicate to the State Government such action, if any, as it proposes to take or has taken upon the result of such inspection or enquiry.

(5) If the Board does not, within a reasonable time, take action to the satisfaction of the State Government, the State Government may, after considering any explanation furnished or representation made by the said Board, issue such directions as it may think fit and the Board shall be bound to comply with such directions.

#### **Officers and authorities of the University :**

8. The following shall be the officers and authorities of the University.

##### **(A) Officers of the University :**

- (i) The (Kuladhipati)<sup>1</sup>
- (ii) The (kulpati)<sup>1</sup>
- (iii) The Comptroller,
- (iv) The (Kul-Sachive)<sup>1</sup>
- (v) The Dean of Student welfare
- (vi) The Dean of Faculties
- (vii) The Director of the Agricultural Experiment Station.
- (viii) The Director of Extension, and
- (ix) Such other persons in the service of the University as may be declared by the Statutes to be officers of the University.

##### **(B) Authorities of the University :**

- (i) The Board of Management,

<sup>1</sup>-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.

- (ii) The Academic Council,
- (iii) The Boards of Faculties, and
- (iv) such other authorities as may be declared by the Statutes to be authorities of the University.

#### **The Kuladhipati :**

9. (1) The Governor of Uttar Pradesh shall be the (Kuladhipati)<sup>1</sup> of the University. He shall, by virtue of his office, be the head of the University, and shall, when present, preside at any Convocation of the University.

(2) The (Kuladhipati)<sup>1</sup> shall have such other powers as may be conferred on him by this act or the Statutes.

#### **Constitution, power and duties of the board :**

\*10. (1) The Board shall consist of the following members ;

##### **Ex-Officio Members**

- (a) Kulpati<sup>1</sup>
- (b) The Secretary to the State Government in the Agriculture Department.
- (c) The Secretary to the State Government in the Finance Department.
- (d) The Secretary to the State Government in the Education Department.
- (e) The Director of Agriculture; U. P.
- (f) The Director of Animal Husbandry, U. P.

<sup>1</sup>-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.

\*Sub-Section 1 to 5 amended vide Uttar Pradesh Krishi Vishwavidyalaya (Sansodhan) Adhiniyam, 1966 (U. P. Act No. VII of 1966)

**Other Members :**

(g) Two members of the Legislative Assembly of the State to be elected by the said Assembly.

(h) One member of the Legislative Council of the State to be elected by the said Council.

(i) Five members nominated by the State Government being respectively :

✓ (i) an eminent agriculture scientist

(ii) a progressive farmer

✓ (iii) a live-stock breeder

(iv) a distinguished industrialist or manufacturer having special knowledge of or practical experience in agricultural development.

(v) An outstanding women social worker, preferably having background of rural advancement.

(j) \*One representative of the Indian Council of Agricultural Research; and

(k) One representative of the Registered Graduates elected in the manner prescribed.

(2) The Kulpati<sup>1</sup> shall be ex-officio Chairman of the Board.

(3) The nomination and election of members of the Board, other than ex-officio members shall be notified by the State Government in the Gazette.

(4) The term of office of members of the Board, other than ex-officio members, shall be three years

\*Amended by the Uttar Pradesh Krishi Vishwavidyalaya (Sansodhan) Adhiniyam, 1972 (U.P. Act No. 5 of 1972)

1-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.

commencing from the respective dates of notification of their nomination or election under sub-section (3).

Provided that the term of office of any such member elected or nominated to fill a casual vacancy shall be the residue of the predecessor's term.

(5) Notwithstanding anything contained in sub-section (4), upon the first constitution of the Board after the eighteenth day of January, 1966, provision shall be made in the Statutes for curtaining the term of the office of some of the members referred to in the said sub-section in order that, as nearly as may be, one third of the members shall retire every year thereafter.

(6) Members shall serve without pay, but shall be entitled to daily allowance and travel expense, to be paid from the budget of the University.

(7) The powers and duties of the board shall be as below :

(a) to approve the budget submitted by the (Kulpati)<sup>1</sup>;

✓ (b) to appoint the members of the academic and administrative staff of the University in the manner prescribed;

(c) to hold and control the property and funds of the University and issue any general directive in the behalf;

(d) to accept the transfer of any movable or immovable property on behalf of the University;

1-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.

(e) to administer any funds placed at the disposal of the University for specific purposes;

(f) to invest moneys belonging to the University;

(g) to direct the form and use of the Common seal of the University;

(h) to appoint such committees, either standing or temporary, as it deems necessary for its proper functioning;

(i) subject to the provisions of sub-section [1] of section 11 to appoint a (Kulpati)<sup>1</sup>;

(j) to borrow money for capital improvements and make suitable arrangements for its repayment;

(k) to meet, at such time and in such place as it deems necessary, provided however, that it shall hold one regular meeting at least every two months, and provided further that at least one-half of its regular meeting be held at the University; and

(l) to regulate and determine all matters concerning the University in accordance with this Act and the Statutes and to exercise such powers and to discharge such duties as may be conferred or imposed on it by this Act and the Statutes.

#### **The (Kulpati)<sup>1</sup>**

11\* (1) The (Kulpati)<sup>1</sup> shall be a whole-time officer of the University. The first (Kulpati)<sup>1</sup> after the commencement of the Uttar Pradesh Krishi Vishwavidyalaya (Sanshodhan) Adhyadesh, 1966, shall be

1 - Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.

\* Amended by the Uttar Pradesh Krishi Vishwavidyalaya (Sanshodhan) Adhiniyam, 1966 (U. P. Act No. VIII of 1966).

appointed by the (Kuladhipati)<sup>1</sup>. The subsequent (Kulpati)<sup>1</sup> shall be appointed by the (Kuladhipati)<sup>1</sup> out of a panel of three persons nominated by a committee consisting of a representative of the Board chosen in the prescribed manner and two other members appointed by the State Government.

(2) The term of office of the (Kulpati)<sup>1</sup> shall be three\* years.

(3) No person shall be eligible to hold the office of the (Kulpati)<sup>1</sup> for more than three\*\* terms.

(4) The emoluments and other conditions of service of (Kulpati)<sup>1</sup> shall be such as may be prescribed and shall not be varied to his disadvantage after his appointment.

(5) The (Kulpati)<sup>1</sup> may relinquish office by resignation in writing addressed to the (Kuladhipati)<sup>1</sup>. The resignation shall ordinarily be delivered to the Secretary of the (Kuladhipati)<sup>1</sup> sixty days prior to the date on which the (Kulpati)<sup>1</sup> wishes to be relieved.

†(6) In any of the following circumstances [of the existence of which the Kuladhipati (chancellor) shall be the sole judge] the Kuladhipati (chancellor) may appoint any suitable person to the office of the Kulpati (vice-chancellor) for such term not exceeding six months as he may specify :

1-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.

\*Amended by the Uttar Pradesh Krishi Vishwavidyalaya (Sanshodhan) Adhiniyam, 1966 (U. P. Act, No VIII 1966)

\*\*Amended under the Uttar Pradesh Krishi Vishwavidyalaya (Sanshodhan) Adhiniyam, 1972 (U. P. Act No. 5 of 1972)

†Amended vide U. P. Krishi Evam Prodyogic Vishwavidyalaya (Sanshodhan) Adhiniyam, 1980 (U. P. Act No. 12 of 1980).



(a) Where a vacancy in the office of the Kulpati (vice-chancellor) occurs or is likely to occur, by reason of leave or any cause not being expiry of term;

(b) Where a vacancy in the office of the Kulpati (vice-chancellor) occurs and it cannot be, conveniently and expeditiously filled in;

(c) Any other emergency.

Provided that the chancellor (Kuladhipati) may from time to time extend the term of appointment of any person to the office of the Kulpati (vice-chancellor) under this sub-section, so however, that the total term of such appointment (including the term fixed in the original order) does not exceed one year.

(7) Until the vacancy is filled under sub-section (6) or until such time as the (Kuladhipati)<sup>1</sup> appoints a (Kulpati)<sup>1</sup> the (Kul-Sachiv)<sup>1</sup> shall carry on the current duties of the office of the (Kulpati)<sup>1</sup>.

#### **Powers and duties of the (Kulpati)<sup>1</sup>**

12 (1) The (Kulpati)<sup>1</sup> shall be the principal executive and academic officer of the University, and shall, in the absence of the (Kuladhipati)<sup>1</sup>, preside at any convocation of the University. He shall be an ex-officio member and Chairman of the Academic Council, and an ex-officio member of the Board.

(2) It shall be the duty of the (Kulpati)<sup>1</sup> to ensure the faithful observance of the provisions of this Act and

<sup>1</sup>-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.

<sup>1</sup> Amended vide U. P. Krishi Evam Prodyogic Vishwavidyalaya (Sanskodhan) Adhiniyam 1981 (U. P. Act No. 6 of 1981)

the Statutes and he shall, without prejudice to powers of the (Kuladhipati)<sup>1</sup> under section 23, possess all such powers as may be necessary in that behalf.

(3) The (Kulpati)<sup>1</sup> shall have power to convene meetings of the Academic Council:

Provided that he may delegate his power to any other officer of the university.

(4) The (Kulpati)<sup>1</sup> shall exercise general control over the affairs of the University and shall be responsible for the due maintenance of discipline in the University.

[5] The (Kulpati)<sup>1</sup> shall be responsible for the presentation of the budget and the statement of account to the Board.

(6) In any emergency, which in the opinion of the (Kulpati)<sup>1</sup>, requires immediate action to be taken he shall take such action as he deems necessary, and shall at the earliest opportunity report the action taken to the officer, authority or other body who or which in the ordinary course would have dealt with the matter but nothing in this sub-section shall be deemed to empower the (Kulpati)<sup>1</sup> to incur any expenditure not duly authorized and provided for in the budget.

(7) Where any action taken by the (Kulpati)<sup>1</sup> under sub-section (6) affects any person in the service of the University to his disadvantage, such person may prefer an appeal to the Board within thirty days of the date on which the action is communicated to him.

<sup>1</sup>-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.



(8) Subject as aforesaid, the (Kulpati)<sup>1</sup> shall give effect to the orders of the Board regarding the appointment, suspension and dismissal of officers, professional staff and other employees of the University.

(9) The (Kulpati)<sup>1</sup> shall in convocation confer degrees on persons entitled to receive them, provided that when the (Kuladhipati)<sup>1</sup> is present he may himself confer any or all the degrees.

(10) The (Kulpati)<sup>1</sup> shall be responsible for a close coordination and integration of teaching research and extension.

(11) The (Kulpati)<sup>1</sup> shall exercise such other powers as may be prescribed.

#### \*The Comptroller

13. (\*1) The Comptroller shall be a whole time officer of the University and\* shall be appointed by the State Government on such terms and conditions as it may think fit \*

(2) He shall be ex-officio Secretary of the Board.

(3) The provisions relating to the filling of temporary vacancies and arrangements for the carrying on of current duties contained in sub-sections (6) and (7) of section 11 shall mutatis mutandis apply to the office of Comptroller.

(4) The Comptroller shall manage the property and investments of the University and advise in regard to

\* As amended under Uttar Pradesh Krishi Vishwavidyalaya (Sanskodhan) Adhiniyam, 1966. (U. P. Act No. VIII of 1966).

1-Amended under Uttar Pradesh Universities (Re-enactment and Amendment) Act 1974.

its financial policy. He shall be responsible for the preparation of the Budget, and statement of accounts for presentation to the (Kulpati)<sup>1</sup>.

(5) The Comptroller shall have the duty--

(a) to ensure that no expenditure not authorized in the budget is incurred by the University otherwise than by way of investment, and

(b) to disallow any expenditure which may contravene the terms of any statute, or for which provision is required to be made by Statutes, but has not been so made.

#### The (Kul Sachiv)<sup>1</sup>

14 (1) The (Kul-Sachiv)<sup>1</sup> shall be a whole-time officer of the University and shall be appointed by the (Kulpati)<sup>1</sup> subject to the approval of the Board.

(2) The salary and allowances payable to the (Kul Sachiv)<sup>1</sup> shall be as prescribed.

(3) The (Kul Sachiv)<sup>1</sup> shall be responsible for the due custody of the records and the common seal of the University. He shall be ex-officio Secretary of the Academic Council, and shall be bound to place before it all such information as may be necessary for the transaction of business. He shall receive applications for entrance to the University and shall keep a permanent record of all courses, curricula and other information as deemed necessary.

(4) The (Kul Sachiv)<sup>1</sup> shall be responsible for the conduct of the examinations as prescribed and make

1-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.

all other arrangements necessary therefor and be responsible for the due execution of all processes connected therewith.

(5) The (Kul Sachiv)<sup>1</sup> shall perform such other duties as may be prescribed or required from time to time by the Board or the (Kulpati)<sup>1</sup>.

(6) The (Kul Sachiv)<sup>1</sup> shall not be offered, nor shall he accept any remuneration for any work in the University save such as may be provided for by the Statutes.

#### **Dean of Student Welfare**

15. (1) The Dean of Student Welfare shall be a whole-time officer of the University and shall be appointed by the (Kulpati)<sup>1</sup> subject to the approval of the Board.

(2) The salary and allowances payable to the Dean of Student welfare shall be as prescribed.

(3) The Dean of student welfare shall have the following duties :

- (a) to make arrangements for the housing of students;
- (b) to direct a programme of student counselling;
- (c) to arrange for employment of students in accordance with plans approved by the (Kulpati)<sup>1</sup>
- (d) to supervise the extra-curricular activities and needs of students;
- (e) to assist in the placement of graduates who leave the University; and
- (f) to organize and maintain contact with the alumni of the University.

<sup>1</sup>-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.

#### **The Academic Council**

16. (1) The Academic Council shall be in charge of the academic affairs of the University and shall, subject to the provisions of this Act and the Statutes, have the control and general regulation of, and be responsible for, the maintenance of standards of instruction, education and examination and for the requirements for obtaining degrees, and shall exercise such other powers and perform such other duties as may be conferred or imposed upon it by the Statutes. It shall have the right to advise the (Kulpati)<sup>1</sup> on all academic matters.

(2) The constitution of the Academic Council and the term of office of its members shall be as prescribed.

#### **The Faculties**

17. (1) The University shall include such Faculties as may be prescribed.

(2) Each Faculty shall comprise such departments as may be prescribed and subjects of study shall be assigned to various departments by the statutes.

(3) There shall be a Board of each Faculty, the constitution and powers of which shall be prescribed.

(4) There shall be a Dean of each Faculty who shall be chosen in such manner and for such period as may be prescribed.

(5) The Dean shall be the Chairman of the Board of the Faculty and be responsible for the due observance of the Statutes and Regulations relating to the Faculty. He shall be further responsible for the organization and

<sup>1</sup>-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.

conduct of teaching, research and extension work of the departments comprised in the Faculty.

(6) There shall be a Head in each Department who shall be responsible to the Dean for the organization and operation of the Department.

(7) The appointment, duties, powers and functions of the Head of Department, shall be as prescribed.

#### **Agricultural Experiment Station**

✓18. (1) An Agricultural Experiment Station shall be established in the University. Subject to the provisions of this Act and the Statutes; it shall have responsibility for research; both fundamental and applied, in all Faculties.

(2) There shall be a Director of the Experiment Station\* who shall be appointed by and be responsible to the (Kulpati)¹.

✓(3) The Director of the Experiment Station shall be a whole-time officer, technically trained in agriculture. He shall keep proper records of the projects and receive reports of progress of research for publication in the manner prescribed.

#### **Agricultural and Home Science Extension Service :**

19. (1) An Agricultural and Home Science Extension Service shall be established in the University and shall subject to provisions of this Act and the statutes, make useful information available to the farmers and housewives to help them solve their problems and take

\*Amended by the Uttar Pradesh Krishi Vishwavidyalaya (Sansodhan) Adhiniyam, 1972 (U.P. Act No. 8 of 1972)

1-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.

measures such as the establishment of youth clubs for developing in young people interest in agriculturer.

(2) There shall be a Director of Extension\*\* who shall be appointed by and be responsible to the (Kulpati)¹.

✓(3) The Director of extension shall be a whole-time officer technically trained in agriculture, who shall plan and execute a programme of extension work based upon the results of research.

#### **Supplementary Provisions Relating to Membership.**

20. (1) All casual vacancies among the members (other than (ex-officio members) of any authority or body of the University shall be filled, as soon as conveniently may be, by the person or body who appointed, elected or co-opted the members whose place has become vacant, and the person appointed, elected or co-opted to a casual vacancy shall be a member of such authority or body for the residue of the term for which the person whose place he fills would have been a member.

(2) A person, who is a member of an authority of the University as a representative of another body, whether of the University or not, shall retain his seat on the University authority so long as he continues to be a member of the body which he was nominated appointed or elected and thereafter till his successor is duly appointed.

#### **Proceedings of University Authority and Bodies not to be Invalidated by vacancies.**

21. No act or proceeding of any authority or other body of the University shall be invalidated merely by reason

\*\*Amended under the Uttar Pradesh Krishi Vishwavidhyalaya (Sanshodhan) Adhiniyam, 1972 (U. P. Act No. 5 of 1972)



of the existence of a vacancy or vacancies among its members or by reason of some person having taken part in the proceeding who is subsequently found not to have been entitled to do so.

#### **Removal from Membership of the University.**

22. The Board may remove any person from membership of any authority\* or other body of the University\* upon the ground that such person has been convicted of an offence involving moral turpitude.

#### **Membership and Proceedings.**

23. If any question arises whether any person has been duly elected or appointed as, or is entitled to be, a member of any authority of the University subordinate to the Board or whether any decision of the University or any authority subordinate to the Board is in conformity with this act and the Statutes, the matter shall be referred to the (Kuladhipati)<sup>1</sup> whose decision thereon shall be final.

#### **Constitution of Committees.**

24. Where any authority of the University is given power by this act or by the Statutes, to appoint Committees, such committees shall, unless there is some special provision to the contrary, consist of members of the authority concerned.

#### **Pension or Provident Fund.**

25. (1) The University shall constitute, for the benefit of its officers, teachers, clerical staff and other employees,

\* Amended vide Uttar Pradesh Krishi Vishwavidyalaya (Sanshodhan) Adhiniyam, 1966 (U. P. Act No. VIII of 1966).

1-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.

in such manner and subject to such conditions as may be prescribed, such pension, insurance and provident funds as it may deem fit.

(2) Where any such provident fund has been so constituted under rules; which have been approved by the (Kuladhipati)<sup>1</sup> the (Kuladhipati)<sup>1</sup> may declare that the provision of the provident Funds Act, 1925, shall apply to such fund as if it were a Government Provident Fund.

#### **Appointment of Salaried Officers and Teachers.**

✓ 26. (1) Subject to the provisions of this Act, the members of the staff of the University shall be appointed by the Board on the recommendation of the (Kulpati)<sup>1</sup>.

✓ (2) Except in cases provided for by the Statutes, every salaried officer and teacher of the University shall be appointed under a written contract. The contract shall be lodged with the (Kulpati)<sup>1</sup> and a copy thereof shall be furnished to the officer or teacher concerned. The contract shall not be inconsistent with the provisions of the Act and the Statutes for the time being in force in relation to the conditions of service.

#### **Tribunal of Arbitration for Disputes between the University and its Staff.**

✓ 27. Any dispute arising out of contract between the University and any officer or teacher of the University shall, on the request of the officer or teacher concerned be referred to a Tribunal of Arbitration consisting of one member nominated by the Board, one member

1-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.



nominated by the officer or teacher concerned and an umpire appointed by the (Kuladhipati)<sup>1</sup> The decision of the Tribunal shall be final and no suit shall lie in any civil court in respect of the matters decided by the Tribunal. Every such request shall be deemed to be a submission to arbitration upon the terms of this section within the meaning of the Arbitration Act, 1940, and all the provisions of that Act, with the exception of section 2 thereof, shall apply accordingly.

### Statutes.

28. Subject to the provisions of this Act, the Statutes may provide for any matter and shall in particular provide for the following.

- (a) the constitution, powers and duties of the authorities of the University;
- (b) the election, appointment and continuance in office of the members of the authorities of the University, including the continuance in office of the first members and the filling in of vacancies and all other matters relative to those authorities for which it may be necessary or desirable to provide;
- (c) the designation, manner of appointment, powers and duties of the officers of the University;
- (d) the classification and manner of appointment of teachers;
- (e) the constitution of a pension or provident fund and the establishment of an insurance scheme for the benefit of officers, teachers and other employees of the University;

<sup>1</sup>-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.

- (f) the institution of degrees and diplomas;
- (g) the conferment of honorary degrees;
- (h) the establishment, amalgamation, sub division and abolition of Faculties;
- (i) the establishment of departments of teaching in the Faculties;
- (j) the establishment of abolition of hostels maintained by the University;
- (k) the institution of fellowships scholarships, medals and prizes;
- (l) the maintenance of a register of Registered Graduates;
- (m) the admission of students to the University and their enrolment and continuance as such;
- (n) the course of study to be laid down for all degrees and diplomas of the University;
- (o) the conditions under which students shall be admitted to the degrees, diplomas or other courses and to the examinations of the University and shall be eligible for the award of degrees and diplomas;
- (o) the conditions of residence of the students of the University and the levying of fees for residence in hostels maintained by the University;
- (o) the recognition and management of hostels not maintained by the University;
- ✓(r) the numbers, qualifications, emoluments and other conditions of service (including the age of retirement) of teachers and salaried officers of the University, and the preparation and maintenance of a record of their services and activities;
- (s) the fees which may be charged by the University for any purpose;

- (t) the conditions subject to which persons may be recognized as qualified to give instruction in hostels;
- (u) the conditions and mode of appointment and the duties of examining bodies; examiners and moderators;
- (v) the conduct of examinations;
- (w) the remuneration and allowances, including travelling and daily allowances, to be paid to persons employed on the business of the University;
- (x) the conditions of the award of fellowships, scholarships, studentships, bursaries, medals and prizes; and
- (v) all other matters which by this Act are to be or may be provided for by the Statutes.

#### **Statutes, how made?**

29. (1) The first Statutes with regard to matters set out in clauses (a) to (i) of section 28 shall be made by the State Government and a copy thereof shall be laid before each House of State Legislature for fourteen days and they shall be subject to such additions and alterations as may be agreed to by both Houses, but without prejudice to the validity of anything previously done thereunder.

(2) The Board may from time to time make new or additional Statutes and may amend or repeal the Statutes in the manner hereinafter in this section provided.

(3) The Academic Council may propose to the Board the draft of any Statute to be Passed by the Board and such draft shall be considered by the Board in its next meeting.

Provided that the Academic Council shall not propose the draft of any Statutes or of any amendment

of a Statutes affecting the status, powers or constitution of any existing authority of the University until such authority has been given an opportunity to express its opinion upon the proposal, and any opinion so expressed shall be considered by the Board.

(4) The Board may approve any such draft as is referred to in sub-section (3) and pass the Statutes or reject it or return it to the Academic Council for reconsideration, either in whole or in part, together with amendments which it may suggest.

(5) Any member of the board may propose to the Board the draft of any Statute and the Board may either accept or reject the proposal if it relates to a matter not falling within the purview of the Academic Council. In case such draft relates to a matter within the purview of the academic Council, the Board shall refer it for consideration to the Academic Council, which may either report to the Board that it does not approve the proposal which shall then be deemed to have been rejected by the Board or submit that draft to the Board in such form as the Academic Council may approve, and the provisions of this section shall apply in the case of a draft so submitted as they apply in the case of a draft proposed to the Board by the Academic Council.

(6) A new Statute or additions to the Statutes or any amendment or repeal of a Statute shall require the previous approval of the (Kuladhipati)<sup>1</sup> who may sanction, disallow or remit it for further consideration.

<sup>1</sup>-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.

### Regulations

30. (1) The authorities and the Board of the University may make Regulations consistent with this Act and the Statutes--

(a) laying down the procedure to be observed at their meeting and the numbers required to form a quorum;

(b) providing for all matters which by this Act, and the Statutes are to be provided for by the Regulations and;

(c) providing for any other matters solely concerning such authorities and Boards and not provided for by this Act and the Statutes.

(2) Every authority of the University shall make Regulations providing for the giving of notice to the members of such authority of the dates of meetings and of the business to be considered at meetings and for the keeping of a record of the proceedings of meetings.

(3) The Board may Direct the amendment, in such manner or it may specify, of any regulations made under this section or the annulment of any regulations made under sub-section (1) by any authority of the University.

(4) The Academic Council may, subject to the provisions of the Statutes, make regulations providing for courses of study for the various examinations and degrees of the University after receiving drafts of the same from the Board of the Faculty concerned.

(5) The Academic Council may not alter a draft received from the Board of a Faculty but may reject

the draft received or return it to the Board of a Faculty for further consideration together with its own suggestions.

### Residence of Students :

31. Students shall reside in accommodation maintained by the University or approved by the (Kulpati)<sup>1</sup> subject to the conditions prescribed.

### Delegations of Powers :

32. The Board may, by Statute, delegate to any officer or authority any of the powers conferred upon it by this Act, to be exercised subject to such restrictions and conditions as may be prescribed.

### Annual Report :

33. The Annual Report of the University shall be prepared under the direction of the (Kulpati)<sup>1</sup> and submitted by the Board to the State Government a month before the annual meeting at which it is so be considered.

### Accounts and Audit :

34. (1) The Annual Accounts and balance-sheet of the University shall be prepared under the direction of the (Kulpati)<sup>1</sup>, and all moneys accruing to or received by the University from whatever source and all amounts disbursed or paid shall be entered in the accounts.

(2) The Accounts, and the balance-sheet shall be submitted by the Board to the State Government which shall cause an audit to be carried out by the Examiner, Local Fund Accounts, Uttar Pradesh.

(3) The Accounts when audited shall be printed and

<sup>1</sup>-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.



copies thereof shall together with the copies of the Audit Report be submitted by the (Kulpati)<sup>1</sup> to the Board which shall forward them to the State Government with such comments as may be deemed necessary.

35. Omitted.

### Removal of difficulties :

36. (1) The State Government may, for the purpose of removing any difficulties in relation to the enforcement of the provisions of this Act, by order published in the Gazette--

(2) direct that this Act and any Statute made thereunder shall during such period as may be specified in the order take effect subject to such adaptations whether by way of modification, addition or omission as it may deem to be necessary or expedient; or

(b) direct by whom and in what manner the powers, duties and functions to be exercised or discharged under this Act by an officer or authority of the University shall be exercised and discharged till such officer or authority is duly appointed or constituted; or

(c) make other such temporary provisions as it may deem to be necessary or expedient.

(2) No order made under sub-section (1) shall be questioned in any court of law on the ground that no difficulty as is referred to in the said sub-section existed or was required to be removed.

<sup>1</sup>-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.

### THE SCHEDULE<sup>1</sup>

(See Section 6-A)

Serial No.	Name of the University	Area within which the University shall exercise jurisdiction for purposes of extension training and research
1.	Govind Ballabh Pant Krishi Evam Prodyogik Vishwavidyalaya.	
(a)	until the establishment of the Narendra Deo Krishi Evam Prodyogik Vishwavidyalaya and Chandrashekhar Azad Krishi Evam Prodyogik Vishwavidyalaya	The whole of Uttar Pradesh.
(b)	upon the establishment of the Narendra Deo Krishi Evam Prodyogik Vishwavidyalaya and Chandrashekhar Azad Krishi Evam Prodyogik Vishwavidyalaya.	Kumaun, Garhwal, Rohilkhand and Meerut Division
2.	Narendra Deo Krishi Evam Prodyogik Vishwavidyalaya.	Faizabad, Gorakhpur and Varanasi Divisions.
3.	Chandrashekhar Azad Krishi Evam Prodyogik Vishwavidyalaya.	Lucknow, Jhansi, Agra and Allahabad Divisions.

<sup>1</sup>-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.



**GOVERNMENT OF UTTAR PRADESH**  
**KRISHI ANUBHAG-8**

*No. 5071/XII-8 400(2)/76*

*Dated 15 Sep., 1976.*

In pursuance of the provisions of clause (3) of Article 348 of the Constitution, the Governor is pleased to order the publication of the following English translation of notification no 5071/12-8-400(2)/76 dated September 15, 1976.

**NOTIFICATION**

*No. 5071/12.8-400(2)/76*

*Dated Lucknow September 15, 1976*

In exercise of the powers under sub-section (i) of section 29 of the Uttar Pradesh Krishi Evam Prodyogik Vishwavidyalaya Adhiniyam, 1958 (U. P. Act No. XIV of 1958), as amended from time to time, the Governor is pleased to make the following first Statutes of the Chandra Shekher Azad Krishi Evam Prodyogik Vishwavidyalaya, Uttar Pradesh, Kanpur--

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**THE STATUTES**

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**STATUTES****CHAPTER-I****GENERAL**

**Definition :** 1. In these statutes :—

- (a) 'Academic year' means a twelve month period preferably between July to June during which a cycle of work is completed;
- (b) 'Act' means the Uttar Pradesh Krishi Evam Prodyogik Vishwavidyalaya Adhiniyam, 1958 as amended by the U. P. Universities (Re-enactment and Amendment) Act, 1974;
- (c) 'Section' means a Section of the Act.
- (d) 'Semester' means a division of an academic year which shall ordinarily consist of 16-18 weeks with at least 100-110 effective days subject to such changes as may be made by the Academic Council from time to time. There shall be two semesters in an academic year.
- (e) 'Standing Committee' means the appropriate committee of the Academic Council elected/formed under Statute 11 of Chapter IV of the First Statutes made under Section 28 (a) of the Act."

**CHAPTER-II****OFFICERS OF THE UNIVERSITY****Section 8 (A) (IX) :**

in addition to the officers named in section 8 (A) of the Act, the following shall also be the officers of the University :

- (i) University Librarian.

### THE COMPTROLLER

#### Section 28 (C)

In exercise of the powers and discharge of duties mentioned in section 13, the comptroller shall :

[ i ] be the custodian of all properties of the University.

[ ii ] issue notices and maintain the minutes of all meetings of the Board and of any Committee appointed by the Board.

[ iii ] conduct the official correspondence of the Board.

[ iv ] Supply to the Chancellor copies of the agenda of the meetings of the Board as soon as they are issued, and minutes of the meetings ordinarily within a month of each meeting.

[ v ] Collect income and fees and disburse the payments and maintain the accounts of the University.

[ vi ] Sign all contracts made on behalf of the University; and

[ vii ] Perform such other duties as may be required from time to time by the Board or Vice-Chancellor.

### THE REGISTRAR

#### Section 14 (5) and section 28 (c)

In exercise of the powers and the discharge of the duties mentioned in section 14, the Registrar shall :

[ i ] Issue notices and maintain the minutes of the meetings of the Academic Council;

[ ii ] conduct the official correspondence of the Academic Council;

[ iii ] be responsible for admission of students to the University including the supervision of the entrance examination;

[ iv ] have charge of registration of students to the University and maintain a register of all degrees and diplomas conferred by the University; and

[ v ] maintain a register of Registered Graduates.

### DEAN OF STUDENT WELFARE

#### Section 15 and 28 (c)

The Dean of student Welfare shall in addition to the duties mentioned in section 15 :

[ i ] organise messing arrangements for students;

[ ii ] obtain medical advice and assistance for students;

[ iii ] make arrangements for scholarships, stipends, part-time employments and other such assistance;

[ iv ] obtain travel facilities for holidays;

[ v ] communicate with the guardians of students concerning the welfare of the students;

[ vi ] exercise general control over the physical education programme at University, medical and health services, and

[ vii ] be responsible for student discipline as specified under Chapter IV.

### UNIVERSITY LIBRARIAN

#### Section 28 (C)

1. The University Librarian shall be a whole time officer of University.

2. It shall be the duty of the University Librarian to maintain all the libraries on the University Campus



and to organise their services in the manner most beneficial to the needs of teaching, research and extension.

3. He shall be directly responsible to the Vice-Chancellor.

4. He shall make an Annual Report to the Vice-Chancellor on the condition and needs of the University Libraries.

5. He shall prepare the annual budget of the University Libraries.

### CHAPTER-III

#### THE BOARD OF MANAGEMENT

1. As nearly as may be, one-third of the members of the Board shall retire every year.

2. The following members of the Board, First constituted, shall serve for the period specified below :

	Year
One representative of Registered Graduates	1
An outstanding woman, social worker preferably having back ground of rural advancement	1
An eminent Agricultural Scientist	2
A Prograssive Farmer.	2
A distinguished industrialist or Manufacturer having special knowledge of or practical experience in Agricultural development.	2
A livestock breeder.	1
One members of the Legislative Council	3
Two members of the Legislative Assembly	3

### CHAPTER-IV

#### ACADEMIC COUNCIL

##### Section 16 (2) and 28 (a)

1. The Academic Council shall consist of the Deans of the Colleges, Director of the Agricultural Experiment station, Director of Extension, the Heads of Departments (or persons acting in the foregoing positions), all professors and one person elected by the Board of each Faculty of the University out of the members of the Faculty. The term of members elected by the Board of each Faculty shall be one year. Membership on any standing committee of the Academic Council shall be open to a member of a Faculty and carries with it the privileges of the floor of the Academic council including that of voting, so long as such member-ship continues.

2. All other officers of the University as listed in the Act and Statutes shall be ex-officio members of the Academic Council.

3. The Vice-Chancellor shall be the presiding officer of the Academic Council but, in his absence or inability to preside, this function shall be exercised by one of the Deans nominated by the Vice-Chancellor.

4. The Academic Council shall hold at least four regular meetings during the academic year on dates to be fixed by it. Special meetings of the Academic council may be called at any time by the Vice-Chancellor.

5. A special meeting of the Acadmic Council shall also be convened upon written requisition of one third

of the membership of the Academic Council, and delivered to the Secretary of the Academic Council, such meeting to occur not later than ten calendar days after receipt of such requisition by the Secretary, unless the requisition designates a later date, which shall be the date of the special meeting. Written notice of regular meeting shall be sent to all members at least five days before the meeting. Written notice of a special meeting with a list of the subjects to be considered, shall be sent to all members at least three days before the meeting. Only subjects specifically listed in the notice of a special meeting may be considered at that meeting. A QUORUM for any regular or special meeting of the Academic Council shall consist of one-third of the total membership of Academic Council.

6 Except as otherwise provided in these Statutes, the Academic Council shall determine :

- (i) requirements for admission to the several colleges and other teaching divisions.
- (ii) questions of education policy.
- (iii) relations between colleges, and other teachings divisions.
- (iv) changes in the amount, character or quality of work required for admission to the colleges, and other teaching division, and
- (v) the degree and diploma which shall be awarded and the conditions for their award.

7. The Academic Council shall elect a Committee on Student Discipline which may appoint one or more Discipline Boards on which, unless the Academic

Council determines otherwise, there shall be student representatives.

8. The Academic Council shall recommend candidates for diplomas, degree and certificates to be conferred by the Vice-Chancellor.

9. The Academic Council shall recommend the establishment, amalgamation, division or abolition of Faculties or Departments.

10. All new lines of work involving general education policy shall be established upon the approval of the Academic Council except as otherwise provided in the statutes.

11. The Academic Council shall elect annually by ballot from its membership a Committee on (i) Educational Policy (ii) the Library and (iii) Student Discipline and such other standing committee as it may from time to time authorise.

## CHAPTER-V

### COLLEGE

#### Section 28 (I)

1. The University may have the following colleges :
  - (a) College of Agriculture.
  - (b) College of Veterinary Science and Animal Husbandry.
  - (c) College of Technology.
  - (d) College of Home Science.

2. There shall be a Dean of each college who shall be the Chief Executive and Academic Officer of the College and shall be the Dean of Faculty.

## CHAPTER - VI

### FACULTIES

#### Section 17 (i) (2), (3) and Section 28 (b).

1. The University may have the following Faculties :-
  - (a) Faculty of Agriculture.
  - (b) Faculty of Veterinary Science and Animal Husbandry.
  - (c) Faculty of Technology.
  - (d) Faculty of Home Science.
2. Each Faculty shall consist of departments which shall undertake teaching, research and extension in their respective subjects.
3. The Departments under each Faculty shall be as recommended by the Academic Council and approved by the Board.
4. The Board of each Faculty shall be constituted as follows :
  - (i) The Dean of the Faculty, who shall be the Chairman,
  - (ii) Heads of Departments Professors, Associate Professors, and Assistant Professors of the Subjects taught in the Faculty.
  - (iii) Director of the Agricultural Experiment Station.

- (iv) Director of Extension Services.
5. Subject to the provisions of the Act, the Board of a Faculty shall have the following powers :
  - (i) Subject to the jurisdictions of the Academic Council as provided in Chapter III, to have jurisdiction in all educational matters falling within the scope of its programmes.
  - (ii) to determine its curricula.
  - (iii) to appoint its own committees.
  - (iv) to elect its own Secretary.

## CHAPTER - VII

### THE DEANS OF FACULTIES

#### Section 17 (4) and (7)

- ✓ 1. The Dean of the College shall be the Chief Executive officer of the Faculty responsible to the Vice-Chancellor for its administration.
2. In the absence of the Dean for a period not exceeding three months, a Head of Department nominated by the Dean shall act as Dean.
3. The Dean of a Faculty shall have the following powers and duties :
  - (i) He shall be responsible for the organisation and conduct of teaching, research and extension work of the departments comprised in the Faculty and for that purpose shall pass such orders as might be necessary in consultation with the Head of the Department concerned.



[ii] He shall look into and be responsible for the due observance of the statutes and other regulations relating to the Faculty.

[iii] He shall preside over meetings of the Board of the Faculty.

[iv] Without prejudice to the right of any member to present any matter to the Board of the Faculty, he shall formulate and present policies to the Board of the Faculty for its consideration.

[v] He shall make reports to the Vice-Chancellor on the work of the College.

[vi] He shall supervise the registration and progress of the students in the College.

[vii] He shall be responsible to the Vice-Chancellor for the educational use of the building and rooms assigned to the college and for the general equipment of the college as distinct from that of the separate departments.

[viii] He shall serve as the medium of communication for all official business of the college with other authorities of the University, the students and the public.

[ix] He shall normally represent the college for specific conferences.

[x] He shall prepare the budget of the college in consultation with the Advisory Committee of the College

[xi] He shall be entitled to grant casual leave to the teachers of the Faculty.

## CHAPTER - VIII

### THE DEPARTMENT

#### Section 28 (i)

1. The Department shall be the primary unit of education and administration. It shall carry on programmes of instruction, research and where appropriate, extension in a particular field of knowledge.

## CHAPTER - IX

### HEAD OF DEPARTMENT

#### Section 17 (7)

1. The Head of each Department, who shall hold the rank of Professor, shall be responsible to the Dean of the College for the organizational operations of the Department.

2. The Head of a Department shall have the following powers and duties :

[i] He shall be responsible for the organization of the work of the department for the quality and efficient progress of that work and for the formulation and execution of departmental policies and for the execution of the University and college policies in so far as they affect the department.

[ii] He shall report on the teaching, research and extension work of the department to the Dean of the College;

[iii] He shall have general supervision of the work of students in the department;

- [iv] He shall prepare the departmental budget;
- [v] He shall be responsible for distribution and expenditure of departmental funds and for the care of departmental property.

### CHAPTER - X

#### DIRECTOR OF AGRICULTURAL EXPERIMENT STATION

##### Section 18 (c)

1. The Director of the Agriculture Experiment Station shall co-ordinate all research in the University in Co-operation with the Deans of the respective Colleges.

2. There shall be a Research Advisory Committee composed of the Vice-Chancellor as Chairman, the Director of the Agriculture Experiment Station as Secretary and the Deans of the Colleges and the Director Extension as members. This Committee shall advise the Vice-Chancellor regarding (a) allocation of fund for research (b) the conditions for accepting grants, and (c) other matters affecting the research programme of the any University.

### CHAPTER - XI

#### DIRECTOR OF EXTENSION

##### Section 28 (c)

1. The Director of Extension shall plan and execute all extension programmes and activities in co-operation with the Deans of the Colleges.

2. There shall be an Extension specialist in such departments as may be recommended by the Academic Council and approved by the Board.

3. The Extension specialist shall hold academic rank and be a member of the staff of one of the departments, but in the carrying on of field activities, shall be under the supervision of the Director of Extension.

4. In accordance with procedure prescribed in these Statutes, the Director of Extension may Propose the appointment of such other supervisory and technical staff members as required.

✓ 5. There shall be an Extension Advisory Committee composed of the Vice-Chancellor as chairman, the Director of Extension Services as Secretary, and the Deans of Colleges, and the Director of Experiment Station as members. The Committee shall advise the Vice-Chancellor (a) regarding co-ordination of the University extension programme with State and National Programmes (b) allocation of funds for extension work, and (c) ways and means of increasing the effectiveness of the University's extension programme.

### ✓ CHAPTER - XII

#### CLASSIFICATION OF THE TEACHERS OF THE UNIVERSITY

##### Section 28 (d) :

2. The Board of Management shall, from time to time determine after considering the recommendation

of the Academic Council in this behalf, the classification of the teaching staff of the University with appropriate designations, i. e. Professors, Associate Professors/Readers, Assistant Professors/Lecturers and the like. The Board shall also have power to alter or modify such classification in any particular case.

2. The teachers of the University shall be employed on a whole-time basis on the scales of pay approved for the University provided that the Proportion of time of the teachers to be devoted to teaching, research and extension of administrative duties should be specified in their contract of employment.

### CHAPTER - XIII\*

#### APPOINTMENT OF STAFF

1. (a) All appointment shall be made strictly on the basis of merit.

(b) In case of direct recruitment to non-teaching posts, 18% and 2% vacancies shall be reserved for scheduled castes and scheduled tribes candidates respectively. In case, suitable SC/ST candidates are not found for selection, the vacancies shall be treated as unreserved and will be filled by general candidates. Such unfilled reserved vacancies shall not be carried over to the next selection.

(c) In the case of teaching posts there will be no reservation for the candidates of scheduled castes and

\* [ Chancellors letter E-6053/G. S. (18 GS/83) dt. 4-2-1984]

scheduled tribes. They shall be called for interview, if they fulfil the minimum qualification, even if they are lower in the order of merit and provided other things are found equal, they would be given preference.

(d) A dependent (wife or husband, son, unmarried daughter and widowed daughter) of an employee of the University who meets with untimely death or gets permanent disability during the service period may be appointed on any non-teaching post for which he/she is suitable and fulfils the minimum qualifications, without selection procedure.

#### WITH THE PROVISO THAT

(i) The above facility will be given to only the dependents of employees who have put in atleast 3 years continuous service in the University and only if there is no other earning member in the family of the deceased.

(ii) If there are more than one member in the family of deceased; desirous to get employment, then the appointing authority shall select one of such persons on the basis of suitability particularly considering the interest of the widow and minor members of the family of the deceased.

(iii) Such appointment shall be made only against an existing vacancy.

2. Appointments to the various categories of posts in the University shall be made as herein after prescribed.

3. No selection for any appointment under these Statutes shall be made except after advertisement of the



vacancy in atleast three newspapers having adequate circulation in the country.

4. (a) The Selection Committee for the appointment of a Dean Faculty shall consist of :

- ( i ) The Kulpati who shall be the Chairman thereof;
- (ii) One Dean of Faculty to be nominated by the Kulpati, who may be from any Agricultural University.
- ✓(iii) One representative to be nominated by the Director General, Indian Council of Agricultural Research, New Delhi.
- (iv) Two experts to be nominated by the Kuladhipati.

✓(b) The Selection Committee for the appointment of a Director of Agricultural Experiment Station or a Director of Extension shall consist of .

- ( i ) The Kulpati who shall be the Chairman thereof;
- (ii) The Deans of two Faculties to nominated by the Kulpati;
- (ii) Two experts to be nominated by the Kuladhipati.

(c) The Selection Committee for the appointment of the Head of a Department shall consist of :

- ( i ) The Kulpati who shall be the Chairman thereof;

- (ii) The Dean of the Faculty concerned;
- (iii) One Dean of another Faculty to be nominated by the Kulpati;
- (iv) Two experts to be nominated by the Kuladhipati.

(d) The Selection Committee for the appointment of a Professor, Associate Professor, Assistant Professor or teacher shall consist of :

- ( i ) The Kulpati who shall be the Chairman thereof;
- (ii) The Dean of the Faculty concerned;
- (iii) One Head of the Department to be nominated by the Kulpati.
- (iv) Two experts to be nominated by the Kuladhipati.

Provided that if the Kulpati (Vice-Chancellor) is for any reason, not available to participate in any meeting of the Selection Committee constituted under clause (d), then in the case of Associate Professors, Assistant Professors and equivalent Posts, he may, by general or special orders require the Prati-Kulpati (pro-Vice-Chancellor) or the Dean of the Faculty concerned to preside over the Selection Committee and perform functions of the Chairman.

✓(e) The Selection Committee for the appointment of any other officer of the University whose appointing authority is the Kulpati or the Board, not covered by the preceding clause, shall consist of five persons on the staff of the University to be nominated by the Kulpati, three

of whom shall be of the rank of Deans of Directors or Professors one of whom shall be appointed by the Kulpati as Chairman unless the Kulpati choses to be Chairman himself.

5. Where the Kuladhipati is statisfied that in the special circumstances of the case a Selection Committee can not be constituted in accordance with the provisions of clause (4) he may direct the constitution of the Selection committee in such manner as he things fit.

6. (a) A panel of six or more experts in each subject of study shall be drawn up by the Kuladhipati after consulting the corresponding faculty in Indian Universities or such other academic bodies or research institutions in or outside Uttar Pradesh as the Kuladhipati may consider necessary. Every expert nominated by the Kuladhipati under clause (4) shall be a person whose name is born on such panel.

(b) The panel referred to in sub-clause (a) shall be revised every two years.

(c) Kuladhipati may intimate in specified order a larger number of names of experts than required under clause (4) for serving as his nominees on the Selection Committee. In such a cases on any person whose name appears higher in the specified order not being available for a meeting of the Selection Committee, person whose name appears nearest lower in the specified order shall be requested to serve on the Committee.

#### Explanation I :

For the purposes of this clause a branch of subject

in which a separate course of study is prescribed for a post-graduate degree shall be a separate subject of study.

#### Explanation II :

Where the post of teacher to be selected is common to more than one subject of study, the expert may belong to any of such subjects of study.

7. The Selection Committee shall, by majority of its total membership. recommend one or more but not more than three, names for each post to the Kulpati and where more than one names are recommended, the order of preference shall also be indicated.

8. (a) where the Kulpati approves the name or any of the names recommended by the Selection authority, he shall make the appointments, and where such appointment is subject to the approval of the Board or the appointing authority, the Kulpati shall make recommendation to the Board for such approval or appointment as the case may be.

(b) Where the Kulpati does not approve the name or any of the names recommended by the Selection Committee, or as the case may be, the Board does not approve the recommendation of the Kulpati, the post shall be re-advertised.

9. Where the board is the appointing authority or the appointment is to be made subject to the approval of the Board, the Kulpati may after considering the recommendations of the Selection Committee constituted for the

purpose, make temporary appointments to such, posts in the University as cannot be kept vacant without detriment to the work, for a period not exceeding 6 months or till the next meeting of the Board, whichever is earlier. Such appointments shall invariably be placed before the Board at its next meeting for ratification and shall be continued only if approved by the Board.

- (i) In case of urgency where the prescribed procedure for filling a post is likely to take considerable time and in the opinion of Kulpati the proper education of students would consequently suffer if immediate action is not taken, he may against the sanctioned strength of staff for a Department fixed by the Board of management, from time to time, make after recording the reasons and circumstances, adhoc appointments of staff upto the level of Assistant Professors for a period not exceeding six months, either on the recommendation of the Dean and the Head of the Department concerned or on the basis of recommendations of a Selection Committee to be constituted by the Vice-Chancellor himself for such a purpose
- (ii) Such adhoc appointments made in this manner will automatically cease without any formal notice after the expiry of six months from the date of appointment or the appointment of a person for the relevant position through the process of regular selection, whichever is earlier, and the incumbents holding adhoc appointments made against this provision will not be entitled either to any seniority, increment or any other claim on the basis of

adhoc appointments or to re-appointment only on this ground.

10. Appointments of all other staff not specifically provided for in the Act of these Statutes shall be made by the Kulpati with the approval of the Board except the following posts which may be filled by the Kulpati without reference to the Board namely;

- (a) The non-teaching posts carrying a scale the maximum of which does not exceed Rs. 4550/- including those which are filled by obtaining services of a person on deputation for a period upto three years from a regularly constituted service of State or Central Government or an autonomous body constituted by the State or Central Government. The upper limit of Rs. 4550/- will be subject to alteration from time to time, by the resolutions of the Board of management, on the basis of rationalisation or enhancement occurring on the basis of the decision of the Government.

- (b) The posts for which the Kulpati is the appointing authority under the provisions of the Act.

11. The posts of teachers falling vacant on account of leave/lien vacancies/retirement for periods varying from 3 months to 2 years may be filled through adhoc appointment by the Vice-Chancellor from amongst the persons working in the lower category on the basis of seniority subject to rejection of unfit with the condition that such adhoc appointment shall not exceed 6 months at a time and further with the clear understanding that the



incumbent will have to revert to his original post on the expiry of the adhoc appointment. However, such appointment will not in any circumstances last for more than 2 years.

#### CHAPTER-XIV

#### INSTITUTION OF DEGREES AND DIPLOMAS ;

##### Section 28. (f)

1. The University shall, subject to the conditions to be laid down by the Academic Council and approved by the Board, grant the following degrees and diplomas.

- (i) Bachelor of Science (Agriculture and Animal Husbandry.)\*
- (ii) Bachelor of Veterinary Science and Animal Husbandry.
- (iii) Bachelor of Technology (Agricultural Engineering).
- (iv) Bachelor of Technology (Civil Engineering).
- (v) Bachelor of Technology (Electrical Engineering).
- (vi) Bachelor of Technology (Mechanical Engineering)
- (vii) Bachelor of Science (Home Science).
- (viii) Diploma in Home Science.

2. The University shall, subject to the conditions to be laid down by the Academic Council and approved by the Board grant the following post-Graduate Degrees :-

\* Chancellor's notification No. E-3406/G. S. dt. 21-7-1981.

- (i) Master of Science (Agriculture).
- (ii) Master of Veterinary Science.
- (iii) Master of Technology (Agriculture Engineering).
- (iv) Master to Technology (Civil Engineering).
- (v) Master of Technology (Electrical Engineering).
- (vi) Master of Technology (Mechanical Engineering).
- (vii) [Doctor of Philosophy]\*

3. The University shall, on the recommendation of the Academic Council and approval of the Board of Management, withdraw any degree or diploma granted by it from a person on the following grounds :-

- (a) Conviction by a Court of law for an offence which in the opinion of the Academic Council and the Board of Management is a serious offence involving moral turpitude;
- (b) Wilful default in the payment of University dues, provided that before making such a recommendation the person concerned shall be given an opportunity to show cause against proposed withdrawal.

#### CHAPTER-XV

#### HONORARY DEGREES

##### Section 28 (g)

1. The Board shall subject to confirmation by the

\*Chancellor's notification No. E-3406/G. S. dt. 21-7-1981.

Chancellor have power to confer Honorary Degree and other academic distinctions on the recommendation of the Academic Council.

2. All proposals for the conferment of Honorary Degrees shall be made to a Committee consisting of the Vice-Chancellor and the Deans of faculties and, if accepted by the Committee, shall be placed before the Academic Council and the Board for approval before submission to the Chancellor for confirmation.

#### CHAPTER-XVI

FELLOWSHIPS, SCHOLARSHIPS, MEDALS AND PRIZES :

##### Section 28 (k) :

The Board shall award Fellowships, Scholarships, Medals and Prizes on recommendation of the Academic Council which may make such recommendations either on its own initiative or on recommendations from any of the Board of Faculties.

#### CHAPTER XVII

##### HOSTELS.

##### Section 28 (j)

1. The Board shall, on the recommendation of the Vice-Chancellor, establish hostels for all students of the University.

2. No student of the University shall be permitted to reside outside the hostels maintained by the University except with the premission of the Vice-Chancellor on the recommendation of the Dean of the Student Welfare.

3. No Hostels shall be abolished without the approval of the Board.

#### CHAPTER-XVIII

##### PROVIDENT FUND

##### Section 28. (e)

1. In these Statutes :-

- (a) "Salary" means monthly salary, and includes all fixed monthly allowances, by way of pay, acting or personal allowances, but does not include any other allowance.
- (b) "Servant" means every whole-time officer or servant of the University, other than one whose services have been lent to the University by Government or who is on leave from a Govt. post; appointed substantively by the University against a permanent post or temporarily against a temporary/permanent post either in the University itself or in any scheme running under the University.
- (c) "Subscriber" means a servant on whose behalf a deposit is made under these statutes.
- (d) "Saving Bank" means the post Office Saving Bank/State Bank Savings Fund.

- (e) "Interest" means the interest which is paid on a deposit in the Post Office Savings Bank/ State Bank Savings Bank, as may be determined from time to time for deposit in the Post Office/State Bank Savings Bank.
- (f) "Dependent" means any of the following relations of a deceased subscriber to a Provident Fund, viz, a wife, husband, parent, child, minor brother, unmarried sisters and deceased son's widow and child, where no parent of the subscriber is alive, a paternal grand-parent.

\*2. Every servant of the University shall subscribe to the provident Fund at the rate of 8% of his salary for which an account will be opened at the Savings Bank. However the subscriber is allowed to contribute to the extent of 15% of his salary; but the rates of contribution by the University will remain as prescribed. The deduction shall be made by the University upon every salary bill presented. In the calculation of this deduction fractions of rupee shall be omitted. Subscriptions by the subscriber, when on leave on less than full pay, will be optional. The amount so deducted together with the contribution by the University under clause 3 below will be deposited in the Saving Bank. The payment in respect of the monthly deductions and contributions shall so far as possible, be made into the bank within two days of the receipt of the money, in order that interest may accrue. The following procedure will be adopted :-

\* [Approved by the Chancellor vide letter No. 1629/CS dated 7-5-1981.]

The post office/State Bank of India will open individual accounts for all the subscribers to the Provident Fund, the University will arrange that all sums to be credited to these accounts shall be sent to the Post Office/State Bank of India accompanied by :

- (a) the Post Office/State Bank Savings Bank Pass Book and
- (b) a list in the Form No. 1 appended to these Statutes showing in detail the amount to be credited to each account.

3. The University shall make a contribution at the rate of 12% in the case of subscribers drawing a salary of Rs. 300/- or less, 10% in the case of subscribers drawing a salary of more than Rs 300/-but not exceeding Rs. 1000/- and 8% in the case of subscribers drawing a salary over Rs. 1000/-.

4. (i) Investment in the Post Office cash certificate or in Government securities, Bank Fixed Deposits through the Post Office/State Bank of India of the amount to the credit of a subscriber in his Provident Fund is also permissible, if the subscriber so desires, on the condition that no security/F. D. R. of the Bank face value of less than Rs. 100/- is purchased at one time and that securities/F. D. R. are kept in the custody of the Accountant General P. & T./State Bank of India and the custody receipt is kept with the Comptroller.

- (ii) The Post Office cash certificates/State Bank Fixed Deposit Receipts, Government Secu-



rities, if purchased shall remain in the custody of the Comptroller.

5. Subscribers to the P.F. on whose behalf accounts are opened at the Post Office/S.B.I. under the provisions of these Statutes, will not be deprived of their right to open ordinary private accounts in the Post Office/S.B.I. or to purchase Post Office Cash certificates or Govt. Securities or F.D.R. through the Post Office/State Bank of India.

6. The Board may, under such conditions as may be laid down by it, permit the payment of premia on life assurance policy or policies on the life of the subscriber out of his personal subscription to the Provident Fund account under clause 2 above. The amount to be deposited in the Post Office in the Provident Fund Account of the subscriber shall be reduced to the extent of such premia.

7. Withdrawal will be permitted when a subscriber's services in the University come to an end by his retirement, resignation, death or otherwise, provided that :-

( i ) No Servant whose services have been dispensed with for what, in the opinion of the Board is gross misconduct, shall be, entitled to receive the amount of the contributions made by the University on his behalf and the interest thereon.

(ii) No servant shall be entitled to receive the amount contributed by the University on his behalf and the interest thereon unless he had been in the service of the university, at least 36 months from the date he has been allowed

to subscribe to the Provident Fund and has been permitted to resign his appointment.

Note :- Any contribution and interest thereon withheld under the Statute shall belong to the University and shall be credited to the University account.

8. In the case of service illness of a subscriber or his dependent, purchase of site for building, erection of and repairs to subscribers own buildings, obligatory expenses on a scale appropriate to the subscriber's status which by customary usage, he is to incur in connection with the marriages, funerals and other ceremonies of persons actually dependent on him, the Comptroller may permit a subscriber to draw temporarily out of the fund from the amount subscribed by him, and the interest thereon, such amount as the Comptroller may deem fit, provided that the sum advanced shall not exceed six month's pay of the subscriber or fifty percent of the sum subscribed by the subscriber, with the interest accumulated thereon, whichever is less. The Vice-Chancellor may, however, in exceptional cases sanction the amount of loan over and above the limit, provided that the sum so advanced shall not exceed seventy five percent of the sum subscribed by the subscriber.

Note :- The amount advanced under this Statute shall be such a sum as is divisible into twenty four equal amounts in whole rupees.

9. The amount advanced under clause 8 shall be refunded to the fund by twenty four equal monthly instalments. A subscriber may, however, at his option make payment in less than 24 instalments or may repay

two or more instalments at the same time. Recoveries will be made monthly commencing from the first payment of a full month's salary after the advance is granted. The instalments will be paid by compulsory deduction from salary or leave salary and will be in addition to the usual subscription.

10. (i) Each subscriber must file in the office of the University a declaration in the Form II appended to these Statutes, showing how he wishes the amount of his accumulation in the fund to be dispensed in the event of his death or becoming insane.

Provided that if the subscriber has got dependents, he shall not be permitted to nominate any outsider.

- (ii) The subscriber may, from time to time, change his nominees by a written application duly witnessed, to the Comptroller of the University. A register of such nominees shall be kept in the University office.

11. Any sum, standing to the credit of any subscriber to the fund at the time of his death and payable to any dependent of the subscriber or to such person as may be authorised by law to receive payment on his behalf shall, subject to any deduction authorised by the Statutes, vest in the dependent and shall be free from any debt or other liability incurred by the deceased or incurred by the dependent before the death of the subscriber.

\*12. Non-refundable advance can be sanctioned to those Government Employers/Officers who have been absorbed in the University service, out of the amount transferred to their C. P. Fund Account from their G. P. Fund Account on the same terms and conditions as are applicable to the sanction of such advances to State Government Employees."

## FORM I

Month of \_\_\_\_\_

Account number as in the pass book	Name of Subscriber	His Subscription	Contribution by the University	Amount of advance refunded	Total
1	2	3	4	5	6

Dated

*Chandra Shekar Azad*  
*Krishni Evam Prodyogik Vishwavidyalaya*  
*Kanpur*

## FORM II

(For \_\_\_\_\_ Subscriber)

I hereby declare that in the event of my death or on my becoming insane, the amount of my credit in the Provident Fund shall be distributed among the persons mentioned below in the manner shown against their names : -

Name and address of the nominee or nominees.	Relationship with the subscriber	Whether major or minor (if minor state date of birth)	Amount of share of deposit.
1	2	3	4

Date :

*Signature & Designation of*  
*Subscriber*

Two witnesses to the Signature of the subscriber.

1. Name \_\_\_\_\_  
 Occupation \_\_\_\_\_  
 Address \_\_\_\_\_
2. Name \_\_\_\_\_  
 Occupation \_\_\_\_\_  
 Address \_\_\_\_\_

## CHAPTER-XIX

## Section 11 &amp; Section 28 (c)

ELECTION OF A REPRESENTATIVE OF THE BOARD OF MANAGEMENT OF THE UNIVERSITY TO SERVE ON THE COMMITTEE CONSTITUTED TO RECOMMEND A PANEL OF THREE PERSONS FOR APPOINTMENT AS VICE-CHANCELLOR.

1. When a vacancy occurs or is likely to occur in the Office of the Vice-Chancellor, the Board of Management shall, in one of its meetings, elect, by simple majority of the members present and voting one of its members as its representative to serve on committee to be constituted in pursuance of Section 11 (1) of the Act for recommending the panel of names to the Chancellor for appointment as Vice-Chancellor

2. In case the vacancy is likely to occur due to expiry of the term of a Vice Chancellor such election



should ordinarily be made three to six months before such date of expiry.

3, The procedure for dealing with this item of the Agenda will be the same as that in respect of any other item of the agenda, except that the Vice-Chancellor shall not attend the meeting when this item is considered by the Board.

## CHAPTER XX

### EMOLUMENTS TERMS AND CONDITIONS OF SERVICE OF THE VICE-CHANCELLOR

#### Section 11 (4)

(a) The Vice-Chancellor shall be appointed in the manner laid down by the Statutes and unless otherwise determined by the State Government, by the general or special order in that behalf, shall receive a salary of Rs. 3000/- per mensem and shall also be eligible to receive dearness allowance at the rates admissible from time to time to the Officers of the State Government, getting same pay. City Compensatory Allowance or any other allowance shall not be admissible to the Vice-Chancellor.

In case of appointment of an I. A. S. Officers on deputation as Vice Chancellor dearness allowance at the rates admissible to the officers of All India Service shall be payable to him. Similarly in case of appointment of a State Government Officer on deputation, dearness allowance at the rates admissible in the State Government shall be payable and in case of appointment

after retirement, the dearness allowance at the same rates shall be payable which is admissible from time to time to a State Government Officer receiving pay of Rs. 3000/- per month. The Vice-Chancellor shall, in addition, be entitled to free residence or Rs. 250/- per month in lieu thereof. The grounds of Vice-Chancellor's residence shall be maintained by the University."

(b) The Vice-Chancellor shall not be entitled to benefits of the University Provident fund.

(c) The Vice-Chancellor shall be entitled to earn leave on full pay for 1/11th of the period spent on active service.

In addition to the leave noted above, the Vice-Chancellor shall be entitled, in case of illness or on account of private affairs, to earn leave Without pay for a period not exceeding 3 months during the period of his three year tenure, provided that leave taken without pay may be subsequently transferred into leave on full pay to the extent to which leave may have become due.

(d) The Vice-Chancellor will not have to enter into a written contract as required under section 26 (2) of the Act.

*By Order*  
**Kripa Narain Srivastava**  
*Ayukt Evam Sachive.*

## CHAPTER-XXI\*

## NUMBER, QUALIFICATIONS, EMOLUMENTS AND OTHER TERMS AND CONDITIONS OF SERVICE OF EMPLOYEES OF THE UNIVERSITY OTHER THAN THE VICE-CHANCELLOR

## Section 28 (r)

## 1. Number and qualifications of employees of the University.

- (a) Number of teachers in each department and their qualifications shall be as recommended by the Academic Council and approved by the Board of management.
- (b) The number of other salaried employees of the University and its farm and their qualifications shall be as recommended by the Vice-Chancellor and approved by the Board.

## 2. Emoluments

- (a) The emoluments of the academic staff shall be such as may be approved by the Board of Management on the basis of the recommendation of the U.G.C., provided that no grants to meet any portion of the emoluments shall be admissible from the State Government unless their prior written approval to the proposed emoluments is obtained by the Vice Chancellor and placed before the Board. Academic staff shall

\* Approved by the Chancellor vide Letter No. E-3631/GS dated Sept. 7, 1981.

include Professors, Associate Professors, Assistant Professors and instructors and such other categories as may be recommended by the U. G. C. / I. C. A. R. and accepted by the State Government.

(b) Emoluments of other employees of the University shall be as recommended by the Vice-Chancellor and approved by the Board. ✓

✓(c) Save as may be otherwise provided in the Act, or the statutes, the fixation of salary of the employees in the University shall in the case of :—

(1) Officers and Teachers-rest with the Board of Management.

(2) Other employees with the Vice-Chancellor of the University.

(d) The Board of Management or the Vice-Chancellor, as the case may be, shall have the power to sanction a higher start than the minimum of the pay scale, accelerated increment Allowance etc. as they deem fit.

✓(e) The Board of Management shall in special cases have the power to create a post not covered by the above provisions.

ACT-6(13)

## 3. Conditions of Service, Appointment, Suspension, Removal and Control :—

(a) Contract of Service :—Except in cases of Government Servants on deputation, all employees of the University shall be required to enter into a written contract in accordance with the provisions under section 26 (2) of the Act in the form prescribed

(b) Every person appointed on probation against a permanent post, shall be medically examined at the cost of the University, in the manner prescribed by the University.

**(c) Probation.**

(i) Every employee of the University, on his first appointment against a permanent post, shall be on probation.

(ii) The period of probation shall ordinarily be two years unless the appointing authority has fixed it at less than two years. In such cases it may be extended from time to time, but in no case, shall exceed the period of two years.

(iii) At the end of the probation period, the employee may be confirmed provided his work and conduct are found to be satisfactory. If he is not confirmed, his services may be terminated.

Provided that no such order of termination shall be passed except after notice to the employee concerned giving him an opportunity of explanation in respect of the grounds on which his services are proposed to be terminated.

Provided also that if a notice is given before the expiry of the period of probation or during the extended period of probation, as the case may be, the period of probation shall stand extended until the final order of Board of Management/Vice-Chancellor, as the case may be are communicated to the employee concerned.

(d) (i) Save as may be otherwise provided in the Act or the Statutes, appointment to and

removal from office or any other kind of punishment, including the authority to withhold increment of employees of the University, shall rest with the appointing authority.

(ii) If the order of punishment is (1) by the Vice-Chancellor, the person affected shall have the right to appeal to the Board of Management and (2) by the Board of Management, the person affected shall have the right to request for a review by the Board subject to the provision under Section 27 of the U. P. Agricultural University Act.

(e) After confirmation, the services of an employee of the University can be terminated only on the following grounds.

(1) mis-conduct including disobedience of the orders of the appropriate authority.

(2) Commission of any act which in the opinion of the Board involves moral turpitude.

(3) Mis-appropriation of the funds or property of the University.

(4) Corruption.

(5) Physical and mental unfitness; and

(6) Abolition of post,

(f) Every employee against whom disciplinary action is intended to be taken shall be given an opportunity of making a representation in writing and, if the



authority dealing with the disciplinary action, considers it necessary, also in person.

(g) The appointing authority can suspend an employee if he is considered to be guilty of any conduct requiring enquiry.

During the period of suspension, the employee shall be entitled to get one-third to one half of his pay (including allowances) last drawn at the discretion of the sanctioning authority. However if the case is not decided within six months, and the suspended employee is not responsible for the delay, the shall be entitled to get three fourth of his pay (including allowances) thereafter during the period of suspension.

(h) When an employee, who was suspended, is finally reinstated, he shall get full pay unless the authority concerned has expressly ordered a deduction to be made for the suspension period as a punishment.

(i) A suspended person shall not be entitled to any leave for the period of suspension.

(j) An increment shall ordinarily be drawn as a matter of course but the concerned authority may withhold increment if the conduct or the work of the employee has not been satisfactory.

(k) where an efficiency bar has been prescribed in a time scale of pay, the increment next above the bar shall not be given without the specific sanction of the authority concerned.

(l) The employee shall devote his whole time to the service of the University and shall not engage in any trade or business or take active part in politics.

(m) The employee during the period of service of the University can apply for a job outside the University without restriction on number of such applications subject to the following conditions :—

- (i) Staff members are not permitted to apply for a job outside the University directly. Such applications shall be submitted to the Vice-Chancellor through proper channel for onward transmission.
- (ii) All such applications should reach the office of the Vice-Chancellor well in time.
- (iii) In the event of his decision to take appointment elsewhere he may be allowed to take such appointment for a period not normally exceeding two years, and his lien be maintained in the University for the said period.
- (iv) The vacancy may be filled by making an appointment or else the immediate subordinate on the staff be entrusted to discharge the functions of the vacant post in addition to his own duties for which he may be allowed such allowances as may be decided by the Board.

#### 4. Service Records (Character Rolls)

The records of service and activities of the employees of different categories shall be maintained in the Vice-Chancellor's office in the manner prescribed by the Vice-Chancellor. Adverse remarks entered in the service record or character roll shall be communicated to the employee in writing.

## 5. Leave Rules

The statutes relating to leave shall apply to all employees of the University except those Government servants whose services have been placed at the disposal of the University on foreign service.

- (a) **Right to Leave** :-Leave cannot be claimed as a matter of right and when the exigencies of service so demand leave of any description may be refused or the employee may be compulsorily recalled from leave by the sanctioning authority.
- (b) **Earning of Leave** :-Leave shall be earned by period spent on duty.
- (c) **Commencement and Termination of Leave**  
Leave ordinary begins from the date on which leave as such is actually availed of and ends on the day preceeding on which duty is resumed or if duties are relinquished or resumed in the afternoon the leave shall commence or end respectively on the following days. Sunday or other holidays of University vacation may be prefixed as well as suffixed to leave with the permission of granting authority.
- (d) The power of granting all kinds of leave except casual leave to officers of the University and Teachers will rest with the Vice-Chancellor and in the case of other employees with the Sectional Heads. Subject to such general or specific instructions as may be given by the

Vice Chancellor, the Dean, Directors, Sectional Heads may also sanction earned leave upto 30 days to the employees upto the rank of Assistant Professors. Casual leave to the Deans, Directors and officers of the University will be sanctioned by the Vice-Chancellor and to other members including teachers by the Dean, Directors and Sectional Heads concerned.

(e) Following kinds of leave shall be admissible :-

1. Casual Leave
2. Earned leave
3. Half-average pay leave
4. Extraordinary leave
5. Maternity leave
6. Medical leave

**1. Casual leave** :-An employee of the University shall be eligible for 14 days casual leave in each calender year. This leave cannot be carried over to the next year. Sundays, holidays and non-working days falling during the period of casual leave shall not be counted as casual leave.

**2. Earned leave** :-An employee of the University shall earn leave on full pay in respect of period spent on duty and the earned leave admissible to such an employee shall be one eleventh of the period spent on duty, provided that when the total of his earned leave amounts to one hundred and eighty days he shall cease to earn such leave. Provided further that the maximum period of earned leave that may be granted at a

time shall be one hundred and twenty days if spent in Asia, and further that earned leave may be granted exceeding a period of one hundred and twenty days but not exceeding one hundred and eighty days if the portion thereof is spent outside Asia, but the period of such leave spent in India shall not, in the aggregate, exceed the limit of one hundred and twenty days.

**3. Half average pay leave :-** All the employees of the University shall be entitled to leave on half-pay upto one twenty second of the period spent on duty.

**4. Extra-ordinary leave :-** In case of genuine necessity and when no other leave is due, leave without pay may be granted subject to the conditions to be specified at the time of granting the leave.

**5. Maternity leave :-** The female employees of the University shall be entitled to six weeks maternity leave at the time of delivery of child. This will be in addition to all other leaves available.

**6. (A) Leave on a Medical Certificate for permanent Employees :-** Permanent employee of the University may be granted leave on Medical Certificate not exceeding 12 months in all during his entire service. The leave on medical certificate together with earned leave, if any, shall not exceed eight months at a time. Such leave shall be given on production of a certificate from such medical authority as the Vice-Chancellor may be general or special order, specify in this behalf and for a period not exceeding that recommended by such medical authority.

Leave on medical certificate will be admissible to permanent employees subject to the condition that no leave may be granted under this statute unless the authority competent to sanction leave is satisfied that there is a reasonable probability that the University employees will be fit to return to duty on the expiry of the leave applied for.

**(b) Leave on Medical Certificate for temporary employees :-** A temporary employee of the University may be granted leave on medical certificate not exceeding four months in all during his entire service. The leave on medical certificate together with earned leave, if any, shall not exceed eight months at a time. Such leave shall be given only on production of certificate from such medical authority as the Vice-Chancellor may, by general or special order, specify in this behalf and for a period not exceeding that recommended by such medical authority.

Leave on medical certificate will be admissible to temporary employees subject to the following conditions :-

1. The post from which the University employee proceeds on leave is likely to last till his return to duty.
2. No leave may be granted under this Statute unless the authority competent to sanction leave is satisfied that there is a reasonable probability that the University employee will be fit to



return to duty on the expiry of the leave applied for.

(c) The Board of Management may, in special cases, decide to send any of its academic staff for special study of research abroad or to any place in India on such terms and conditions as it considers fit.

#### 6. Study Leave :-

The study leave to teachers going for training shall be governed as follows :-

(a) He shall be entitled to leave on full pay for the period of earned leave that may be due to him.

(b) The rest of the period of training shall be on half pay.

(c) The incumbent going for training shall be required to sign a bond for a period of 3 years, if he goes for a period of less than one year and a bond for 5 years if he goes for more than one year.

(d) A substitute will be appointed, if necessary.

(e) On return from the training he will be paid the salary which he was getting at the time of proceeding on leave together with the normal increments due during the period of training.

(f) The incumbent will be allowed to contribute towards provident fund as permissible under rules as if he was drawing full salary. The University's contribution will also be made provided he contributes his due share.

(g) No body will be allowed 'Study Leave' more than once through out his service.

#### \*7. Age of Retirement

The age of super-annuation for all classes of employees of the University shall be 60 (sixty) years. In no case extension or re-employment will be given to any of its employees.

#### 8. Travelling and Halting Allowances

##### Section 28 (w)

1. (i) When an officer or a servant of the University travels on University business, the rates of travelling and halting allowances admissible to him will be the rates prescribed by the Uttar Pradesh Government under the Financial Handbook, Volume-III, for a Government servant drawing the same pay.

(ii) The Vice-Chancellor may, in the interest of the University and after fully satisfying himself about the genuineness and exigency of the situation, authorise any employee to travel by air.

2. The University employees be allowed mileage allowance while travelling by a University vehicle at the same rates at which it is admissible to a Government servant.
3. No travelling allowance shall be payable by the University for any journey if the expenses for the same have been paid by any other source.
4. In any case not covered by these Statutes, the Board of Management shall decide what allowance shall be payable.

### CHAPTER XXIII\*

#### ADMISSION OF STUDENTS TO THE UNIVERSITY AND THEIR ENROLMENT AND CONTINUANCE AS SUCH.

##### Section 28 (m)

1. (i) Candidates shall be admitted every year to various courses offered by the University in accordance with the regulations formed by the Academic Council.
- (ii) The number of students to be admitted in various courses shall be determined in advance by the Academic Council.

\* Approved by the Chancellor vide letter No. 18903/G.S. dated January 20, 1981.

- (iii) Admission requirements to various courses shall be governed in accordance with regulations framed by the Academic Council.
- (iv) Subject to reservations, concessions/weightage as may be allowed from time to time, the manner of selection for admission shall be by merit on the basis of marks obtained at the qualifying examination or by written competitive test as may be adopted by the University from year to year and published in the Prospectus/Information Bulletin.
2. (i) The Kulsachiv shall maintain a register of all student, reading for a degree or diploma of the University.
- (ii) The Register shall contain, apart from other information, the following essential particulars, in respect of each student :
  - (a) The name of the student in full (in Block Capitals).
  - (b) Name of examinations passed, the institutions from which and the year in which passed.
  - (c) Date of birth as recorded in the High School Certificate or equivalent.
  - (d) The year of admission to and of leaving any college.
  - (e) Every pass or failure in a University Examination.

3. In case of students joining this University on migration from some other University, registration shall be effected only after migration certificates are submitted.
4. The enrolment of students will be done by registration at each academic session/semester. A candidate shall be considered as enrolled only when he has paid the prescribed fee and has been duly registered by the Kulsahiv.
5. The Identity number of a student shall be the University Registered/Enrolled number during the course of study under the University.
6. The continuance of a student in the University shall depend upon satisfactory conduct, keeping up certain level of academic performance, class attendance and requirements of discipline as prescribed or as may be prescribed in the Regulations and also on regular payment of dues of the University.

## CHAPTER - XXIV\*

### COURSES OF STUDY FOR DEGREES AND DIPLOMAS OF THE UNIVERSITY.

#### Section 28 (n)

1. (i) The courses of studies for various [courses] shall be such as may be laid down by the Academic Council from time to time.
- (ii) The authority to alter a particular course of study shall also lie with the Academic Council.
- (iii) While adopting or altering the courses of studies, the Academic Council shall take into consideration the recommendations of the respective Boards of Faculties.
- (iv) Each course shall carry credits as approved by the Academic Council. The credit rating of each course shall be such as may be prescribed in the Regulations. The actual requirement for various degrees and diplomas of the University shall be fixed in terms of minimum credit requirements made up of approved courses.
- (v) In addition, the Academic Council may prescribe a thesis by research as part of the require-

\* [Approved by the Chancellor vide letter No. 18903/GS dated January 20, 1981.]



ments for any of the degrees or diplomas of the University. Details of such requirement shall be such as may be laid down in the Regulations

- (vi) The research work for the degrees and diplomas of the University may be completed at the University or in an institution approved for the purpose by the Academic Council. Where the research has been conducted in an institution other than the University, it may be submitted as a thesis to the University in partial fulfilment of the degree or diploma concerned.

## CHAPTER-XXV\*

CONDITIONS UNDER WHICH STUDENTS SHALL BE ADMITTED TO THE DEGREES, DIPLOMAS OR OTHER COURSES AND TO THE EXAMINATIONS OF THE UNIVERSITY AND SHALL BE ELIGIBLE FOR THE AWARD OF DEGREES AND DIPLOMAS :

### Section 28 (o)

1. The conditions under which students shall be admitted to the degrees, diplomas and other courses shall be such as may be laid down in the Regulations.
2. Detailed procedure of examination and conditions of eligibility for the award of degrees and diplomas shall be as laid down by the Academic Council in the Regulations.
3. (a) Degrees and diplomas shall be conferred either at a convocation or otherwise and may be received in person or in absentia. A special convocation may be held, if necessary, with the prior approval of the Kuladhipati.  
 (b) Procedure of holding and conducting convocations and other requirements shall be as may be prescribed by regulations from time to time.

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\*Approved by the Chancellor vide letter No. 18903/G.S. dated January 20, 1981.

# CONDITIONS OF RESIDENCE OF THE STUDENTS OF THE UNIVERSITY AND THE LEVYING OF FEES FOR RESIDENCE IN HOSTELS MAINTAINED BY THE UNIVERSITY :

## Section 28 (p)

1. Subject to the approval of the Board of Management, the Kulpati shall, on the recommendation of Dean of Student Welfare, determine by framing rules regarding the conditions of residence of the students of the University, provision of cafeteria and other food services observance of discipline in the hostels and colleges and other allied matters.
2. Admission to and continuance in the hostels shall be restricted to the registered students of the University in accordance with the rules framed in this behalf by the Kulpati subject to the approval of the Board on the recommendation of the Dean of Student Welfare.
3. The Kulpati, subject to the approval of the Board shall determine, by rules framed on the recommendation of the Academic Council, extension of the Advisory system to the hostels and the role and the functions of the academic staff in this connection.

\* Approved by the chancellor vide letter No. 18903/G. S. dated January 20, 1981.

4. (a) Any boarder violating hostel discipline, disobeying the instructions of hostel authorities, found guilty of immoral conduct or disorderly behaviour or taking recourse to ragging may be removed from the hostel under the orders of Dean of students welfare with the concurrence of the Dean of the Faculty concerned. Before passing such orders, the concerned boarder may be given an opportunity to show cause why he should not be removed from the hostel.
- (b) When a student is removed from the hostel under the provisions of sub para (a) supra, the shall also be liable for expulsion from the college, the nature and gravity of offence so warrants, under the orders of the Kulpati
5. Any loss or damage caused to the hostel/University property by any student shall be recovered from the person responsible for such loss or damage and in case such loss or damage is caused by the concerted action of a group of students and it is difficult to identify the offenders who directly caused such loss or damage, collective fine may be imposed on all of them under the orders of the Kulpati.

## CHAPTER - XXVII\*

RECOGNITION AND MANAGEMENT OF HOSTELS  
NOT MAINTAINED BY THE UNIVERSITY.

## Section 28 (q)

1. In the event of non-availability of accommodation in the hostels maintained by the University, students may also be permitted to reside at such privately maintained places as would provide living comforts sanitation and proper atmosphere of study.
2. Such residences shall be inspected by the Dean of Students Welfare who shall make necessary recommendations to the Kulpati in regard to the suitability.
3. The Dean of Students Welfare shall issue a formal certificate of recognition to the persons maintaining the building as a hostel or a lodge for residence of students, after obtaining the approval of the Kulpati. The Certificate shall be displayed properly in the premises
4. The Dean of Students Welfare shall pay frequent visits to these places to satisfy himself that the minimum conditions in regard to residential comforts, sanitation and atmosphere for study are observed and maintained by the owners and the students.

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\* Approved by the Chancellor vide letter No. 18903/G. S. dated January 20, 1981.

5. A list showing the location, nature and cost of accommodation available in the recognised places shall be maintained in the office of the Dean of Students Welfare for the guidance of students.
6. The Dean of Students Welfare shall maintain a register containing up-to-date list of the residential address, room number etc. of each student of the University living in private recognised hostels.



# ACADEMIC REGULATIONS

## CHAPTER I

### I. GENERAL

#### Scope.

1.1. These Regulations may be called the Academic Regulations<sup>1</sup> and they shall come into force with effect from the date they are passed by the Academic Council. They shall for the present apply to undergraduate and postgraduate students of the University other than those who are continuing under the traditional system.

#### Semester.

1.2. There shall be two semesters in an academic year and the duration of each semester shall ordinarily be 16-18 weeks with 100-110 working days. The duration of each semester will be as indicated below;

- i. First Semester : July to December
- ii. Second Semester : January to May

Provided that the above division may at the discretion of the Academic Council, be varied in any particular year.

#### Interpretation.

1.3. Subject to such advice as may be given by the Kuladhipati; the decision of the Kulpati shall be final and no suit, application, petition, revision or appeal

1. Passed by the Academic Council vide resolution No. 127.  
dated 27-11-1980

shall lie in a court of law or any authority outside the University in respect of interpretation of these Regulations.

## CHAPTER-II

### 2. ADMISSION

#### Academic Year.

2. 1. The Academic year shall be divided into two academic terms known as semesters each of which shall ordinarily consist of 16 to 18 weeks duration, with 100-110 effective days. Specific dates for advisement, registration of students, commencement of instruction and semester final examinations for each semester shall be fixed in consultation with the Deans of Faculties and notified by the Kulsachive in advance.

#### \*Duration of various U. G. degree programme.

1. B. Sc. (Ag. & A. H.)	4 years
2. B. V. Sc. & A. H.	5 years
3. B. Sc. (Home Science)	3 years
(i) Intermediate Science	3 years
(ii) Intermediate Arts	4 years

#### Time of Admission.

2. 2. Admission to every degree programme shall be made at the commencement of the first semester of each academic year except for Ph. D. degree. Admission to Ph. D. programme can be made at the beginning of either of the semesters.

#### Application Procedure.

2. 3. The application for admission to a degree programme shall be made to the Kulsachive in the prescribed form obtainable from his office on payment of a fee of Rs. 5.00 or as laid down from time to time.

\*A.C. resolution No. 583 (A. C. meeting held on 16.2.87)

### Submission of Application.

2. 4. The application, complete in all respects, together with an application fee of Rs. 10.00 or as laid down from time to time, shall reach the Kulsachiv on or before the last date fixed for the purpose. Each applicant shall submit alongwith his application, attested copies of each certificate as may be required for the purpose. Incomplete applications are liable to be rejected.

### Number of Seats.

2. 5. Subject to such changes as may be made by the Academic Council in advance, the number of seats in various courses shall be as follows.

(1) B. Sc. ( Ag & A H ) : 120 seats : Additional seats not exceeding 10% of the normal sanctioned strength may be sanctioned by the Vice-Chancellor for such outside candidates from backward States/Union Territories having no facility of agricultural education in their own States/Territories and Foreign countries, duly sponsored by the Indian Council of Agricultural Research / Government of India (provided they fulfil the minimum eligibility qualifications).

(2) For B. V. Sc. & A. H. 90 Seats  
 \*To be filled up on the results of P. V. T. 75  
 Reserved for nominees of various Statutes/Union Territories as well as foreign 10

\*Twenty five seats increased by the U. P. Govt. vide his latter No. 3361/12.8.92-400 (160) /92 dt 31.10.92  
 Krishi Anubhag-8 Also passed by the Academic Council vide its resolution N. 930 dt. 28.9.92.

students sponsored by the Govt. of India/ICAR

(Not more than 2 nominees from a State/Union/Territory)

Reserved for U.P. State Government 5  
 nominees from amongst the serving livestockmen/livestock development officers.

Provided the nominated candidates fulfil the minimum eligibility conditions.

(3) For M. Sc. (Ag.) and M. V. Sc. Programmes

2 i. Soil Science & Agricultural Chemistry	10	i. Pathology	4
ii. Agricultural Economics	10	ii. Parasitology	4
iii. Entomology	10	iii. Bacteriology	4
iv. Agricultural Extension	10	iv. Animal Nutrition	4
v. Agronomy	16	v. Animal Genetics & Breeding	4
vi. A.H. & Dairying	10	vi. Physiology	4
vii. Genetics & Plant Breeding	12	vii. Biochemistry	4
viii. Horticulture	12	viii. Pharmacology	4
ix. Plant Pathology	10	ix. Medicine	4
x. Plant Physiology	10	x. Surgery & Radiology	4

1. Approved by the Academic Council vide reso. No. 389 dated 9-8-1984.

2. A.C. resolution No. 526 (A.C. meeting Held on 12-5-86)

3 xi. Soil Conservation & Water management 10	xi. Anatomy	4
xii. Agricultural Bio-chemistry	xii. Obstetrics & Gynaecology	4
xiii. Seed Technology	xiii. Poultry Science.	4

Inservice candidates not exceeding two in each discipline may be accommodated over and above the sanctioned strength.

#### Medical Fitness

2.6. Admission shall be subject to the candidate's being declared medically and physically fit by the Medical Officer of the University.

#### Character Certificate

2.7. Each applicant for admission to University shall be required to submit a character certificate from the Head of the institution last attended.

Provided, however, that when the transfer Certificate/College Leaving Certificate of the applicant make mention about good conduct and character submission of a separate character certificate will not be necessary.

#### Merit as the sole criteria for admission

2.8. Subject to the provision of reservations, relaxation and weightage etc. laid down under regulation 10; admissions shall be made strictly on merit determined by the percentage of marks at the previous University

3. A.C. resolution No. 587 (A.C. meeting Held on 16-2-87)

examinations in case of admission to M. Ss. (Ag.) & M.V. Sc programmes. For admission to B.Sc. Ag. & A.H.)/B. V. Sc. and A. H. Cours, candidatee shall be selected by a competitive examination called ENTRNCE Examination<sup>1</sup> Relevant rules for the conduct of Entrance Examination<sup>1</sup> are given in Appendix 'A'

2 \*In case of PAT and PHT, (i) the minimum eligibility requirement for the candidates belonging to General Category be reduced from 50 to 45 percent, and (ii) the minimum eligibility requirement for the candidates belong to SC/ST Category, Backward classes and wards of University staff members be reduced from 35 to 30 percent.

There shall be no change in the minimum eligibility requirement in case of PVT examination.

There shall also be no relaxation in these limits in future.

#### Minimum Eligibility Qualifications.

2.9. The minimum qualification requirements for admission to various courses, shall be as under :

(i) For B. Sc. (Ag. & A. H.) / B. V. Sc. & A. H. Course Programmes  
(Minimum eligibility qualifications for admission to these undergraduate programmes are given in Appendix 'A'.)<sup>1</sup>

(ii) \*\*For B. Sc. (Home Science) Course  
Minimum eligibility for admission to B. Sc. (Home

<sup>1</sup> Academic Council resolution No. 176 dt. 19.10.1981.

\*AC resolution No. 826 (Item No. 815) (AC meeting held on 7.1.91)

\*\* A. C. resolution No. 583 (A.C. meeting held on 16.2.87)



Science) programme shall be-

(i) Intermediate in Science or Intermediate in Arts.

(iii) For M. Sc. (Agriculture) Course :

Bachelor's degree in Agriculture with First Division or equivalent OGPA with not less than 3 in the 4 pt. Scale or 3.5 in the 5 pt. scale [or 6.5 in the 10 point scale]

Provided that students graduating from this University shall be eligible for admission if they secure 55% marks or an OGPA of 2.75 out of 4. [or 5.5 in the 10 point scale]

Candidates having B. V. Sc. & A. H. degree with the requirements as indicated above will be eligible for admission in M. Sc. (Ag.) in the discipline of [Dairy Science]

(iv) For M. V. Sc. (Course) :

(a) B. V. Sc. and A. H. or B. V. Sc. degree with atleast 50% marks in aggregate or equivalent OGPA in all the B. V. Sc. & A. H. Examinations and 50% marks or equivalent OGPA in the major subject offered for M. V. Sc.

(b) Must have passed the Intermediate examination in Science with medical group Subjects (Physics, Chemistry and Biology) or Agriculture.

## 2. 10. Reservations and relaxations/Weightage.

(i) \*16% and 2% of the total member of seats in B. Sc. (Ag. & A. H.)/M. Sc. (Ag.), B. V. Sc. & A. H./M. V. Sc. and B. Sc. (Home Science) shall be reserved for

\*A. C. resolution No. 922 (A. C. meeting held on 28.9.92)

candidates belonging to Scheduled caste and Scheduled Tribes, respecting. However, if 2% Scheduled Tribes, candidates are not available, total 18% seats will be fulfilled by Scheduled Caste candidates.

\*\*5% relaxation is allowed in the marks of minimum eligibility of 55% for admission to degree programme for those Scheduled Tribes candidates nominated by ICAR.

However, for all admissions the minimum eligibility would be 50% marks for Scheduled Tribes candidates.

(ii) 15% of the total number of seats in B. Sc. (Ag. & A. H.)/M. Sc. (Ag.) and B. V. Sc. & A. H./M. V. Sc. courses shall be reserved for candidates belonging to Backward Classes. Such candidates will be allowed a relaxation of 5% marks in aggregate in order that the required quota of percentage reserved for Backward class candidates be filled up.

(iii) A maximum of 5% candidates shall be admitted in the B. Sc. (Ag. & A. H.) programme from outside Uttar Pradesh provided suitable applicants are forthcoming.

(iv) Not more than one candidate in each discipline in M. Sc. (Ag.) will be admitted from outside State. However, in case seats are available, this can be relaxed.

(v) Atleast 50 percent of the seats in M. Sc. (Ag.) are reserved for candidates who pass out from this University subject, however, to availability of suitable candidates fulfilling minimum eligibility conditions.

\*\*A. C. resolution No. 923 (A. C. Meeting held on 28.9.92)

- (vi) Relaxation of 5% in the minimum eligibility qualifications for admission to B. Sc. (Ag. & A. H.)/B. V. Sc. & A. H. and M. Sc. (Ag.) courses shall be allowed to such candidates as might have represented the District or University in any State level games and sports competition or Inter University competitions organised by the Inter University Sports Board and have won prizes. Two seats at B. Sc. (Ag. & A. H.) level and 2 at M. Sc. (Ag.) level shall be reserved for this purpose.
- (vii) 10% of seats in the B. Sc. (Ag. & A. H.)/B. V. Sc. & A. H. programmes shall be reserved for the sons, daughters and spouses of the staff members of the University.
- (viii) 5% Weightage in marks obtained shall be given for admission to under-graduate & post-graduate programmes of study to the sons and daughters of defence personnel.
- (ix) \*The following seats in additions to the sanctioned seats are, hereby, reserved for the following categories of employees of the Agriculture Department, provided they fulfil the minimum eligibility qualifications prescribed for admission to the respective programmes viz 55% marks at the qualifying examination in case of admission to the U. G. Programme and 60% marks at the qualifying examination for P. G. programme.
 

1. B. Sc. (Ag. & A. H.)	3 seats for Kisan Sahayak/Prasar Sangathak/subject Matter Specialists
2. M. Sc. (Ag.)	1 seat

\* A. C. resolution No. 681 (A. C. meeting held on 15-9-88).

#### Note.

- (1) If after allowing the relaxation of 5% below the normal requirement, all the reserved seats are not filled in, the seats remaining unfilled, shall be treated as unreserved.
- (2) Only one son or daughter of a University employee shall be allowed to avail of this relaxation in one academic year
- (3) Criteria for a person to be treated as Defence Personnel will be as follows :
  - (a) He should either be in active Army Service or a retired military personnel and be a bonofide resident of Uttar Pradesh;
  - (b) Documentary evidence shall have to be produced in support of the above claim. Civilian employees of the Military Department shall not be eligible for this concession.
- 4. Minimum eligibility conditions may be relaxed by the Vice-Chancellor for such outside candidates from foreign countries, underdeveloped States, NEC and Tribal areas as are sponsored by their respective Government/ICAR/NEC.

#### Mode of Selection and Admission [M. Sc. (Ag.)]

2. 11. (i) Subject to the provisions made and published from time to time in the Information Bulletin/Prospectus/about the mode of selection and admission to M. Sc. (Ag.) programme, admissions shall be made on the basis of merit and preference in the subject. The University, however, reserves the right to discount, while

determining their comparative merit for admission, the percentage of marks, to the extent deemed proper, obtained by the candidates from the Board of Intermediate Education or Universities, in cases where the University feels that the percentage of marks awarded by such Boards or Universities do not reflect the true merit of the candidate.

(ii) All application will first be screened on the basis of merit and then final selections will be made by an admission committee including the Kulsachiv, keeping in view the reservations/concessions for different categories in accordance with the rules in force from time to time.

\*Admission to B. Sc. (Ag. & A. H. and M. Sc. (Ag.) second semester is not permissible in any coditions.

#### **Mode of Admission to M. V. Sc. Course.**

2. 12. (1) The eligible candidates for admission to M. V. Sc. programme should submit their applications on the prescribed forms and submit the same duly completed on or before the date notified by the Kulsachiv.

(2) The eligible candidates will have to appear before the Selection Committee at their own expense at Mathura Campus on the specified dates. The Selection Committee shall comprise of the Dean of the Facality, two Professors, one of whom should be of the major subject to be offered by the candidates and the Kulsachiv, who shall be the Secretary of this Selection Committee. In case the Dean is the professor of the Major subject, next person will serve on the Committee. Admissions

\*A.C. resolution No. 751 (A. C. meeting held on 5.9.89)

will be made upon approval of the Selection list drawn up by the Selection Committee.

#### **Age.**

2. 13. No candidate who has attained the age of 22 years on 1st July of the year of admission shall be admitted to the 1st. degree programme in the University provided that:

- (i) the period spent by the candidate in military service shall be excluded while computing his age
- (ii) the upper age limit will be relaxed by three years for the candidates belonging to the Scheduled caste, Scheduled tribes and backward classes.
- (iii) this regulation shall not apply to the candidates already in service or such candidates as may be specifically exempted by the Kulpati, in his discretion, on being satisfied that there were good grounds for seeking admission to the first degree programme after attaining the age of 22 years.

#### **Right of Refusal.**

2. 14. (i) The Kulpati reserves the right of refusing admission to any candidate, even though the may fulfil the academic requirements for admission on the basis of the criteria laid down in the regulations.

(ii) The Kulpati may summarily cancel the registration of any student or group/batch/class of students who indulge(s) in acts of indiscipline, misconduct, voilation of rules and regulations of the University, strikes, absence from class(es) without permission or without any valid reason or in whose cases the Kulpati has reason



to believe that their continuance in the University would not be in the best interest of the University.

### **Admission of Inservice Candidates.**

2. 15. (i) An employee of the University/Union or State Government or any other organisation on deputation with the University, who has completed atleast two years of service may be allowed admission to M. Sc. (Ag)/M. V. Sc course.

(ii) Two seats may be reserved in each discipline for admission of inservice candidates either within or beyond the sanctioned number of seats taking into account the laboratory and other facilities available. Admission against the reserved seats shall be made on seniority basis.

(iii) No employee shall be allowed to take more than half the load of the course work in a semester/year.

(iv) In case an employee desires to take more than half the load of course, he will have to apply for leave and work in a semester/year. He may be granted leave as may be admissible to him under rules.

(v) Period to be allowed to each such candidate to complete the requirements for the award of master's degree shall not exceed five years.

(vi) An employee who has been admitted to the Master's degree programme may be permitted to undertake research in the sphere of his activity and use the research findings for Master's degree thesis with the approval of the Head of the Department. During the semester/year in which he has been registered for thesis work, he will not be required to take leave for this purpose.

### **Submission of Documents.**

2. 16. In order to register himself as a student of the University, a candidate finally selected for admission to a particular course, at the time of admission has to :

- (i) pay necessary fees as may be prescribed or required for the purpose;
- (ii) submit transfer certificate from the institution last attended.
- (iii) submit migration certificate or eligibility certificate as the case may be, from the University from which he came alongwith all other documents as may be required for the purpose;

Provided, however, that student passing Intermediate examination from the Board of High School & Intermediate Education, U. P. and joining the University direct, need not submit any migration or eligibility certificate.

- (iv) Certificate of physical fitness from the Medical Officer of the University.

2. 17. A candidate, who for any reason, cannot submit all or any documents required under Regulation 19, may be admitted and registered provisionally on payment of necessary fees subject to giving an undertaking to submit necessary documents within a stipulated period failing which the admission will be cancelled and all moneys paid be forfeited.

2. 18 No student who is admitted or registered provisionally under Regulation 2. 18. supra and who has not submitted required documents within the stipulated period shall ordinarily be entitled to his grade card of the final examination of the semester, till he submits the documents.

2. 19. The documents and certificates required by the University and submitted by the student for admission and registration shall be the records of the University and they will not be returned, even temporarily, to the student concerned under any circumstances.

#### **Registered/Enrolled Number.**

2. 20. The Identity Number of a student shall be the University Registered/enrolled number during the course of study under the University.

#### **Cancellation of Admission.**

2. 21. In case a candidate, to whom a seat is offered does not join within the time given, his/her admission would stand cancelled and the seat would be offered to the person next on the merit list.

### **CHAPTER - III**

#### **ENROLMENT, REGISTRATION & CONTINUANCE**

[ Applicable to Students Admitted under Semester system Only ]

#### **Advisement**

3. 1. (a) Students freshly admitted as well as continuing students shall present themselves in the beginning of each semester on dates notified by the Kulsachive for advisement and shall be assigned in Advisers/Course Instructors(i) by the Kulsachive at the Under-Graduate level, and (ii)

Department in which the student is majoring, at the post-graduate level.

(b) The Advisor shall help the Under-graduate students in planning the programme of their studies and the choice of courses. He shall also guide the student in determining the credit load which he can safely and conveniently carry in each semester and shall advise him regarding adding of or withdrawal from the courses during a semester. Each advisor shall maintain a close contact with his students and keep himself informed of their progress. Problem cases needing special measures shall be brought to the notice of the Dean concerned by the Advisor.

#### **Registration.**

3. 2. Following advisement as prescribed above, registration of candidates selected for admission and also of continuing students shall be completed on scheduled date(s) notified earlier by the Kulsachive for each semester.

#### **Mode of Registration.**

3. 3. Registration shall consist of the following steps :
- (i) Payment of the University fees and other dues.
  - (ii) Enrolment of the students in various courses with individual instructors at a particular place, date and time.
  - (iii) Depositing with the Kulsachive/Dean the prescribed registration cards, duly filled in

and signed by the Advisor, Instructors and other officers concerned.

### Registration of Fresh Students.

3. 4. Registration for the first semester of the year of a degree programme is a part of admission procedure and shall be governed by the admission rules. Admission of new students failing to register in the prescribed manner on the appointed date is liable to be cancelled and the seats so fallen vacant shall be offered to the candidates in the waiting list.

### Registration of Continuing Students.

3. 5. Registration of continuing students in the subsequent semester shall be held in a similar way on the date and time notified by the Kulsachiv.

### Late Registration.

3. 6. A continuing student who does not register on the day of registration, shall be required to pay a late registration fee at the rate of Rs. 10.00 for the first day and at the rate of Rs. 15/- per day for subsequent two days. Student failing to register within 3 days shall not be allowed registration.

NOTE :-If under special circumstances, a student is unable to present himself for registration, he may, with the prior permission of the Dean<sup>1</sup> be permitted to deposit his fees by the prescribed date through his representative. How

<sup>1</sup> Academic Council resolution No. 142

ever, he should present himself for registration within a period of 10 days from the initial date of the registration on payment of a late fee of Rs. 50/- failing which he will not be allowed registration in that Semester.

### Registration Necessary For Award of Degree.

3. 7. In case, a student studies a course without registering in the prescribed manner, he will be liable to be summarily dropped from the University.

### 3. 7. A Addition or Withdrawal of Courses.

- (a) Application for addition or withdrawal of a course shall be made on a prescribed form to be obtained from the office of the Kulsachiv.
- (b) A course can be added up to a period of one week from the date of commencement of the course programme.
- (c) A course can be withdrawn upto a period of 4 weeks from the date of commencement of the course programme. In such a case he will not be permitted to add a fresh course.
- (d) Withdrawal of courses shall not be permitted if the student seeking such withdrawal is taking the minimum credit load prescribed for the semester.
- (e) A student may be permitted to drop all courses in a semester in exceptional circumstances like illhealth. In such cases, the student will be awarded 'W' grade in that Semester.



### Minimum Class Attendance.

3. 8. Record of class attendance : Each Instructor shall maintain a record of the students attendance in each course taught by him in each semester.

Minimum class attendance : Each student shall be regular in attending classes and shall be required to have a minimum of 80 percent attendance in each course in each semester, failing which, he shall be awarded grade 'wh' in that course, unless withdrawal from the course is permitted.

The percentage of attendance of a student in a course in a semester shall be computed on the basis of the total number of lectures, practicals and Tutorials attended by him and those actually held between the date of commencement of instruction and the date of closing instruction, irrespective of the date of his registration and/or the duration of leave duly granted to him.

The Dean may, on the recommendation of the Instructor/Advisor concerned, through the Head of the Department, condone shortage in attendance upto five per-cent in a course(s) in exceptional circumstances and allow students with an attendance of seventy five per-cent or more to appear at the final examination. However, on the recommendation of the Dean, the Vice-Chancellor may grant a condonation to the extent of 10% and allow students with an attendance of seventy percent or more to appear at the final examination.

NOTE : In computation of percentage of attendance fractions of .5 or above shall be counted as 1.

NOTE : 2 If student is called upon to repeat a course but he has already put in required attendance in that course on a previous occasion, above requirements of attendance will not apply, in his case.

\* 3 Whenever students resort to mass absence from classes, a fine of Rs. 15.00 per student per day may be levied from all such students. All such students will have to pay this fine before the next semester final examination and failure to do so shall render them liable to be debarred from appearing in the examination.

### Academic Probation (U. G.)

3. 9. (a) If at the end of a semester, the GPA/OAPA of an under-graduate student falls below 5 out of 10, he shall be placed on Academic Probation for the duration of the semester following.

(b) If at the end of a semester during which an under-graduate student has been on Academic Probation, the GPA and OGPA of the student for that semester are 5 or above, he shall cease to be on 'Academic Probation'.

(c) If at the end of any semester during which an under-graduate student has been on Academic probation, the GPA and OGPA of the student for that semester again falls below 5, he shall be advised to withdraw from the University and his guardian informed. If, however, the student decides to continue in the Univer-

\* A.C. resolution No. 619 (A.C. meeting Held on 13-7-87)

sity, he shall be placed on 'Continued Academic Probation' until action is taken under other regulations.

#### **Dropping from the University (U.G.)**

3. 10 (a) If at the end of a semester the G.P.A. of an under-graduate student falls below 2.5, he shall be dropped from the University. Such a student can, however, be allowed to repeat the semester next year, if he so desires but if he fails to obtain the G.P.A. of 5 in the repeated semester, he will not be allowed to continue in the University.

(b) If any under-graduate student fails to obtain OGPA's at the end of semester indicated below, he shall be dropped from the University for poor academic performance :

I	Semester	2.5
II	Semester	3.0
III	Semester	4.0
IV	Semester	4.8

(c) An under-Graduate student failing in the same course thrice shall be dropped from the University.

#### **Academic Probation (P. G.)**

3. 11. (a) If at the end of any semester, the OGPA of any post-Graduate student falls below 5.5 he shall be placed on 'Academic Probation' for the duration of the semester following.

(b) If at the end of the semester during which a post-graduate student has been on 'Academic Probation' the G.P.A./O.G.P.A. of that student for that semester is 5.5 or above, he shall cease to be on 'Academic Probation'.

(c) If at the end of any semester during which a post-graduate student has been on 'Academic Probation, the OGPA of that student falls below 5.5, he shall be dropped from the University for poor academic performance with a right to petition for re-admission, provided such a petition is made within one week of the announcement of the result.

(d) If at the end of the semester, in which a post-graduate student was admitted after petition, his OGPA falls below 5.5 he shall be finally dropped from the University for poor academic performance.

#### **Dropping from the University (P. G.)**

3. 12. (a) Any post-graduate student failing twice in the same course shall be dropped from the University for poor academic.

(b) Any post-graduate student dropped from the University for poor academic performance shall have the privilege of petitioning to the Vice-Chancellor for re-admission within one week from the date of announcement of the results.

#### **Petitions.**

3. 13. All petitions made by the dropped students for re-admission shall be examined by a petition committee appointed by the Vice-Chancellor. The petition committee shall advise the Vice-Chancellor in respect of each petition whether it may be rejected or accepted subject to such conditions as the committee may deem fit. The decision of the Vice-Chancellor in such cases shall be final.

### **Repetitions of Courses.**

3. 14. (a) If a student secures a 'F' grade, he shall have to repeat the course whenever it is offered by the University.

(b) In case a student obtains a 'F' grade in a course and repeats it, the grade secured by the student on repeating the course shall be (reflected in the grade report)<sup>1</sup>.

(c) \*If a student secures "F" grade in a course and fulfills the attendance requirement, he may be permitted by Dean to take re-examination of that course after six month in the semester in which the said course is being offered.

## **CHAPTER - IV**

### **REGULATIONS ON CONDUCT OF EXAMINATION**

#### **Types of Examinations.**

4. 1. The Examinations shall be of the following types :

- (1) Short quizzes (announced and unannounced);
- (2) Hourly examination
- (3) Practical including viva-voce
- (4) Final Examination;
- (5) Any other type of examination as may be prescribed by the Academic Council from time to time.

1. A. C. Resolution No. 142.

\*A. C. resolution No. 751 (A. C. meeting held on 5-9-89).

### **Quiz.**

4. 2. Quiz is a short test of 10 to 15 minutes duration which may consist of questions requiring brief answer. There may or may not be previous announcement for a Quiz. The quizzes shall be evenly spaced. There shall be 2<sup>\*</sup> Quizzes in all consisting of 10 marks each out of which the average of both shall be taken into account.

### **Hourly Examination.**

4. 3. There shall be only one hourly examination consisting of 20 marks. This examination shall be held nearly in the middle of a semester and the date of holding this examination shall be announced by the instructor in advance.

### **Practical and Viva-Voce Examination.**

4. 4. All final practical including viva-voce examinations shall be finished at least one week before the commencement of the final semester examination.

### **Final Examination.**

4. 5. Final examination shall be held on the dates which shall be notified by the Registrar either in the University calender or at the beginning of each academic or otherwise.

\*If a semester fails to appear in the final examination of a semester, he will not be allowed for registration in the next semester. Such student will repeat the semester when it runs.

2. A. C. Resolution No. 391.

\* A. C. resolution No. 751 (A. C. meeting held on 5-9-89).



However, this rule is not applicable for that student who has been permitted for make up examination by the competent authority.

#### **Preparation of Examination Schedule.**

4. 6. The final examination schedule shall be prepared and notified by the Registrar ten days before the commencement of the examination.

#### **Seating Arrangement.**

4. 7. The Examination shall be conducted in all the colleges, The seating arrangements shall be made by the respective centre Superintendents.

#### **Supply of Examination Material.**

4. 8. (1) Examination materials such as, answer books, twine, drawing papers, log tables, graph paper, etc, will be supplied by the Registrar.

(2) Every student shall be required to bring examination materials such as set squares, scales and the like himself, as he shall not be permitted to borrow any of these materials from fellow students in the examination hall.

#### **Appearing in the Final Examination**

4. 9. Candidates coming late by more than 30 minutes in the Final Semester examination shall not be allowed to appear in that examination, and no examinee shall be allowed to go out of the examination hall for the first 30 minutes.

#### **Make-Up Examination.**

4. 10. (1) Quizzes : Make-up test in lieu of quizzes missed shall not be allowed. In exceptional circumstances, when a student misses a quiz in a semester on

account of illness or any other bonafide cause, the Dean concerned may, on the recommendation of the Instructor/Advisor concerned permit that the grading of the student be determined on the basis of his performance in the remaining examinations, after excluding the total marks of the quiz missed.

["In case a student is seriously ill either in the campus and produces a medical certificate from the University Medical Officer or is hospitalised elsewhere and is unable to attend his examinations, the Dean may permit him to appear in more than one make-up examination but not more than four make-up examinations during any one Semester."]<sup>1</sup>

(2) Hourly and Final examination : Normally no make-up examination shall be permissible in lieu of the missed hourly or final examination except as permitted by Dean of the College concerned.

(i) If a student fails to appear at any hourly or semester final examination for reasons beyond his control, he must file an application on the very day on which the examination is missed.

(ii) As far as possible, make-up examinations, shall be discouraged. Only in extremely genuine cases like hospitalisation, a student can be permitted by the Dean, appear at the make-up examination in the hourly or final examination,

\*(iii) Dean, Faculty of Agriculture is empowered to allow a student for allowing him for make-up only in hourly examination if he fulfills the requirements.

<sup>1</sup> Academic Council resolution No. 193.

\*\* A. C. Resolution No. 764 (A.C. meeting held on 15.1.90)

N. B. : The students, can be permitted to appear at the Make-up examination only in extremely genuine cases, on the following grounds :

- (a) If he falls seriously ill.
  - (b) If he has taken leave on account of the death of his father, mother, brother or sister, spouse, child or grand parent.
  - (c) Any other genuine casuse with which the Dean is satisfied. Such cases should be reported to the Registrar.
  - (d) Only one make-up examination will be permissible during a semester.
- (3) The application for make-up examination must be supported by medical certificate either from the University Medical Officer or from the hospital concerned and should be routed through the Hostel warden/advisor.
  - (4) No application for make-up examination shall be considered if received after 24 hours from the expiry of the last date of hourly or semester final examination.
  - (5) Make-up examination must be completed Within one week from the date of grant of permission by the Dean. It will be the responsibility of the student to get in touch with his teacher, and have a date fixed for the make-up examination after necessary permission is granted.
  - (6) Result of make-up examination will count alongwith the previous performance of the student during the term for awarding the final grade in course concerned.

### **Restriction for Students Going Out on Educational Tours and Extra Curricular Activities.**

4. 11. (1) The educational tours and extra curricular activities may be organised in such a way as not to disturb the academic programme particularly the final examination As for as possible such programmes be organised during semester break.

### **Weightage to Various Types of Examinations.**

4. 12. During a semester, the Instructor in charge of a particular course shall hold a number of different kinds of tests in accordance with the Regulations for examinations. The weightage given to these tests will be as follows :

	Courses involving practical	Courses involving no practical
(i) Short quizzes	10%	10%
(ii) Hourlies	20%	20%
(iii) Practical including viva-voce	30%	—
(iv) Final examination	40%	70%

### **Instructions For Paper Setters and Examiners.**

1. The paper setter may be requested to write legisly.
2. They may also requested kindly to adhere to the following instructions very rigidly.
3. (a) Every question and every part of a question shall be strictly within the prescribed courses of study in that particular paper.
- (b) Every question and every part of a question should be clear in language and free from ambiguity.

- (c) The question paper should be fairly distributed over the whole course of study and not concentrated on any one or a few portions only.
- (d) The distribution of marks should be so specific that the total of the marks of all the questions expected to be attempted is exactly the same as is given at the top of the question paper. Each part of a question shall separately be assigned marks.
- (e) The questions particularly the Technical terms should be legibly written in capital.
- (f) Two sets of question papers shall be set, one containing of 40 objective type questions carrying 40 marks and the other containing 7 descriptive questions carrying 60 marks. While there shall be no choice in the objective questions, 4 questions may be asked to be attempted out of the 7 descriptive questions.
- (g) The duration of objective paper shall be 30 minutes whereas the duration of the descriptive paper shall be 2 1/2 hours.
- (h) The papers shall be set both in Hindi and English at U. G. level and in English at P. G. level.

In case the above offer is acceptable the examiners would be requested to set two question papers of three hours duration each on the aforesaid subjects and either deliver them in person or send through post, duly registered and insured for Rs. 100/- in double sealed covers to the Registrar by name.

The question papers must reach the Registrar (by name) by.....

Paper setter shall be requested to certify on the acceptance form that to the best of their knowledge none of their direct relations or dependents i. e. wife, husband, son, daughter, grand-son, grand-daughter, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, sister-in-law and daughter-in-law or any other relation financially dependent upon them is to appear in the paper for which they have been invited to set.

Remuneration for sitting the question papers will be paid alongwith that of marking the answer books after declaration of the results of the examination and on receipt of the remuneration bills duly signed on twenty paise revenue stamp in case the amount exceeds Rs. 20/-.

### Instruction for Invigilators

(1) All invigilators shall come to the examination office at least half an hour before the commencement of the examination.

(2) All the invigilators may check in each room the identity cards of all the students in their examination room to verify their identity.

(3) A blank answer book marked "A" shall be provided to each student in the first instance. Students demanding additional answer book shall be provided with blank answer book marked "B".



(4) Invigilator Incharge shall take attendance of the students 30 minutes after the commencement of each examination on the sheet to be provided and in the manner required by the Registrar. While checking the attendance, the Invigilator should append his signature on the attendance sheet.

(5) After taking attendance, the Invigilators shall check and see that the balance of question papers/ answer books left over tallies with the attendance.

(6) At the end of the examination, answer books shall be collected from all the students by the Invigilators. The Invigilator I/c shall deposit blank answer books, etc. in the examination office immediately after the examination is over and deliver filled up answer books to the Instructor concerned directly.

(7) The Invigilator shall allow only those student in the examination hall as are mentioned in the room chart of the examination hall. In case of omission of the name of any student from the chart, the invigilator I/c may exercise his own discretion and notify the fact to the centre Superintendent immediately who will inform the position to the Registrar.

(8) Invigilators finding any student resorting to unfair means in the examination or creating disturbance or acting in any manner so as to cause any inconvenience to other students in the examination hall, shall report the matter at once to the Centre Superintendent for suitable action.

### **Appointment of Examiners for Final Examination of the University.**

\*Heads of the respective Departments will submit the panel of examiners to Dean of faculty within fifteen days of registration/admission to a semester after getting panel from instructors/consulting the instructor(s) of the course(s) offered and submit a copy of panel of examiners to register also. If concerned instructor(s) shows reluctance in preparing of the panel of examiners, Head of department himself is authorised to submit the panel of examiners to Dean of Faculty.

Dean will submit the panels of examiners obtained from different departments within one month of registration/admission to Registrar's office. If Dean would not get the panel of examiners from any department within 15 days of registration/admission, he will be authorised to prepare the panel at his own level and submit to registrar's office.

If panels are not received within one month of registration/admission in the either of the circumstances narrated above Vice-Chancellor on the basis of old panels or independently will nominate the examiners.

This arrangement will be operative in all Faculties of the University.

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\*AC resolution No. 915 (A. C. meeting held on dt. 20.6.92)

### **Superintendent & Assistant Superintendents of Examinations.**

4. 14. Deans in respective colleges shall act as Superintendent of Examination for the respective Colleges and shall be responsible for the proper conduct and supervision of the examinations. Assistant Superintendents of examinations shall be appointed by the Vice-Chancellor. For this purpose, the Dean will make recommendations to the Vice-Chancellor through the Registrar. Invigilators shall be appointed by the Deans concerned. Superintendents/Assistant Superintendents shall not leave the Headquarters during examination days.

### **Preparation of Final Examination Results.**

4. 15. (1) Each Instructor shall prepare four copies of Result slips (Grade Reports) in the proforma prescribed by the Registrar giving the academic performance of the student in his course.

(2) Each copy of the Result slip shall be signed by the Instructor and his Head of Department.

(3) Each Instructor shall fill in the prescribed from the marks obtained in the various examinations in the semester and final grade obtained by the student.

(4) There should not be any overwriting or erasures in the result slip. All cuttings should be signed by the instructor.

(5) The Instructor, at the end of the course in a semester, shall send one copy of the result containing

the marks of various examinations during the semester and grade of the student in his course to the Registrar and another copy to the Dean through his Head of the Department and the fourth copy shall be displayed on the Notice Board for the information of students.

(6) When a course is being taught by more than one instructor, the common course work, evaluation, grading and final marking should be on a common standard for all the examinations. They should mutually consult each other and Head of the Department in this regard.

### **Collation And Announcement of Results.**

4. 16. Tabulation of the results shall be done from the Instructor's Result Slip in the office of the Dean and the Registrar, separately, simultaneously and independently, of each other.

(2) The tabulation work shall be completed within three days from the last date for the receipt of the grade slips from the Instructors.

(3) Tabulated results shall be collated by a set of collators to be appointed by the Vice-Chancellor

(4) After the grade reports are ready, the results shall be announced by the Registrar.

### **Students Records.**

4. 17. All the students records maintained in the Office of the Registrar, shall be treated as official and final.

### Significance of Grades

4. 18. (1) Each course offered in the University shall be given a certain number of credit hours in accordance with the amount of work which the student does in the class room, the laboratory and outside study.

### Grading system adopted :

Each course shall have a specified number of periodical examinations of various types-2 quizzes, one hourly examination, one final laboratory examination and one final theory examination. The weightage for the different theory examinations are (a) 10% for quizzes (b) 20% for the hourly examination (c) 30% for the practical examination and (d) 40% for the Final semester examination. Where there is no practical examination, the weightage for Final semester examination shall be 70%.

The grading is done for each one of these components of the examination on the conventional percentage basis. The marks for these examinations in the proportion indicated are calculated and added. From this the percentage of marks for the entire course is calculated.

### Conversion of percentage of marks to the grade point in the 10 point scale :

The percentage of marks earned in a course is divided by 10 and is expressed correct to one decimal place. This represents the grade point obtained by a student in a particular course.

The product of credit hours and grade point obtained by a student is the credit point of a course which enables one to calculate the grade point average.

### Grade point average :

It is the quotient of cumulative credit points obtained by a student in all the courses taken by him from the beginning of the first semester of the degree course divided by total credit hours of all the courses which he had completed upto the end of a specified semester from the first semester. The OGPA is to be correct to second decimal place. The attached table on the next page give how the grade and Grade Point Average are calculated for courses with varying credits.

Each course has a certain number of credits which describe its weightage. The quality of a student's performance is measured by the number that he/she has completed satisfactorily. A minimum grade point average is required to be maintained for satisfactory progress. Also a minimum number of credits should be acquired in order to qualify for the degree.

### Scrutiny.

4. 19. (1) Scrutiny means checking of marks, examination of questions left unmarked and reassessment of the questions already marked.

(2) If any student desires scrutiny in any course, he shall be permitted to do so with an scrutiny fee Rs. 5.00 per course.

(3) He shall have to file an application on the prescribed form, which can be obtained from the office of the Registrar within a period of 7 days from the date of registration in the semester following, failing which no such applications shall be entertained.



(4) After having the approval of the Registrar he will present the form to the Instructor concerned.

(5) The answer book shall be scrutinised by the Instructor concerned in collaboration with the Head of the Department.

(6) The result of scrutiny shall be intimated to the Registrar as soon as possible, but in no case later than three weeks from the date of registration.

(7) The result of the scrutiny shall be final.

#### \*System of Grading under 10 point Scale.

At the end of each semester, the marks obtained by each student in quizzes, hourly and final practical and theory examinations shall be added up and letter grade as indicated below shall be awarded.

percentage of marks	Equivalent letter grade	Meaning of letter grade	Numerical value of grades in points
<b>Under graduate Programme</b>			
80-100	A	Excellent	10
70-79	B	Good	8
60-69	C	Fair	6
50-59	D	Pass	4
below 50	F	Fail	0
<b>Post-graduate Programme</b>			
80-100	A	Excellent	10
70-79	B	Good	8
55-69	C	Fair	6
Below 55	F	Fail	0

\*A. C. resolution No. 730 (A. C. Meeting held on 23.7.89)

A sample as to how grade point average shall be calculated in the 10 point scale is given in the following table :

#### Calculation of G. P. A. in 10 Point Scale

Sl. No.	Course No.	Course title	Marks obtained				Grade Point	Credit Point	Grade point average
			Quiz	Hourly	Practical	Final Total			
1.	—	—	7	17	29	26	79	7.9	23.7
		3(2+1)	10	20	30	40	100		
			9	18		65	92	9.2	27.6
2.	—	—	3	10	20	70	100		
									11
									= 8.68
3.	—	—	7	12	27	30	83	8.3	16.6
		2(1+1)	10	20	30	40	100		
			10	19	28	35	92	9.2	27.6
		3(1+2)	10	20	30	40	100		

$Y = 8X + 10$ , where  $Y$  = Percent marks;  $X$  = O.G.P.A. (A.C. resolution No. 771-A.C. meeting held on 15-1-90)

### Charge of grade as a Result of scrutiny.

4. 20 After the grade has been revised as a result of scrutiny, the Instructor will send the grade, through his Head of the Department to the Registrar/the Dean.

### Retention of the Examination Answer Books.

4. 21. (a) Answer books of the semester final examinations shall be shown by the Instructor concerned to the students on the day following registration in the following semester and shall be retained by him for a month. After this period he will return the answer-books to the students.

(b) The Instructors shall announce the date, time and place for showing the semester final examination answer-books to the students, after reopening of the University in the following semester, in the last lecture of the class. Any change in the date so fixed shall be notified to the students immediately after re-opening of the University in the following semester.

### Use of Unfair Means.

4. 22. (1) The terms 'use of unfair means in the examination' or 'attempt to use unfair means in the examination' shall denote the items prescribed by the Academic Council, through its resolutions, from time to time. The following items are included in this category.

(a) Possession of any books, notes, chits, or such other material and also any note(s) or sings written on any part of the body, furniture or any other material pertaining to the subject matter of the examination in the examination hall during the examination hours.

(b) Talking; whispering or signalling in any form in the examination hall or outside the examination hall during the examination hours.

(c) Copying or allowing to copy.

(d) Any other activity which may give undue advantage in the examination to any student.

(e) Any attempt to use any other means which in the opinion of the Supdt. of examination may be construed to be unfair.

### (2) Unfair means in examinations :

(i) The Dean of the College in which the student is registered shall be responsible for dealing with all cases of use of unfair means in the semester test and examinations.

[In this matter the Dean shall be assisted by a Committee consisting of the Dean and two professors of the concerned college. This Committee shall be constituted by the Vice-Chancellor every year in the beginning of the session.]<sup>1</sup>

[The committee shall take appropriate action after affording full opportunity to the student for his defence and the penalty will be as indicated below :-

(a) A student found using unfair means during any quiz will be deemed to have obtained zero in all the quizzes. If the use of unfair means is detected in hourly examination, he will be awarded zero in hourly examination and quizzes both.

(b) A student found using unfair means during the final examination shall be punished as under :

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<sup>1</sup> Academic Council resolution No. 142

Kuladhipati) and shall constitute interim authorities of such Universities, in such manner as it thinks fit;

- (b) the officers appointed and members of the authorities constituted under clause (a) shall hold office for a term of two years from the date of such appointment or constitution as the case may be;
- (c) the State Government shall take steps for the appointment of officers and constitution of authorities of such Universities in accordance with the provisions of this Act, so that the same may be completed before the expiry of the respective terms of the interim officers and members under clause (b)<sup>1</sup>.

#### **The University :**

3. (1) "The Kuladhipati, the Kulpati and the members of the Board and the Academic Council for the time being holding office as such in each University shall constitute a body corporate by the name of that University."<sup>1</sup>

(2) The University shall have perpetual succession and a common seal, and shall see and be used by the said name.

#### **Objects of the University :**

4. The university shall be deemed to have been established and incorporated for the purposes, among others, of—

<sup>1</sup>-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.

(a) making provision for the education of the rural people of Uttar Pradesh in different branches of study particularly agriculture, rural industry and business and other allied subjects;

(b) furthering the prosecution of research, particularly in agriculture and other allied sciences; and

(c) Undertaking field and extension programmes.

#### **University open to all :**

5. The University shall, subject to the provisions of this Act and the Statutes, be open to all persons but nothing in this section shall be deemed to require the University to admit to any course of study a larger number of students than may be prescribed.

#### **powers of the University :**

6. The University shall have the following powers :

(1) to provide for instruction in agriculture, rural industry and business and allied sciences and in such other branches of learning as the University may think fit;

(2) to make provision for research and for the advancement and dissemination of knowledge and for extension programmes;

(3) to institute degrees, diplomas and other academic distinctions;

(4) to hold examination for, and to grant and confer degrees, diplomas and other academic distinctions to and on person who —

(a) shall have pursued a course of study as prescribed, or;



(b) shall have carried on research in the University or in an institution recognized in this behalf by the University under the conditions laid down in the Statutes;

(5) to confer honorary degrees of other distinctions in the manner and under conditions laid down in the Statutes;

(6) to grant such diplomas to, and to provide such lectures and instruction for, field workers and other persons not being students of the University, as the University may determine;

(7) to cooperate with other Universities and authorities in such manner and for such purposes as the University may determine;

(8) to institute teaching, research and extension posts required by the University and to appoint persons to such posts;

(9) to institute and award fellowships (including travelling fellowships), scholarships and prizes in accordance with the Statutes;

(10) to institute and maintain residential accommodation for students of the University;

(11) to demand and receive such fees and other charges as may be prescribed;

(12) to supervise and control the residential accommodation and to regulate the discipline of student of the University and to make arrangements for promoting their health and welfare;

(13) to create administrative, ministerial and other necessary posts and to make appointments thereto; and

Page (9 (e))

(14) to do all such acts and things, whether incidental to the powers aforesaid or not, as may be requisite in order to further the objects of the University.

#### **Territorial Jurisdiction for certain purposes :**

6-A. (The powers of the University under section 6 shall with respect to the Extension, Training and Research be exercisable in respect of the area for the time being specified against it in the Schedule)'

#### **Visitation :**

7. (1) The State Government shall have the right to cause an inspection to be made by such person or persons, as it may direct, of the University its buildings, laboratories and equipment and of any institution maintained by the University and to cause an enquiry to be made in like manner in respect of any matter connected with the administration and the finance of the University.

(2) The State Government shall in every case give notice to the University of its intention to cause inspection or enquiry to be made, and the University shall be entitled to appoint a representative who shall have the right to be present and be heard at such inspection or enquiry.

(3) The State Government may address the Board with reference to the result of such inspection and enquiry with such advice as the State Government may offer regarding the action to be taken.

1-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.

(4) The Board shall communicate to the State Government such action, if any, as it proposes to take or has taken upon the result of such inspection or enquiry.

(5) If the Board does not, within a reasonable time, take action to the satisfaction of the State Government, the State Government may, after considering any explanation furnished or representation made by the said Board, issue such directions as it may think fit and the Board shall be bound to comply with such directions.

#### **Officers and authorities of the University :**

8. The following shall be the officers and authorities of the University.

##### **(A) Officers of the University :**

- (i) The (Kuladhipati)<sup>1</sup>
- (ii) The (kulpati)<sup>1</sup>
- (iii) The Comptroller,
- (iv) The (Kul-Sachive)<sup>1</sup>
- (v) The Dean of Student welfare
- (vi) The Dean of Faculties
- (vii) The Director of the Agricultural Experiment Station.
- (viii) The Director of Extension, and
- (ix) Such other persons in the service of the University as may be declared by the Statutes to be officers of the University.

##### **(B) Authorities of the University :**

- (i) The Board of Management,

<sup>1</sup>-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.

- (ii) The Academic Council,
- (iii) The Boards of Faculties, and
- (iv) such other authorities as may be declared by the Statutes to be authorities of the University.

#### **The Kuladhipati :**

9. (1) The Governor of Uttar Pradesh shall be the (Kuladhipati)<sup>1</sup> of the University. He shall, by virtue of his office, be the head of the University, and shall, when present, preside at any Convocation of the University.

(2) The (Kuladhipati)<sup>1</sup> shall have such other powers as may be conferred on him by this act or the Statutes.

#### **Constitution, power and duties of the board :**

\*10. (1) The Board shall consists of the following members ;

##### **Ex-Officio Members**

- (a) Kulpati<sup>1</sup>
- (b) The Secretary to the State Government in the Agriculture Department.
- (c) The Secretary to the State Government in the Finance Department.
- (d) The Secretary to the State Government in the Education Department.
- (e) The Director of Agriculture; U. P.
- (f) The Director of Animal Husbandry, U. P.

<sup>1</sup>-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.

\*Sub-Section 1 to 5 amended vide Uttar Pradesh Krishi Vishwavidyalaya (Sansodhan) Adhiniyam, 1966 (U. P. Act No. VII of 1966)

**Other Members :**

(g) Two members of the Legislative Assembly of the State to be elected by the said Assembly.

(h) One member of the Legislative Council of the State to be elected by the said Council.

(i) Five members nominated by the State Government being respectively :

✓ (i) an eminent agriculture scientist

(ii) a progressive farmer

✓ (iii) a live-stock breeder

(iv) a distinguished industrialist or manufacturer having special knowledge of or practical experience in agricultural development.

(v) An outstanding women social worker, preferably having background of rural advancement.

(j) \*One representative of the Indian Council of Agricultural Research; and

(k) One representative of the Registered Graduates elected in the manner prescribed.

(2) The Kulpati<sup>1</sup> shall be ex-officio Chairman of the Board.

(3) The nomination and election of members of the Board, other than ex-officio members shall be notified by the State Government in the Gazette.

(4) The term of office of members of the Board, other than ex-officio members, shall be three years

\*Amended by the Uttar Pradesh Krishi Vishwavidyalaya (Sansodhan) Adhiniyam, 1972 (U.P. Act No. 5 of 1972)

1-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.

commencing from the respective dates of notification of their nomination or election under sub-section (3).

Provided that the term of office of any such member elected or nominated to fill a casual vacancy shall be the residue of the predecessor's term.

(5) Notwithstanding anything contained in sub-section (4), upon the first constitution of the Board after the eighteenth day of January, 1966, provision shall be made in the Statutes for curtaining the term of the office of some of the members referred to in the said sub-section in order that, as nearly as may be, one third of the members shall retire every year thereafter.

(6) Members shall serve without pay, but shall be entitled to daily allowance and travel expense, to be paid from the budget of the University.

(7) The powers and duties of the board shall be as below :

(a) to approve the budget submitted by the (Kulpati)<sup>1</sup>;

✓ (b) to appoint the members of the academic and administrative staff of the University in the manner prescribed;

(c) to hold and control the property and funds of the University and issue any general directive in the behalf;

(d) to accept the transfer of any movable or immovable property on behalf of the University;

1-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.



(e) to administer any funds placed at the disposal of the University for specific purposes;

(f) to invest moneys be'onging to the University;

(g) to direct the form and use of the Common seal of the University;

(h) to appoint such committees, either standing or temporary, as it deems necessary for its proper functioning;

(i.) subject to the provisions of sub-section [I] of section 11 to appoint a (Kulpati)<sup>1</sup>;

(j) to borrow money for capital improvements and make suitable arrangements for its repayment;

(k) to meet, at such time and in such place as it deems necessary, provided however, that it shall hold one regular meeting at least every two months, and provided further that at least one-half of its regular meeting be held at the University; and

(l) to regulate and determine all matters concerning the University in accordance with this Act and the Statutes and to exercise such powers and to discharge such duties as may be conferred or imposed on it by this Act and the Statutes.

#### **The (Kulpati)<sup>1</sup>**

11\* (1) The (Kulpati)<sup>1</sup> shall be a whole-time officer of the University. The first (Kulpati)<sup>1</sup> after the commencement of the Uttar Pradesh Krishi Vishwavidyalaya (Sanshodhan) Adhyadesh, 1966, shall be

1 - Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.

\* Amended by the Uttar Pradesh Krishi Vishwavidyalaya (Sanshodhan) Adhiniyam, 1966 (U. P. Act No. VIII of 1966).

appointed by the (Kuladhipati)<sup>1</sup>. The subsequent (Kulpati)<sup>1</sup> shall be appointed by the (Kuladhipati)<sup>1</sup> out of a panel of three persons nominated by a committee consisting of a representative of the Board chosen in the prescribed manner and two other members appointed by the State Government.

(2) The term of office of the (Kulpati)<sup>1</sup> shall be three\* years.

(3) No person shall be eligible to hold the office of the (Kulpati)<sup>1</sup> for more than three\*\* terms.

(4) The emoluments and other conditions of service of (Kulpati)<sup>1</sup> shall be such as may be prescribed and shall not be varied to his disadvantage after his appointment.

(5) The (Kulpati)<sup>1</sup> may relinquish office by resignation in writing addressed to the (Kuladhipati)<sup>1</sup>. The resignation shall ordinarily be delivered to the Secretary of the (Kuladhipati)<sup>1</sup> sixty days prior to the date on which the (Kulpati)<sup>1</sup> wishes to be relieved.

†(6) In any of the following circumstances [of the existence of which the Kuladhipati (chancellor) shall be the sole judge] the Kuladhipati (chancellor) may appoint any suitable person to the office of the Kulpati (vice-chancellor) for such term not exceeding six months as he may specify :

1-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.

\*Amended by the Uttar Pradesh Krishi Vishwavidyalaya (Sanshodhan) Adhiniyam, 1966 (U. P. Act, No VIII 1966)

\*\*Amended under the Uttar Pradesh Krishi Vishwavidyalaya (Sanshodhan) Adhiniyam, 1972 (U. P. Act No. 5 of 1972)

†Amended vide U. P. Krishi Evam Prodyogic Vishwavidyalaya (Sanshodhan) Adhiniyam, 1980 (U. P. Act No. 12 of 1980).

(a) Where a vacancy in the office of the Kulpati (vice-chancellor) occurs or is likely to occur, by reason of leave or any cause not being expiry of term;

(b) Where a vacancy in the office of the Kulpati (vice-chancellor) occurs and it cannot be, conveniently and expeditiously filled in;

(c) Any other emergency.

Provided that the chancellor (Kuladhipati) may from time to time extend the term of appointment of any person to the office of the Kulpati (vice-chancellor) under this sub-section, so however, that the total term of such appointment (including the term fixed in the original order) does not exceed one year.

(7) Until the vacancy is filled under sub-section (6) or until such time as the (Kuladhipati)<sup>1</sup> appoints a (Kulpati)<sup>1</sup> the (Kul-Sachiv)<sup>1</sup> shall carry on the current duties of the office of the (Kulpati)<sup>1</sup>.

#### **Powers and duties of the (Kulpati)<sup>1</sup>**

12 (1) The (Kulpati)<sup>1</sup> shall be the principal executive and academic officer of the University, and shall, in the absence of the (Kuladhipati)<sup>1</sup>, preside at any convocation of the University. He shall be an ex-officio member and Chairman of the Academic Council, and an ex-officio member of the Board.

(2) It shall be the duty of the (Kulpati)<sup>1</sup> to ensure the faithful observance of the provisions of this Act and

<sup>1</sup>-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.

<sup>1</sup> Amended vide U. P. Krishi Evam Prodyogic Vishwavidyalaya (Sanskodhan) Adhiniyam 1981 (U. P. Act No. 6 of 1981)

the Statutes and he shall, without prejudice to powers of the (Kuladhipati)<sup>1</sup> under section 23, possess all such powers as may be necessary in that behalf.

(3) The (Kulpati)<sup>1</sup> shall have power to convene meetings of the Academic Council:

Provided that he may delegate his power to any other officer of the university.

(4) The (Kulpati)<sup>1</sup> shall exercise general control over the affairs of the University and shall be responsible for the due maintenance of discipline in the University.

[5] The (Kulpati)<sup>1</sup> shall be responsible for the presentation of the budget and the statement of account to the Board.

(6) In any emergency, which in the opinion of the (Kulpati)<sup>1</sup>, requires immediate action to be taken he shall take such action as he deems necessary, and shall at the earliest opportunity report the action taken to the officer, authority or other body who or which in the ordinary course would have dealt with the matter but nothing in this sub-section shall be deemed to empower the (Kulpati)<sup>1</sup> to incur any expenditure not duly authorized and provided for in the budget.

(7) Where any action taken by the (Kulpati)<sup>1</sup> under sub-section (6) affects any person in the service of the University to his disadvantage, such person may prefer an appeal to the Board within thirty days of the date on which the action is communicated to him.

<sup>1</sup>-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.



(8) Subject as aforesaid, the (Kulpati)<sup>1</sup> shall give effect to the orders of the Board regarding the appointment, suspension and dismissal of officers, professional staff and other employees of the University.

(9) The (Kulpati)<sup>1</sup> shall in convocation confer degrees on persons entitled to receive them, provided that when the (Kuladhipati)<sup>1</sup> is present he may himself confer any or all the degrees.

(10) The (Kulpati)<sup>1</sup> shall be responsible for a close coordination and integration of teaching research and extension.

(11) The (Kulpati)<sup>1</sup> shall exercise such other powers as may be prescribed.

#### \*The Comptroller

13. (\*1) The Comptroller shall be a whole time officer of the University and\* shall be appointed by the State Government on such terms and conditions as it may think fit \*

(2) He shall be ex-officio Secretary of the Board.

(3) The provisions relating to the filling of temporary vacancies and arrangements for the carrying on of current duties contained in sub-sections (6) and (7) of section 11 shall mutatis mutandis apply to the office of Comptroller.

(4) The Comptroller shall manage the property and investments of the University and advise in regard to

\* As amended under Uttar Pradesh Krishi Vishwavidyalaya (Sanskodhan) Adhiniyam, 1966. (U. P. Act No. VIII of 1966).

1-Amended under Uttar Pradesh Universities (Re-enactment and Amendment) Act 1974.

its financial policy. He shall be responsible for the preparation of the Budget, and statement of accounts for presentation to the (Kulpati)<sup>1</sup>.

(5) The Comptroller shall have the duty--

(a) to ensure that no expenditure not authorized in the budget is incurred by the University otherwise than by way of investment, and

(b) to disallow any expenditure which may contravene the terms of any statute, or for which provision is required to be made by Statutes, but has not been so made.

#### The (Kul Sachiv)<sup>1</sup>

14 (1) The (Kul-Sachiv)<sup>1</sup> shall be a whole-time officer of the University and shall be appointed by the (Kulpati)<sup>1</sup> subject to the approval of the Board.

(2) The salary and allowances payable to the (Kul Sachiv)<sup>1</sup> shall be as prescribed.

(3) The (Kul Sachiv)<sup>1</sup> shall be responsible for the due custody of the records and the common seal of the University. He shall be ex-officio Secretary of the Academic Council, and shall be bound to place before it all such information as may be necessary for the transaction of business. He shall receive applications for entrance to the University and shall keep a permanent record of all courses, curricula and other information as deemed necessary.

(4) The (Kul Sachiv)<sup>1</sup> shall be responsible for the conduct of the examinations as prescribed and make

1-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.



all other arrangements necessary therefor and be responsible for the due execution of all processes connected therewith.

(5) The (Kul Sachiv)<sup>1</sup> shall perform such other duties as may be prescribed or required from time to time by the Board or the (Kulpati)<sup>1</sup>.

(6) The (Kul Sachiv)<sup>1</sup> shall not be offered, nor shall he accept any remuneration for any work in the University save such as may be provided for by the Statutes.

#### **Dean of Student Welfare**

15. (1) The Dean of Student Welfare shall be a whole-time officer of the University and shall be appointed by the (Kulpati)<sup>1</sup> subject to the approval of the Board.

(2) The salary and allowances payable to the Dean of Student welfare shall be as prescribed.

(3) The Dean of student welfare shall have the following duties :

- (a) to make arrangements for the housing of students;
- (b) to direct a programme of student counselling;
- (c) to arrange for employment of students in accordance with plans approved by the (Kulpati)<sup>1</sup>
- (d) to supervise the extra-curricular activities and needs of students;
- (e) to assist in the placement of graduates who leave the University; and
- (f) to organize and maintain contact with the alumni of the University.

<sup>1</sup>-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.

#### **The Academic Council**

16. (1) The Academic Council shall be in charge of the academic affairs of the University and shall, subject to the provisions of this Act and the Statutes, have the control and general regulation of, and be responsible for, the maintenance of standards of instruction, education and examination and for the requirements for obtaining degrees, and shall exercise such other powers and perform such other duties as may be conferred or imposed upon it by the Statutes. It shall have the right to advise the (Kulpati)<sup>1</sup> on all academic matters.

(2) The constitution of the Academic Council and the term of office of its members shall be as prescribed.

#### **The Faculties**

17. (1) The University shall include such Faculties as may be prescribed.

(2) Each Faculty shall comprise such departments as may be prescribed and subjects of study shall be assigned to various departments by the statutes.

(3) There shall be a Board of each Faculty, the constitution and powers of which shall be prescribed.

(4) There shall be a Dean of each Faculty who shall be chosen in such manner and for such period as may be prescribed.

(5) The Dean shall be the Chairman of the Board of the Faculty and be responsible for the due observance of the Statutes and Regulations relating to the Faculty. He shall be further responsible for the organization and

<sup>1</sup>-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.

conduct of teaching, research and extension work of the departments comprised in the Faculty.

(6) There shall be a Head in each Department who shall be responsible to the Dean for the organization and operation of the Department.

(7) The appointment, duties, powers and functions of the Head of Department, shall be as prescribed.

#### **Agricultural Experiment Station**

✓18. (1) An Agricultural Experiment Station shall be established in the University. Subject to the provisions of this Act and the Statutes; it shall have responsibility for research; both fundamental and applied, in all Faculties.

(2) There shall be a Director of the Experiment Station\* who shall be appointed by and be responsible to the (Kulpati)¹.

✓(3) The Director of the Experiment Station shall be a whole-time officer, technically trained in agriculture. He shall keep proper records of the projects and receive reports of progress of research for publication in the manner prescribed.

#### **Agricultural and Home Science Extension Service :**

19. (1) An Agricultural and Home Science Extension Service shall be established in the University and shall subject to provisions of this Act and the statutes, make useful information available to the farmers and housewives to help them solve their problems and take

\*Amended by the Uttar Pradesh Krishi Vishwavidyalaya (Sansodhan) Adhiniyam, 1972 (U.P. Act No. 8 of 1972)

1-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.

measures such as the establishment of youth clubs for developing in young people interest in agriculturer.

(2) There shall be a Director of Extension\*\* who shall be appointed by and be responsible to the (Kulpati)¹

✓(3) The Director of extension shall be a whole-time officer technically trained in agriculture, who shall plan and execute a programme of extension work based upon the results of research.

#### **Supplementary Provisions Relating to Membership.**

20. (1) All casual vacancies among the members (other than (ex-officio members) of any authority or body of the University shall be filled, as soon as conveniently may be, by the person or body who appointed, elected or co-opted the members whose place has become vacant, and the person appointed, elected or co-opted to a casual vacancy shall be a member of such authority or body for the residue of the term for which the person whose place he fills would have been a member.

(2) A person, who is a member of an authority of the University as a representative of another body, whether of the University or not, shall retain his seat on the University authority so long as he continues to be a member of the body which he was nominated appointed or elected and thereafter till his successor is duly appointed.

#### **Proceedings of University Authority and Bodies not to be Invalidated by vacancies.**

21. No act or proceeding of any authority or other body of the University shall be invalidated merely by reason

\*\*Amended under the Uttar Pradesh Krishi Vishwavidhyalaya (Sanshodhan) Adhiniyam, 1972 (U. P. Act No. 5 of 1972)

of the existence of a vacancy or vacancies among its members or by reason of some person having taken part in the proceeding who is subsequently found not to have been entitled to do so.

#### **Removal from Membership of the University.**

22. The Board may remove any person from membership of any authority\* or other body of the University\* upon the ground that such person has been convicted of an offence involving moral turpitude.

#### **Membership and Proceedings.**

23. If any question arises whether any person has been duly elected or appointed as, or is entitled to be, a member of any authority of the University subordinate to the Board or whether any decision of the University or any authority subordinate to the Board is in conformity with this act and the Statutes, the matter shall be referred to the (Kuladhipati)<sup>1</sup> whose decision thereon shall be final.

#### **Constitution of Committees.**

24. Where any authority of the University is given power by this act or by the Statutes, to appoint Committees, such committees shall, unless there is some special provision to the contrary, consist of members of the authority concerned.

#### **Pension or Provident Fund.**

25. (1) The University shall constitute, for the benefit of its officers, teachers, clerical staff and other employees,

\* Amended vide Uttar Pradesh Krishi Vishwavidyalaya (Sanshodhan) Adhiniyam, 1966 (U. P. Act No. VIII of 1966).

1-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.

in such manner and subject to such conditions as may be prescribed, such pension, insurance and provident funds as it may deem fit.

(2) Where any such provident fund has been so constituted under rules; which have been approved by the (Kuladhipati)<sup>1</sup> the (Kuladhipati)<sup>1</sup> may declare that the provision of the provident Funds Act, 1925, shall apply to such fund as if it were a Government Provident Fund.

#### **Appointment of Salaried Officers and Teachers.**

✓ 26. (1) Subject to the provisions of this Act, the members of the staff of the University shall be appointed by the Board on the recommendation of the (Kulpati)<sup>1</sup>.

✓ (2) Except in cases provided for by the Statutes, every salaried officer and teacher of the University shall be appointed under a written contract. The contract shall be lodged with the (Kulpati)<sup>1</sup> and a copy thereof shall be furnished to the officer or teacher concerned. The contract shall not be inconsistent with the provisions of the Act and the Statutes for the time being in force in relation to the conditions of service.

#### **Tribunal of Arbitration for Disputes between the University and its Staff.**

✓ 27. Any dispute arising out of contract between the University and any officer or teacher of the University shall, on the request of the officer or teacher concerned be referred to a Tribunal of Arbitration consisting of one member nominated by the Board, one member

1-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.



nominated by the officer or teacher concerned and an umpire appointed by the (Kuladhipati)<sup>1</sup> The decision of the Tribunal shall be final and no suit shall lie in any civil court in respect of the matters decided by the Tribunal. Every such request shall be deemed to be a submission to arbitration upon the terms of this section within the meaning of the Arbitration Act, 1940, and all the provisions of that Act, with the exception of section 2 thereof, shall apply accordingly.

### Statutes.

28. Subject to the provisions of this Act, the Statutes may provide for any matter and shall in particular provide for the following.

- (a) the constitution, powers and duties of the authorities of the University;
- (b) the election, appointment and continuance in office of the members of the authorities of the University, including the continuance in office of the first members and the filling in of vacancies and all other matters relative to those authorities for which it may be necessary or desirable to provide;
- (c) the designation, manner of appointment, powers and duties of the officers of the University;
- (d) the classification and manner of appointment of teachers;
- (e) the constitution of a pension or provident fund and the establishment of an insurance scheme for the benefit of officers, teachers and other employees of the University;

<sup>1</sup>-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.

- (f) the institution of degrees and diplomas;
- (g) the conferment of honorary degrees;
- (h) the establishment, amalgamation, sub division and abolition of Faculties;
- (i) the establishment of departments of teaching in the Faculties;
- (j) the establishment of abolition of hostels maintained by the University;
- (k) the institution of fellowships scholarships, medals and prizes;
- (l) the maintenance of a register of Registered Graduates;
- (m) the admission of students to the University and their enrolment and continuance as such;
- (n) the course of study to be laid down for all degrees and diplomas of the University;
- (o) the conditions under which students shall be admitted to the degrees, diplomas or other courses and to the examinations of the University and shall be eligible for the award of degrees and diplomas;
- (o) the conditions of residence of the students of the University and the levying of fees for residence in hostels maintained by the University;
- (o) the recognition and management of hostels not maintained by the University;
- ✓(r) the numbers, qualifications, emoluments and other conditions of service (including the age of retirement) of teachers and salaried officers of the University, and the preparation and maintenance of a record of their services and activities;
- (s) the fees which may be charged by the University for any purpose;

- (t) the conditions subject to which persons may be recognized as qualified to give instruction in hostels;
- (u) the conditions and mode of appointment and the duties of examining bodies; examiners and moderators;
- (v) the conduct of examinations;
- (w) the remuneration and allowances, including travelling and daily allowances, to be paid to persons employed on the business of the University;
- (x) the conditions of the award of fellowships, scholarships, studentships, bursaries, medals and prizes; and
- (v) all other matters which by this Act are to be or may be provided for by the Statutes.

#### **Statutes, how made?**

29. (1) The first Statutes with regard to matters set out in clauses (a) to (i) of section 28 shall be made by the State Government and a copy thereof shall be laid before each House of State Legislature for fourteen days and they shall be subject to such additions and alterations as may be agreed to by both Houses, but without prejudice to the validity of anything previously done thereunder.

(2) The Board may from time to time make new or additional Statutes and may amend or repeal the Statutes in the manner hereinafter in this section provided.

(3) The Academic Council may propose to the Board the draft of any Statute to be Passed by the Board and such draft shall be considered by the Board in its next meeting.

Provided that the Academic Council shall not propose the draft of any Statutes or of any amendment

of a Statutes affecting the status, powers or constitution of any existing authority of the University until such authority has been given an opportunity to express its opinion upon the proposal, and any opinion so expressed shall be considered by the Board.

(4) The Board may approve any such draft as is referred to in sub-section (3) and pass the Statutes or reject it or return it to the Academic Council for reconsideration, either in whole or in part, together with amendments which it may suggest.

(5) Any member of the board may propose to the Board the draft of any Statute and the Board may either accept or reject the proposal if it relates to a matter not falling within the purview of the Academic Council. In case such draft relates to a matter within the purview of the academic Council, the Board shall refer it for consideration to the Academic Council, which may either report to the Board that it does not approve the proposal which shall then be deemed to have been rejected by the Board or submit that draft to the Board in such form as the Academic Council may approve, and the provisions of this section shall apply in the case of a draft so submitted as they apply in the case of a draft proposed to the Board by the Academic Council.

(6) A new Statute or additions to the Statutes or any amendment or repeal of a Statute shall require the previous approval of the (Kuladhipati)<sup>1</sup> who may sanction, disallow or remit it for further consideration.

<sup>1</sup>-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.

### Regulations

30. (1) The authorities and the Board of the University may make Regulations consistent with this Act and the Statutes--

(a) laying down the procedure to be observed at their meeting and the numbers required to form a quorum;

(b) providing for all matters which by this Act, and the Statutes are to be provided for by the Regulations and;

(c) providing for any other matters solely concerning such authorities and Boards and not provided for by this Act and the Statutes.

(2) Every authority of the University shall make Regulations providing for the giving of notice to the members of such authority of the dates of meetings and of the business to be considered at meetings and for the keeping of a record of the proceedings of meetings.

(3) The Board may Direct the amendment, in such manner or it may specify, of any regulations made under this section or the annulment of any regulations made under sub-section (1) by any authority of the University.

(4) The Academic Council may, subject to the provisions of the Statutes, make regulations providing for courses of study for the various examinations and degrees of the University after receiving drafts of the same from the Board of the Faculty concerned.

(5) The Academic Council may not alter a draft received from the Board of a Faculty but may reject

the draft received or return it to the Board of a Faculty for further consideration together with its own suggestions.

### Residence of Students :

31. Students shall reside in accommodation maintained by the University or approved by the (Kulpati)<sup>1</sup> subject to the conditions prescribed.

### Delegations of Powers :

32. The Board may, by Statute, delegate to any officer or authority any of the powers conferred upon it by this Act, to be exercised subject to such restrictions and conditions as may be prescribed.

### Annual Report :

33. The Annual Report of the University shall be prepared under the direction of the (Kulpati)<sup>1</sup> and submitted by the Board to the State Government a month before the annual meeting at which it is so be considered.

### Accounts and Audit :

34. (1) The Annual Accounts and balance-sheet of the University shall be prepared under the direction of the (Kulpati)<sup>1</sup>, and all moneys accruing to or received by the University from whatever source and all amounts disbursed or paid shall be entered in the accounts.

(2) The Accounts, and the balance-sheet shall be submitted by the Board to the State Government which shall cause an audit to be carried out by the Examiner, Local Fund Accounts, Uttar Pradesh.

(3) The Accounts when audited shall be printed and

<sup>1</sup>-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.



copies thereof shall together with the copies of the Audit Report be submitted by the (Kulpati)<sup>1</sup> to the Board which shall forward them to the State Government with such comments as may be deemed necessary.

35. Omitted.

### Removal of difficulties :

36. (1) The State Government may, for the purpose of removing any difficulties in relation to the enforcement of the provisions of this Act, by order published in the Gazette--

(2) direct that this Act and any Statute made thereunder shall during such period as may be specified in the order take effect subject to such adaptations whether by way of modification, addition or omission as it may deem to be necessary or expedient; or

(b) direct by whom and in what manner the powers, duties and functions to be exercised or discharged under this Act by an officer or authority of the University shall be exercised and discharged till such officer or authority is duly appointed or constituted; or

(c) make other such temporary provisions as it may deem to be necessary or expedient.

(2) No order made under sub-section (1) shall be questioned in any court of law on the ground that no difficulty as is referred to in the said sub-section existed or was required to be removed.

<sup>1</sup>-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.

### THE SCHEDULE<sup>1</sup>

(See Section 6-A)

Serial No.	Name of the University	Area within which the University shall exercise jurisdiction for purposes of extension training and research
1.	Govind Ballabh Pant Krishi Evam Prodyogik Vishwavidyalaya.	
(a)	until the establishment of the Narendra Deo Krishi Evam Prodyogik Vishwavidyalaya and Chandrashekhar Azad Krishi Evam Prodyogik Vishwavidyalaya	The whole of Uttar Pradesh.
(b)	upon the establishment of the Narendra Deo Krishi Evam Prodyogik Vishwavidyalaya and Chandrashekhar Azad Krishi Evam Prodyogik Vishwavidyalaya.	Kumaun, Garhwal, Rohilkhand and Meerut Division
2.	Narendra Deo Krishi Evam Prodyogik Vishwavidyalaya.	Faizabad, Gorakhpur and Varanasi Divisions.
3.	Chandrashekhar Azad Krishi Evam Prodyogik Vishwavidyalaya.	Lucknow, Jhansi, Agra and Allahabad Divisions.

<sup>1</sup>-Amended under the Uttar Pradesh Universities (Re-enactment and Amendment) Act, 1974.

**GOVERNMENT OF UTTAR PRADESH  
KRISHI ANUBHAG-8**

*No. 5071/XII-8 400(2)/76*

*Dated 15 Sep., 1976.*

In pursuance of the provisions of clause (3) of Article 348 of the Constitution, the Governor is pleased to order the publication of the following English translation of notification no 5071/12-8-400(2)/76 dated September 15, 1976.

**NOTIFICATION**

*No. 5071/12.8-400(2)/76*

*Dated Lucknow September 15, 1976*

In exercise of the powers under sub-section (i) of section 29 of the Uttar Pradesh Krishi Evam Prodyogik Vishwavidyalaya Adhiniyam, 1958 (U. P. Act No. XIV of 1958), as amended from time to time, the Governor is pleased to make the following first Statutes of the Chandra Shekher Azad Krishi Evam Prodyogik Vishwavidyalaya, Uttar Pradesh, Kanpur--

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**THE STATUTES**

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## STATUTES

## CHAPTER-I

## GENERAL

**Definition :** 1. In these statutes :—

- (a) 'Academic year' means a twelve month period preferably between July to June during which a cycle of work is completed;
- (b) 'Act' means the Uttar Pradesh Krishi Evam Prodyogik Vishwavidyalaya Adhiniyam, 1958 as amended by the U. P. Universities (Re-enactment and Amendment) Act, 1974;
- (c) 'Section' means a Section of the Act.
- (d) 'Semester' means a division of an academic year which shall ordinarily consist of 16-18 weeks with at least 100-110 effective days subject to such changes as may be made by the Academic Council from time to time. There shall be two semesters in an academic year.
- (e) 'Standing Committee' means the appropriate committee of the Academic Council elected/formed under Statute 11 of Chapter IV of the First Statutes made under Section 28 (a) of the Act."

## CHAPTER-II

## OFFICERS OF THE UNIVERSITY

**Section 8 (A) (IX) :**

in addition to the officers named in section 8 (A) of the Act, the following shall also be the officers of the University :

- (i) University Librarian.



### THE COMPTROLLER

#### Section 28 (C)

In exercise of the powers and discharge of duties mentioned in section 13, the comptroller shall :

[ i ] be the custodian of all properties of the University.

[ ii ] issue notices and maintain the minutes of all meetings of the Board and of any Committee appointed by the Board.

[ iii ] conduct the official correspondence of the Board.

[ iv ] Supply to the Chancellor copies of the agenda of the meetings of the Board as soon as they are issued, and minutes of the meetings ordinarily within a month of each meeting.

[ v ] Collect income and fees and disburse the payments and maintain the accounts of the University.

[ vi ] Sign all contracts made on behalf of the University; and

[ vii ] Perform such other duties as may be required from time to time by the Board or Vice-Chancellor.

### THE REGISTRAR

#### Section 14 (5) and section 28 (c)

In exercise of the powers and the discharge of the duties mentioned in section 14, the Registrar shall :

[ i ] Issue notices and maintain the minutes of the meetings of the Academic Council;

[ ii ] conduct the official correspondence of the Academic Council;

[ iii ] be responsible for admission of students to the University including the supervision of the entrance examination;

[ iv ] have charge of registration of students to the University and maintain a register of all degrees and diplomas conferred by the University; and

[ v ] maintain a register of Registered Graduates.

### DEAN OF STUDENT WELFARE

#### Section 15 and 28 (c)

The Dean of student Welfare shall in addition to the duties mentioned in section 15 :

[ i ] organise messing arrangements for students;

[ ii ] obtain medical advice and assistance for students;

[ iii ] make arrangements for scholarships, stipends, part-time employments and other such assistance;

[ iv ] obtain travel facilities for holidays;

[ v ] communicate with the guardians of students concerning the welfare of the students;

[ vi ] exercise general control over the physical education programme at University, medical and health services, and

[ vii ] be responsible for student discipline as specified under Chapter IV.

### UNIVERSITY LIBRARIAN

#### Section 28 (C)

1. The University Librarian shall be a whole time officer of University.

2. It shall be the duty of the University Librarian to maintain all the libraries on the University Campus

and to organise their services in the manner most beneficial to the needs of teaching, research and extension.

3. He shall be directly responsible to the Vice-Chancellor.

4. He shall make an Annual Report to the Vice-Chancellor on the condition and needs of the University Libraries.

5. He shall prepare the annual budget of the University Libraries.

### CHAPTER-III

#### THE BOARD OF MANAGEMENT

1. As nearly as may be, one-third of the members of the Board shall retire every year.

2. The following members of the Board, First constituted, shall serve for the period specified below :

	Year
One representative of Registered Graduates	1
An outstanding woman, social worker preferably having back ground of rural advancement	1
An eminent Agricultural Scientist	2
A Prograssive Farmer.	2
A distinguished industrialist or Manufacturer having special knowledge of or practical experience in Agricultural development.	2
A livestock breeder.	1
One members of the Legislative Council	3
Two members of the Legislative Assembly	3

### CHAPTER-IV

#### ACADEMIC COUNCIL

##### Section 16 (2) and 28 (a)

1. The Academic Council shall consist of the Deans of the Colleges, Director of the Agricultural Experiment station, Director of Extension, the Heads of Departments (or persons acting in the foregoing positions), all professors and one person elected by the Board of each Faculty of the University out of the members of the Faculty. The term of members elected by the Board of each Faculty shall be one year. Membership on any standing committee of the Academic Council shall be open to a member of a Faculty and carries with it the privileges of the floor of the Academic council including that of voting, so long as such member-ship continues.

2. All other officers of the University as listed in the Act and Statutes shall be ex-officio members of the Academic Council.

3. The Vice-Chancellor shall be the presiding officer of the Academic Council but, in his absence or inability to preside, this function shall be exercised by one of the Deans nominated by the Vice-Chancellor.

4. The Academic Council shall hold at least four regular meetings during the academic year on dates to be fixed by it. Special meetings of the Academic council may be called at any time by the Vice-Chancellor.

5. A special meeting of the Acadmic Council shall also be convened upon written requisition of one third

of the membership of the Academic Council, and delivered to the Secretary of the Academic Council, such meeting to occur not later than ten calendar days after receipt of such requisition by the Secretary, unless the requisition designates a later date, which shall be the date of the special meeting. Written notice of regular meeting shall be sent to all members at least five days before the meeting. Written notice of a special meeting with a list of the subjects to be considered, shall be sent to all members at least three days before the meeting. Only subjects specifically listed in the notice of a special meeting may be considered at that meeting. A QUORUM for any regular or special meeting of the Academic Council shall consist of one-third of the total membership of Academic Council.

6 Except as otherwise provided in these Statutes, the Academic Council shall determine :

- (i) requirements for admission to the several colleges and other teaching divisions.
- (ii) questions of education policy.
- (iii) relations between colleges, and other teachings divisions.
- (iv) changes in the amount, character or quality of work required for admission to the colleges, and other teaching division, and
- (v) the degree and diploma which shall be awarded and the conditions for their award.

7. The Academic Council shall elect a Committee on Student Discipline which may appoint one or more Discipline Boards on which, unless the Academic

Council determines otherwise, there shall be student representatives.

8. The Academic Council shall recommend candidates for diplomas, degree and certificates to be conferred by the Vice-Chancellor.

9. The Academic Council shall recommend the establishment, amalgamation, division or abolition of Faculties or Departments.

10. All new lines of work involving general education policy shall be established upon the approval of the Academic Council except as otherwise provided in the statutes.

11. The Academic Council shall elect annually by ballot from its membership a Committee on (i) Educational Policy (ii) the Library and (iii) Student Discipline and such other standing committee as it may from time to time authorise.

## CHAPTER-V

### COLLEGE

#### Section 28 (I)

1. The University may have the following colleges :
  - (a) College of Agriculture.
  - (b) College of Veterinary Science and Animal Husbandry.
  - (c) College of Technology.
  - (d) College of Home Science.



2. There shall be a Dean of each college who shall be the Chief Executive and Academic Officer of the College and shall be the Dean of Faculty.

## CHAPTER - VI

### FACULTIES

#### Section 17 (i) (2), (3) and Section 28 (b).

1. The University may have the following Faculties :-
  - (a) Faculty of Agriculture.
  - (b) Faculty of Veterinary Science and Animal Husbandry.
  - (c) Faculty of Technology.
  - (d) Faculty of Home Science.
2. Each Faculty shall consist of departments which shall undertake teaching, research and extension in their respective subjects.
3. The Departments under each Faculty shall be as recommended by the Academic Council and approved by the Board.
4. The Board of each Faculty shall be constituted as follows :
  - (i) The Dean of the Faculty, who shall be the Chairman,
  - (ii) Heads of Departments Professors, Associate Professors, and Assistant Professors of the Subjects taught in the Faculty.
  - (iii) Director of the Agricultural Experiment Station.

- (iv) Director of Extension Services.
5. Subject to the provisions of the Act, the Board of a Faculty shall have the following powers :
  - (i) Subject to the jurisdictions of the Academic Council as provided in Chapter III, to have jurisdiction in all educational matters falling within the scope of its programmes.
  - (ii) to determine its curricula.
  - (iii) to appoint its own committees.
  - (iv) to elect its own Secretary.

## CHAPTER - VII

### THE DEANS OF FACULTIES

#### Section 17 (4) and (7)

- ✓ 1. The Dean of the College shall be the Chief Executive officer of the Faculty responsible to the Vice-Chancellor for its administration.
2. In the absence of the Dean for a period not exceeding three months, a Head of Department nominated by the Dean shall act as Dean.
3. The Dean of a Faculty shall have the following powers and duties :
  - (i) He shall be responsible for the organisation and conduct of teaching, research and extension work of the departments comprised in the Faculty and for that purpose shall pass such orders as might be necessary in consultation with the Head of the Department concerned.

[ii] He shall look into and be responsible for the due observance of the statutes and other regulations relating to the Faculty.

[iii] He shall preside over meetings of the Board of the Faculty.

[iv] Without prejudice to the right of any member to present any matter to the Board of the Faculty, he shall formulate and present policies to the Board of the Faculty for its consideration.

[v] He shall make reports to the Vice-Chancellor on the work of the College.

[vi] He shall supervise the registration and progress of the students in the College.

[vii] He shall be responsible to the Vice-Chancellor for the educational use of the building and rooms assigned to the college and for the general equipment of the college as distinct from that of the separate departments.

[viii] He shall serve as the medium of communication for all official business of the college with other authorities of the University, the students and the public.

[ix] He shall normally represent the college for specific conferences.

[x] He shall prepare the budget of the college in consultation with the Advisory Committee of the College

[xi] He shall be entitled to grant casual leave to the teachers of the Faculty.

## CHAPTER - VIII

### THE DEPARTMENT

#### Section 28 (i)

1. The Department shall be the primary unit of education and administration. It shall carry on programmes of instruction, research and where appropriate, extension in a particular field of knowledge.

## CHAPTER - IX

### HEAD OF DEPARTMENT

#### Section 17 (7)

1. The Head of each Department, who shall hold the rank of Professor, shall be responsible to the Dean of the College for the organizational operations of the Department.

2. The Head of a Department shall have the following powers and duties :

[i] He shall be responsible for the organization of the work of the department for the quality and efficient progress of that work and for the formulation and execution of departmental policies and for the execution of the University and college policies in so far as they affect the department.

[ii] He shall report on the teaching, research and extension work of the department to the Dean of the College;

[iii] He shall have general supervision of the work of students in the department;

- [iv] He shall prepare the departmental budget;
- [v] He shall be responsible for distribution and expenditure of departmental funds and for the care of departmental property.

### CHAPTER - X

#### DIRECTOR OF AGRICULTURAL EXPERIMENT STATION

##### Section 18 (c)

1. The Director of the Agriculture Experiment Station shall co-ordinate all research in the University in Co-operation with the Deans of the respective Colleges.

2. There shall be a Research Advisory Committee composed of the Vice-Chancellor as Chairman, the Director of the Agriculture Experiment Station as Secretary and the Deans of the Colleges and the Director Extension as members. This Committee shall advise the Vice-Chancellor regarding (a) allocation of fund for research (b) the conditions for accepting grants, and (c) other matters affecting the research programme of the any University.

### CHAPTER - XI

#### DIRECTOR OF EXTENSION

##### Section 28 (c)

1. The Director of Extension shall plan and execute all extension programmes and activities in co-operation with the Deans of the Colleges.

2. There shall be an Extension specialist in such departments as may be recommended by the Academic Council and approved by the Board.

3. The Extension specialist shall hold academic rank and be a member of the staff of one of the departments, but in the carrying on of field activities, shall be under the supervision of the Director of Extension.

4. In accordance with procedure prescribed in these Statutes, the Director of Extension may Propose the appointment of such other supervisory and technical staff members as required.

5. There shall be an Extension Advisory Committee composed of the Vice-Chancellor as chairman, the Director of Extension Services as Secretary, and the Deans of Colleges, and the Director of Experiment Station as members. The Committee shall advise the Vice-Chancellor (a) regarding co-ordination of the University extension programme with State and National Programmes (b) allocation of funds for extension work, and (c) ways and means of increasing the effectiveness of the University's extension programme.

### ✓ CHAPTER - XII

#### CLASSIFICATION OF THE TEACHERS OF THE UNIVERSITY

##### Section 28 (d) :

2. The Board of Management shall, from time to time determine after considering the recommendation



of the Academic Council in this behalf, the classification of the teaching staff of the University with appropriate designations, i. e. Professors, Associate Professors/Readers, Assistant Professors/Lecturers and the like. The Board shall also have power to alter or modify such classification in any particular case.

2. The teachers of the University shall be employed on a whole-time basis on the scales of pay approved for the University provided that the Proportion of time of the teachers to be devoted to teaching, research and extension of administrative duties should be specified in their contract of employment.

### CHAPTER - XIII\*

#### APPOINTMENT OF STAFF

1. (a) All appointment shall be made strictly on the basis of merit.

(b) In case of direct recruitment to non-teaching posts, 18% and 2% vacancies shall be reserved for scheduled castes and scheduled tribes candidates respectively. In case, suitable SC/ST candidates are not found for selection, the vacancies shall be treated as unreserved and will be filled by general candidates. Such unfilled reserved vacancies shall not be carried over to the next selection.

(c) In the case of teaching posts there will be no reservation for the candidates of scheduled castes and

\* [ Chancellors letter E-6053/G. S. (18 GS/83) dt. 4-2-1984]

scheduled tribes. They shall be called for interview, if they fulfil the minimum qualification, even if they are lower in the order of merit and provided other things are found equal, they would be given preference.

(d) A dependent (wife or husband, son, unmarried daughter and widowed daughter) of an employee of the University who meets with untimely death or gets permanent disability during the service period may be appointed on any non-teaching post for which he/she is suitable and fulfils the minimum qualifications, without selection procedure.

#### WITH THE PROVISO THAT

(i) The above facility will be given to only the dependents of employees who have put in atleast 3 years continuous service in the University and only if there is no other earning member in the family of the deceased.

(ii) If there are more than one member in the family of deceased; desirous to get employment, then the appointing authority shall select one of such persons on the basis of suitability particularly considering the interest of the widow and minor members of the family of the deceased.

(iii) Such appointment shall be made only against an existing vacancy.

2. Appointments to the various categories of posts in the University shall be made as herein after prescribed.

3. No selection for any appointment under these Statutes shall be made except after advertisement of the

vacancy in atleast three newspapers having adequate circulation in the country.

4. (a) The Selection Committee for the appointment of a Dean Faculty shall consist of :

- ( i ) The Kulpati who shall be the Chairman thereof;
- (ii) One Dean of Faculty to be nominated by the Kulpati, who may be from any Agricultural University.
- ✓(iii) One representative to be nominated by the Director General, Indian Council of Agricultural Research, New Delhi.
- (iv) Two experts to be nominated by the Kuladhipati.

✓(b) The Selection Committee for the appointment of a Director of Agricultural Experiment Station or a Director of Extension shall consist of .

- ( i ) The Kulpati who shall be the Chairman thereof;
- (ii) The Deans of two Faculties to nominated by the Kulpati;
- (ii) Two experts to be nominated by the Kuladhipati.

(c) The Selection Committee for the appointment of the Head of a Department shall consist of :

- ( i ) The Kulpati who shall be the Chairman thereof;

- (ii) The Dean of the Faculty concerned;
- (iii) One Dean of another Faculty to be nominated by the Kulpati;
- (iv) Two experts to be nominated by the Kuladhipati.

(d) The Selection Committee for the appointment of a Professor, Associate Professor, Assistant Professor or teacher shall consist of :

- ( i ) The Kulpati who shall be the Chairman thereof;
- (ii) The Dean of the Faculty concerned;
- (iii) One Head of the Department to be nominated by the Kulpati.
- (iv) Two experts to be nominated by the Kuladhipati.

Provided that if the Kulpati (Vice-Chancellor) is for any reason, not available to participate in any meeting of the Selection Committee constituted under clause (d), then in the case of Associate Professors, Assistant Professors and equivalent Posts, he may, by general or special orders require the Prati-Kulpati (pro-Vice-Chancellor) or the Dean of the Faculty concerned to preside over the Selection Committee and perform functions of the Chairman.

✓(e) The Selection Committee for the appointment of any other officer of the University whose appointing authority is the Kulpati or the Board, not covered by the preceding clause, shall consist of five persons on the staff of the University to be nominated by the Kulpati, three

of whom shall be of the rank of Deans of Directors or Professors one of whom shall be appointed by the Kulpati as Chairman unless the Kulpati choses to be Chairman himself.

5. Where the Kuladhipati is statisfied that in the special circumstances of the case a Selection Committee can not be constituted in accordance with the provisions of clause (4) he may direct the constitution of the Selection committee in such manner as he things fit.

6. (a) A panel of six or more experts in each subject of study shall be drawn up by the Kuladhipati after consulting the corresponding faculty in Indian Universities or such other academic bodies or research institutions in or outside Uttar Pradesh as the Kuladhipati may consider necessary. Every expert nominated by the Kuladhipati under clause (4) shall be a person whose name is born on such panel.

(b) The panel referred to in sub-clause (a) shall be revised every two years.

(c) Kuladhipati may intimate in specified order a larger number of names of experts than required under clause (4) for serving as his nominees on the Selection Committee. In such a cases on any person whose name appears higher in the specified order not being available for a meeting of the Selection Committee, person whose name appears nearest lower in the specified order shall be requested to serve on the Committee.

#### Explanation I :

For the purposes of this clause a branch of subject

in which a separate course of study is prescribed for a post-graduate degree shall be a separate subject of study.

#### Explanation II :

Where the post of teacher to be selected is common to more than one subject of study, the expert may belong to any of such subjects of study.

7. The Selection Committee shall, by majority of its total membership. recommend one or more but not more than three, names for each post to the Kulpati and where more than one names are recommended, the order of preference shall also be indicated.

8. (a) where the Kulpati approves the name or any of the names recommended by the Selection authority, he shall make the appointments, and where such appointment is subject to the approval of the Board or the appointing authority, the Kulpati shall make recommendation to the Board for such approval or appointment as the case may be.

(b) Where the Kulpati does not approve the name or any of the names recommended by the Selection Committee, or as the case may be, the Board does not approve the recommendation of the Kulpati, the post shall be re-advertised.

9. Where the board is the appointing authority or the appointment is to be made subject to the approval of the Board, the Kulpati may after considering the recommendations of the Selection Committee constituted for the



purpose, make temporary appointments to such, posts in the University as cannot be kept vacant without detriment to the work, for a period not exceeding 6 months or till the next meeting of the Board, whichever is earlier. Such appointments shall invariably be placed before the Board at its next meeting for ratification and shall be continued only if approved by the Board.

- (i) In case of urgency where the prescribed procedure for filling a post is likely to take considerable time and in the opinion of Kulpati the proper education of students would consequently suffer if immediate action is not taken, he may against the sanctioned strength of staff for a Department fixed by the Board of management, from time to time, make after recording the reasons and circumstances, adhoc appointments of staff upto the level of Assistant Professors for a period not exceeding six months, either on the recommendation of the Dean and the Head of the Department concerned or on the basis of recommendations of a Selection Committee to be constituted by the Vice-Chancellor himself for such a purpose
- (ii) Such adhoc appointments made in this manner will automatically cease without any formal notice after the expiry of six months from the date of appointment or the appointment of a person for the relevant position through the process of regular selection, whichever is earlier, and the incumbents holding adhoc appointments made against this provision will not be entitled either to any seniority, increment or any other claim on the basis of

adhoc appointments or to re-appointment only on this ground.

10. Appointments of all other staff not specifically provided for in the Act of these Statutes shall be made by the Kulpati with the approval of the Board except the following posts which may be filled by the Kulpati without reference to the Board namely;

- (a) The non-teaching posts carrying a scale the maximum of which does not exceed Rs. 4550/- including those which are filled by obtaining services of a person on deputation for a period upto three years from a regularly constituted service of State or Central Government or an autonomous body constituted by the State or Central Government. The upper limit of Rs. 4550/- will be subject to alteration from time to time, by the resolutions of the Board of management, on the basis of rationalisation or enhancement occurring on the basis of the decision of the Government.

- (b) The posts for which the Kulpati is the appointing authority under the provisions of the Act.

11. The posts of teachers falling vacant on account of leave/lien vacancies/retirement for periods varying from 3 months to 2 years may be filled through adhoc appointment by the Vice-Chancellor from amongst the persons working in the lower category on the basis of seniority subject to rejection of unfit with the condition that such adhoc appointment shall not exceed 6 months at a time and further with the clear understanding that the

incumbent will have to revert to his original post on the expiry of the adhoc appointment. However, such appointment will not in any circumstances last for more than 2 years.

#### CHAPTER-XIV

#### INSTITUTION OF DEGREES AND DIPLOMAS ;

##### Section 28. (f)

1. The University shall, subject to the conditions to be laid down by the Academic Council and approved by the Board, grant the following degrees and diplomas.

- (i) Bachelor of Science (Agriculture and Animal Husbandry).\*
- (ii) Bachelor of Veterinary Science and Animal Husbandry.
- (iii) Bachelor of Technology (Agricultural Engineering).
- (iv) Bachelor of Technology (Civil Engineering).
- (v) Bachelor of Technology (Electrical Engineering).
- (vi) Bachelor of Technology (Mechanical Engineering).
- (vii) Bachelor of Science (Home Science).
- (viii) Diploma in Home Science.

2. The University shall, subject to the conditions to be laid down by the Academic Council and approved by the Board grant the following post-Graduate Degrees :-

\* Chancellor's notification No. E-3406/G. S. dt. 21-7-1981.

- (i) Master of Science (Agriculture).
- (ii) Master of Veterinary Science.
- (iii) Master of Technology (Agriculture Engineering).
- (iv) Master to Technology (Civil Engineering).
- (v) Master of Technology (Electrical Engineering).
- (vi) Master of Technology (Mechanical Engineering).
- (vii) [Doctor of Philosophy]\*

3. The University shall, on the recommendation of the Academic Council and approval of the Board of Management, withdraw any degree or diploma granted by it from a person on the following grounds :-

- (a) Conviction by a Court of law for an offence which in the opinion of the Academic Council and the Board of Management is a serious offence involving moral turpitude;
- (b) Wilful default in the payment of University dues, provided that before making such a recommendation the person concerned shall be given an opportunity to show cause against proposed withdrawal.

#### CHAPTER-XV

#### HONORARY DEGREES

##### Section 28 (g)

1. The Board shall subject to confirmation by the

\*Chancellor's notification No. E-3406/G. S. dt. 21-7-1981.

Chancellor have power to confer Honorary Degree and other academic distinctions on the recommendation of the Academic Council.

2. All proposals for the conferment of Honorary Degrees shall be made to a Committee consisting of the Vice-Chancellor and the Deans of faculties and, if accepted by the Committee, shall be placed before the Academic Council and the Board for approval before submission to the Chancellor for confirmation.

#### CHAPTER-XVI

FELLOWSHIPS, SCHOLARSHIPS, MEDALS AND PRIZES :

##### Section 28 (k) :

The Board shall award Fellowships, Scholarships, Medals and Prizes on recommendation of the Academic Council which may make such recommendations either on its own initiative or on recommendations from any of the Board of Faculties.

#### CHAPTER XVII

##### HOSTELS.

##### Section 28 (j)

1. The Board shall, on the recommendation of the Vice-Chancellor, establish hostels for all students of the University.

2. No student of the University shall be permitted to reside outside the hostels maintained by the University except with the premission of the Vice-Chancellor on the recommendation of the Dean of the Student Welfare.

3. No Hostels shall be abolished without the approval of the Board.

#### CHAPTER-XVIII

##### PROVIDENT FUND

##### Section 28. (e)

1. In these Statutes :-

- (a) "Salary" means monthly salary, and includes all fixed monthly allowances, by way of pay, acting or personal allowances, but does not include any other allowance.
- (b) "Servant" means every whole-time officer or servant of the University, other than one whose services have been lent to the University by Government or who is on leave from a Govt. post; appointed substantively by the University against a permanent post or temporarily against a temporary/permanent post either in the University itself or in any scheme running under the University.
- (c) "Subscriber" means a servant on whose behalf a deposit is made under these statutes.
- (d) "Saving Bank" means the post Office Saving Bank/State Bank Savings Fund.



- (e) "Interest" means the interest which is paid on a deposit in the Post Office Savings Bank/ State Bank Savings Bank, as may be determined from time to time for deposit in the Post Office/State Bank Savings Bank.
- (f) "Dependent" means any of the following relations of a deceased subscriber to a Provident Fund, viz, a wife, husband, parent, child, minor brother, unmarried sisters and deceased son's widow and child, where no parent of the subscriber is alive, a paternal grand-parent.

\*2. Every servant of the University shall subscribe to the provident Fund at the rate of 8% of his salary for which an account will be opened at the Savings Bank. However the subscriber is allowed to contribute to the extent of 15% of his salary; but the rates of contribution by the University will remain as prescribed. The deduction shall be made by the University upon every salary bill presented. In the calculation of this deduction fractions of rupee shall be omitted. Subscriptions by the subscriber, when on leave on less than full pay, will be optional. The amount so deducted together with the contribution by the University under clause 3 below will be deposited in the Saving Bank. The payment in respect of the monthly deductions and contributions shall so far as possible, be made into the bank within two days of the receipt of the money, in order that interest may accrue. The following procedure will be adopted :-

\* [Approved by the Chancellor vide letter No. 1629/CS dated 7-5-1981.]

The post office/State Bank of India will open individual accounts for all the subscribers to the Provident Fund, the University will arrange that all sums to be credited to these accounts shall be sent to the Post Office/State Bank of India accompanied by :

- (a) the Post Office/State Bank Savings Bank Pass Book and
- (b) a list in the Form No. 1 appended to these Statutes showing in detail the amount to be credited to each account.

3. The University shall make a contribution at the rate of 12% in the case of subscribers drawing a salary of Rs. 300/- or less, 10% in the case of subscribers drawing a salary of more than Rs 300/-but not exceeding Rs. 1000/- and 8% in the case of subscribers drawing a salary over Rs. 1000/-.

4. (i) Investment in the Post Office cash certificate or in Government securities, Bank Fixed Deposits through the Post Office/State Bank of India of the amount to the credit of a subscriber in his Provident Fund is also permissible, if the subscriber so desires, on the condition that no security/F. D. R. of the Bank face value of less than Rs. 100/- is purchased at one time and that securities/F. D. R. are kept in the custody of the Accountant General P. & T./State Bank of India and the custody receipt is kept with the Comptroller.

- (ii) The Post Office cash certificates/State Bank Fixed Deposit Receipts, Government Secu-

rities, if purchased shall remain in the custody of the Comptroller.

5. Subscribers to the P.F. on whose behalf accounts are opened at the Post Office/S.B.I. under the provisions of these Statutes, will not be deprived of their right to open ordinary private accounts in the Post Office/S.B.I. or to purchase Post Office Cash certificates or Govt. Securities or F.D.R. through the Post Office/State Bank of India.

6. The Board may, under such conditions as may be laid down by it, permit the payment of premia on life assurance policy or policies on the life of the subscriber out of his personal subscription to the Provident Fund account under clause 2 above. The amount to be deposited in the Post Office in the Provident Fund Account of the subscriber shall be reduced to the extent of such premia.

7. Withdrawal will be permitted when a subscriber's services in the University come to an end by his retirement, resignation, death or otherwise, provided that :-

( i ) No Servant whose services have been dispensed with for what, in the opinion of the Board is gross misconduct, shall be, entitled to receive the amount of the contributions made by the University on his behalf and the interest thereon.

(ii) No servant shall be entitled to receive the amount contributed by the University on his behalf and the interest thereon unless he had been in the service of the university, at least 36 months from the date he has been allowed

to subscribe to the Provident Fund and has been permitted to resign his appointment.

Note :- Any contribution and interest thereon withheld under the Statute shall belong to the University and shall be credited to the University account.

8. In the case of service illness of a subscriber or his dependent, purchase of site for building, erection of and repairs to subscribers own buildings, obligatory expenses on a scale appropriate to the subscriber's status which by customary usage, he is to incur in connection with the marriages, funerals and other ceremonies of persons actually dependent on him, the Comptroller may permit a subscriber to draw temporarily out of the fund from the amount subscribed by him, and the interest thereon, such amount as the Comptroller may deem fit, provided that the sum advanced shall not exceed six month's pay of the subscriber or fifty percent of the sum subscribed by the subscriber, with the interest accumulated thereon, whichever is less. The Vice-Chancellor may, however, in exceptional cases sanction the amount of loan over and above the limit, provided that the sum so advanced shall not exceed seventy five percent of the sum subscribed by the subscriber.

Note :- The amount advanced under this Statute shall be such a sum as is divisible into twenty four equal amounts in whole rupees.

9. The amount advanced under clause 8 shall be refunded to the fund by twenty four equal monthly instalments. A subscriber may, however, at his option make payment in less than 24 instalments or may repay

two or more instalments at the same time. Recoveries will be made monthly commencing from the first payment of a full month's salary after the advance is granted. The instalments will be paid by compulsory deduction from salary or leave salary and will be in addition to the usual subscription.

10. (i) Each subscriber must file in the office of the University a declaration in the Form II appended to these Statutes, showing how he wishes the amount of his accumulation in the fund to be dispensed in the event of his death or becoming insane.

Provided that if the subscriber has got dependents, he shall not be permitted to nominate any outsider.

- (ii) The subscriber may, from time to time, change his nominees by a written application duly witnessed, to the Comptroller of the University. A register of such nominees shall be kept in the University office.

11. Any sum, standing to the credit of any subscriber to the fund at the time of his death and payable to any dependent of the subscriber or to such person as may be authorised by law to receive payment on his behalf shall, subject to any deduction authorised by the Statutes, vest in the dependent and shall be free from any debt or other liability incurred by the deceased or incurred by the dependent before the death of the subscriber.

\*12. Non-refundable advance can be sanctioned to those Government Employers/Officers who have been absorbed in the University service, out of the amount transferred to their C. P. Fund Account from their G. P. Fund Account on the same terms and conditions as are applicable to the sanction of such advances to State Government Employees."



## FORM I

Month of \_\_\_\_\_

Account number as in the pass book	Name of Subscriber	His Subscription	Contribution by the University	Amount of advance refunded	Total
1	2	3	4	5	6

Dated

*Chandra Shekar Azad*  
*Krishni Evam Prodyogik Vishwavidyalaya*  
*Kanpur*

## FORM II

(For \_\_\_\_\_ Subscriber)

I hereby declare that in the event of my death or on my becoming insane, the amount of my credit in the Provident Fund shall be distributed among the persons mentioned below in the manner shown against their names : -

Name and address of the nominee or nominees.	Relationship with the subscriber	Whether major or minor (if minor state date of birth)	Amount of share of deposit.
1	2	3	4

Date :

*Signature & Designation of*  
*Subscriber*

Two witnesses to the Signature of the subscriber.

1. Name \_\_\_\_\_  
 Occupation \_\_\_\_\_  
 Address \_\_\_\_\_
2. Name \_\_\_\_\_  
 Occupation \_\_\_\_\_  
 Address \_\_\_\_\_

## CHAPTER-XIX

## Section 11 &amp; Section 28 (c)

ELECTION OF A REPRESENTATIVE OF THE BOARD OF MANAGEMENT OF THE UNIVERSITY TO SERVE ON THE COMMITTEE CONSTITUTED TO RECOMMEND A PANEL OF THREE PERSONS FOR APPOINTMENT AS VICE-CHANCELLOR.

1. When a vacancy occurs or is likely to occur in the Office of the Vice-Chancellor, the Board of Management shall, in one of its meetings, elect, by simple majority of the members present and voting one of its members as its representative to serve on committee to be constituted in pursuance of Section 11 (1) of the Act for recommending the panel of names to the Chancellor for appointment as Vice-Chancellor

2. In case the vacancy is likely to occur due to expiry of the term of a Vice Chancellor such election

should ordinarily be made three to six months before such date of expiry.

3, The procedure for dealing with this item of the Agenda will be the same as that in respect of any other item of the agenda, except that the Vice-Chancellor shall not attend the meeting when this item is considered by the Board.

## CHAPTER XX

### EMOLUMENTS TERMS AND CONDITIONS OF SERVICE OF THE VICE-CHANCELLOR

#### Section 11 (4)

(a) The Vice-Chancellor shall be appointed in the manner laid down by the Statutes and unless otherwise determined by the State Government, by the general or special order in that behalf, shall receive a salary of Rs. 3000/- per mensem and shall also be eligible to receive dearness allowance at the rates admissible from time to time to the Officers of the State Government, getting same pay. City Compensatory Allowance or any other allowance shall not be admissible to the Vice-Chancellor.

In case of appointment of an I. A. S. Officers on deputation as Vice Chancellor dearness allowance at the rates admissible to the officers of All India Service shall be payable to him. Similarly in case of appointment of a State Government Officer on deputation, dearness allowance at the rates admissible in the State Government shall be payable and in case of appointment

after retirement, the dearness allowance at the same rates shall be payable which is admissible from time to time to a State Government Officer receiving pay of Rs. 3000/- per month. The Vice-Chancellor shall, in addition, be entitled to free residence or Rs. 250/- per month in lieu thereof. The grounds of Vice-Chancellor's residence shall be maintained by the University."

(b) The Vice-Chancellor shall not be entitled to benefits of the University Provident fund.

(c) The Vice-Chancellor shall be entitled to earn leave on full pay for 1/11th of the period spent on active service.

In addition to the leave noted above, the Vice-Chancellor shall be entitled, in case of illness or on account of private affairs, to earn leave Without pay for a period not exceeding 3 months during the period of his three year tenure, provided that leave taken without pay may be subsequently transferred into leave on full pay to the extent to which leave may have become due.

(d) The Vice-Chancellor will not have to enter into a written contract as required under section 26 (2) of the Act.

*By Order*  
**Kripa Narain Srivastava**  
*Ayukt Evam Sachive.*

## CHAPTER-XXI\*

## NUMBER, QUALIFICATIONS, EMOLUMENTS AND OTHER TERMS AND CONDITIONS OF SERVICE OF EMPLOYEES OF THE UNIVERSITY OTHER THAN THE VICE-CHANCELLOR

## Section 28 (r)

## 1. Number and qualifications of employees of the University.

- (a) Number of teachers in each department and their qualifications shall be as recommended by the Academic Council and approved by the Board of management.
- (b) The number of other salaried employees of the University and its farm and their qualifications shall be as recommended by the Vice-Chancellor and approved by the Board.

## 2. Emoluments

- (a) The emoluments of the academic staff shall be such as may be approved by the Board of Management on the basis of the recommendation of the U.G.C., provided that no grants to meet any portion of the emoluments shall be admissible from the State Government unless their prior written approval to the proposed emoluments is obtained by the Vice Chancellor and placed before the Board. Academic staff shall

\* Approved by the Chancellor vide Letter No. E-3631/GS dated Sept. 7, 1981.

include Professors, Associate Professors, Assistant Professors and instructors and such other categories as may be recommended by the U. G. C. / I. C. A. R. and accepted by the State Government.

(b) Emoluments of other employees of the University shall be as recommended by the Vice-Chancellor and approved by the Board. ✓

✓(c) Save as may be otherwise provided in the Act, or the statutes, the fixation of salary of the employees in the University shall in the case of :—

(1) Officers and Teachers-rest with the Board of Management.

(2) Other employees with the Vice-Chancellor of the University.

(d) The Board of Management or the Vice-Chancellor, as the case may be, shall have the power to sanction a higher start than the minimum of the pay scale, accelerated increment Allowance etc. as they deem fit.

✓(e) The Board of Management shall in special cases have the power to create a post not covered by the above provisions.

ACT-6(13)

## 3. Conditions of Service, Appointment, Suspension, Removal and Control :—

(a) Contract of Service :—Except in cases of Government Servants on deputation, all employees of the University shall be required to enter into a written contract in accordance with the provisions under section 26 (2) of the Act in the form prescribed



(b) Every person appointed on probation against a permanent post, shall be medically examined at the cost of the University, in the manner prescribed by the University.

**(c) Probation.**

(i) Every employee of the University, on his first appointment against a permanent post, shall be on probation.

(ii) The period of probation shall ordinarily be two years unless the appointing authority has fixed it at less than two years. In such cases it may be extended from time to time, but in no case, shall exceed the period of two years.

(iii) At the end of the probation period, the employee may be confirmed provided his work and conduct are found to be satisfactory. If he is not confirmed, his services may be terminated.

Provided that no such order of termination shall be passed except after notice to the employee concerned giving him an opportunity of explanation in respect of the grounds on which his services are proposed to be terminated.

Provided also that if a notice is given before the expiry of the period of probation or during the extended period of probation, as the case may be, the period of probation shall stand extended until the final order of Board of Management/Vice-Chancellor, as the case may be are communicated to the employee concerned.

(d) (i) Save as may be otherwise provided in the Act or the Statutes, appointment to and

removal from office or any other kind of punishment, including the authority to withhold increment of employees of the University, shall rest with the appointing authority.

(ii) If the order of punishment is (1) by the Vice-Chancellor, the person affected shall have the right to appeal to the Board of Management and (2) by the Board of Management, the person affected shall have the right to request for a review by the Board subject to the provision under Section 27 of the U. P. Agricultural University Act.

(e) After confirmation, the services of an employee of the University can be terminated only on the following grounds.

(1) mis-conduct including disobedience of the orders of the appropriate authority.

(2) Commission of any act which in the opinion of the Board involves moral turpitude.

(3) Mis-appropriation of the funds or property of the University.

(4) Corruption.

(5) Physical and mental unfitness; and

(6) Abolition of post,

(f) Every employee against whom disciplinary action is intended to be taken shall be given an opportunity of making a representation in writing and, if the

authority dealing with the disciplinary action, considers it necessary, also in person.

(g) The appointing authority can suspend an employee if he is considered to be guilty of any conduct requiring enquiry.

During the period of suspension, the employee shall be entitled to get one-third to one half of his pay (including allowances) last drawn at the discretion of the sanctioning authority. However if the case is not decided within six months, and the suspended employee is not responsible for the delay, the shall be entitled to get three fourth of his pay (including allowances) thereafter during the period of suspension.

(h) When an employee, who was suspended, is finally reinstated, he shall get full pay unless the authority concerned has expressly ordered a deduction to be made for the suspension period as a punishment.

(i) A suspended person shall not be entitled to any leave for the period of suspension.

(j) An increment shall ordinarily be drawn as a matter of course but the concerned authority may withhold increment if the conduct or the work of the employee has not been satisfactory.

(k) where an efficiency bar has been prescribed in a time scale of pay, the increment next above the bar shall not be given without the specific sanction of the authority concerned.

(l) The employee shall devote his whole time to the service of the University and shall not engage in any trade or business or take active part in politics.

(m) The employee during the period of service of the University can apply for a job outside the University without restriction on number of such applications subject to the following conditions :—

- (i) Staff members are not permitted to apply for a job outside the University directly. Such applications shall be submitted to the Vice-Chancellor through proper channel for onward transmission.
- (ii) All such applications should reach the office of the Vice-Chancellor well in time.
- (iii) In the event of his decision to take appointment elsewhere he may be allowed to take such appointment for a period not normally exceeding two years, and his lien be maintained in the University for the said period.
- (iv) The vacancy may be filled by making an appointment or else the immediate subordinate on the staff be entrusted to discharge the functions of the vacant post in addition to his own duties for which he may be allowed such allowances as may be decided by the Board.

#### 4. Service Records (Character Rolls)

The records of service and activities of the employees of different categories shall be maintained in the Vice-Chancellor's office in the manner prescribed by the Vice-Chancellor. Adverse remarks entered in the service record or character roll shall be communicated to the employee in writing.

## 5. Leave Rules

The statutes relating to leave shall apply to all employees of the University except those Government servants whose services have been placed at the disposal of the University on foreign service.

- (a) **Right to Leave** :-Leave cannot be claimed as a matter of right and when the exigencies of service so demand leave of any description may be refused or the employee may be compulsorily recalled from leave by the sanctioning authority.
- (b) **Earning of Leave** :-Leave shall be earned by period spent on duty.
- (c) **Commencement and Termination of Leave**  
Leave ordinary begins from the date on which leave as such is actually availed of and ends on the day preceeding on which duty is resumed or if duties are relinquished or resumed in the afternoon the leave shall commence or end respectively on the following days. Sunday or other holidays of University vacation may be prefixed as well as suffixed to leave with the permission of granting authority.
- (d) The power of granting all kinds of leave except casual leave to officers of the University and Teachers will rest with the Vice-Chancellor and in the case of other employees with the Sectional Heads. Subject to such general or specific instructions as may be given by the

Vice Chancellor, the Dean, Directors, Sectional Heads may also sanction earned leave upto 30 days to the employees upto the rank of Assistant Professors. Casual leave to the Deans, Directors and officers of the University will be sanctioned by the Vice-Chancellor and to other members including teachers by the Dean, Directors and Sectional Heads concerned.

(e) Following kinds of leave shall be admissible :-

1. Casual Leave
2. Earned leave
3. Half-average pay leave
4. Extraordinary leave
5. Maternity leave
6. Medical leave

**1. Casual leave** :-An employee of the University shall be eligible for 14 days casual leave in each calender year. This leave cannot be carried over to the next year. Sundays, holidays and non-working days falling during the period of casual leave shall not be counted as casual leave.

**2. Earned leave** :-An employee of the University shall earn leave on full pay in respect of period spent on duty and the earned leave admissible to such an employee shall be one eleventh of the period spent on duty, provided that when the total of his earned leave amounts to one hundred and eighty days he shall cease to earn such leave. Provided further that the maximum period of earned leave that may be granted at a



time shall be one hundred and twenty days if spent in Asia, and further that earned leave may be granted exceeding a period of one hundred and twenty days but not exceeding one hundred and eighty days if the portion thereof is spent outside Asia, but the period of such leave spent in India shall not, in the aggregate, exceed the limit of one hundred and twenty days.

**3. Half average pay leave :-** All the employees of the University shall be entitled to leave on half-pay upto one twenty second of the period spent on duty.

**4. Extra-ordinary leave :-** In case of genuine necessity and when no other leave is due, leave without pay may be granted subject to the conditions to be specified at the time of granting the leave.

**5. Maternity leave :-** The female employees of the University shall be entitled to six weeks maternity leave at the time of delivery of child. This will be in addition to all other leaves available.

**6. (A) Leave on a Medical Certificate for permanent Employees :-** Permanent employee of the University may be granted leave on Medical Certificate not exceeding 12 months in all during his entire service. The leave on medical certificate together with earned leave, if any, shall not exceed eight months at a time. Such leave shall be given on production of a certificate from such medical authority as the Vice-Chancellor may be general or special order, specify in this behalf and for a period not exceeding that recommended by such medical authority.

Leave on medical certificate will be admissible to permanent employees subject to the condition that no leave may be granted under this statute unless the authority competent to sanction leave is satisfied that there is a reasonable probability that the University employees will be fit to return to duty on the expiry of the leave applied for.

**(b) Leave on Medical Certificate for temporary employees :-** A temporary employee of the University may be granted leave on medical certificate not exceeding four months in all during his entire service. The leave on medical certificate together with earned leave, if any, shall not exceed eight months at a time. Such leave shall be given only on production of certificate from such medical authority as the Vice-Chancellor may, by general or special order, specify in this behalf and for a period not exceeding that recommended by such medical authority.

Leave on medical certificate will be admissible to temporary employees subject to the following conditions :-

1. The post from which the University employee proceeds on leave is likely to last till his return to duty.
2. No leave may be granted under this Statute unless the authority competent to sanction leave is satisfied that there is a reasonable probability that the University employee will be fit to

return to duty on the expiry of the leave applied for.

(c) The Board of Management may, in special cases, decide to send any of its academic staff for special study of research abroad or to any place in India on such terms and conditions as it considers fit.

#### 6. Study Leave :-

The study leave to teachers going for training shall be governed as follows :-

(a) He shall be entitled to leave on full pay for the period of earned leave that may be due to him.

(b) The rest of the period of training shall be on half pay.

(c) The incumbent going for training shall be required to sign a bond for a period of 3 years, if he goes for a period of less than one year and a bond for 5 years if he goes for more than one year.

(d) A substitute will be appointed, if necessary.

(e) On return from the training he will be paid the salary which he was getting at the time of proceeding on leave together with the normal increments due during the period of training.

(f) The incumbent will be allowed to contribute towards provident fund as permissible under rules as if he was drawing full salary. The University's contribution will also be made provided he contributes his due share.

(g) No body will be allowed 'Study Leave' more than once through out his service.

#### \*7. Age of Retirement

The age of super-annuation for all classes of employees of the University shall be 60 (sixty) years. In no case extension or re-employment will be given to any of its employees.

#### 8. Travelling and Halting Allowances

##### Section 28 (w)

1. (i) When an officer or a servant of the University travels on University business, the rates of travelling and halting allowances admissible to him will be the rates prescribed by the Uttar Pradesh Government under the Financial Handbook, Volume-III, for a Government servant drawing the same pay.

(ii) The Vice-Chancellor may, in the interest of the University and after fully satisfying himself about the genuineness and exigency of the situation, authorise any employee to travel by air.

2. The University employees be allowed mileage allowance while travelling by a University vehicle at the same rates at which it is admissible to a Government servant.
3. No travelling allowance shall be payable by the University for any journey if the expenses for the same have been paid by any other source.
4. In any case not covered by these Statutes, the Board of Management shall decide what allowance shall be payable.

### CHAPTER XXIII\*

#### ADMISSION OF STUDENTS TO THE UNIVERSITY AND THEIR ENROLMENT AND CONTINUANCE AS SUCH.

##### Section 28 (m)

1. (i) Candidates shall be admitted every year to various courses offered by the University in accordance with the regulations formed by the Academic Council.
- (ii) The number of students to be admitted in various courses shall be determined in advance by the Academic Council.

\* Approved by the Chancellor vide letter No. 18903/G.S. dated January 20, 1981.

- (iii) Admission requirements to various courses shall be governed in accordance with regulations framed by the Academic Council.
- (iv) Subject to reservations, concessions/weightage as may be allowed from time to time, the manner of selection for admission shall be by merit on the basis of marks obtained at the qualifying examination or by written competitive test as may be adopted by the University from year to year and published in the Prospectus/Information Bulletin.
2. (i) The Kulsachiv shall maintain a register of all student, reading for a degree or diploma of the University.
- (ii) The Register shall contain, apart from other information, the following essential particulars, in respect of each student :
  - (a) The name of the student in full (in Block Capitals).
  - (b) Name of examinations passed, the institutions from which and the year in which passed.
  - (c) Date of birth as recorded in the High School Certificate or equivalent.
  - (d) The year of admission to and of leaving any college.
  - (e) Every pass or failure in a University Examination.



3. In case of students joining this University on migration from some other University, registration shall be effected only after migration certificates are submitted.
4. The enrolment of students will be done by registration at each academic session/semester. A candidate shall be considered as enrolled only when he has paid the prescribed fee and has been duly registered by the Kulsahiv.
5. The Identity number of a student shall be the University Registered/Enrolled number during the course of study under the University.
6. The continuance of a student in the University shall depend upon satisfactory conduct, keeping up certain level of academic performance, class attendance and requirements of discipline as prescribed or as may be prescribed in the Regulations and also on regular payment of dues of the University.

## CHAPTER - XXIV\*

### COURSES OF STUDY FOR DEGREES AND DIPLOMAS OF THE UNIVERSITY.

#### Section 28 (n)

1. (i) The courses of studies for various [courses] shall be such as may be laid down by the Academic Council from time to time.
- (ii) The authority to alter a particular course of study shall also lie with the Academic Council.
- (iii) While adopting or altering the courses of studies, the Academic Council shall take into consideration the recommendations of the respective Boards of Faculties.
- (iv) Each course shall carry credits as approved by the Academic Council. The credit rating of each course shall be such as may be prescribed in the Regulations. The actual requirement for various degrees and diplomas of the University shall be fixed in terms of minimum credit requirements made up of approved courses.
- (v) In addition, the Academic Council may prescribe a thesis by research as part of the require-

\* [ Approved by the Chancellor vide letter No. 18903/GS dated January 20, 1981.

ments for any of the degrees or diplomas of the University. Details of such requirement shall be such as may be laid down in the Regulations

- (vi) The research work for the degrees and diplomas of the University may be completed at the University or in an institution approved for the purpose by the Academic Council. Where the research has been conducted in an institution other than the University, it may be submitted as a thesis to the University in partial fulfilment of the degree or diploma concerned.

## CHAPTER-XXV\*

CONDITIONS UNDER WHICH STUDENTS SHALL BE ADMITTED TO THE DEGREES, DIPLOMAS OR OTHER COURSES AND TO THE EXAMINATIONS OF THE UNIVERSITY AND SHALL BE ELIGIBLE FOR THE AWARD OF DEGREES AND DIPLOMAS :

### Section 28 (o)

1. The conditions under which students shall be admitted to the degrees, diplomas and other courses shall be such as may be laid down in the Regulations.
2. Detailed procedure of examination and conditions of eligibility for the award of degrees and diplomas shall be as laid down by the Academic Council in the Regulations.
3. (a) Degrees and diplomas shall be conferred either at a convocation or otherwise and may be received in person or in absentia. A special convocation may be held, if necessary, with the prior approval of the Kuladhipati.  
(b) Procedure of holding and conducting convocations and other requirements shall be as may be prescribed by regulations from time to time.

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\*Approved by the Chancellor vide letter No. 18903/G.S. dated January 20, 1981.

# CONDITIONS OF RESIDENCE OF THE STUDENTS OF THE UNIVERSITY AND THE LEVYING OF FEES FOR RESIDENCE IN HOSTELS MAINTAINED BY THE UNIVERSITY :

## Section 28 (p)

1. Subject to the approval of the Board of Management, the Kulpati shall, on the recommendation of Dean of Student Welfare, determine by framing rules regarding the conditions of residence of the students of the University, provision of cafeteria and other food services observance of discipline in the hostels and colleges and other allied matters.
2. Admission to and continuance in the hostels shall be restricted to the registered students of the University in accordance with the rules framed in this behalf by the Kulpati subject to the approval of the Board on the recommendation of the Dean of Student Welfare.
3. The Kulpati, subject to the approval of the Board shall determine, by rules framed on the recommendation of the Academic Council, extension of the Advisory system to the hostels and the role and the functions of the academic staff in this connection.

\* Approved by the chancellor vide letter No. 18903/G. S. dated January 20, 1981.

4. (a) Any boarder violating hostel discipline, disobeying the instructions of hostel authorities, found guilty of immoral conduct or disorderly behaviour or taking recourse to ragging may be removed from the hostel under the orders of Dean of students welfare with the concurrence of the Dean of the Faculty concerned. Before passing such orders, the concerned boarder may be given an opportunity to show cause why he should not be removed from the hostel.
- (b) When a student is removed from the hostel under the provisions of sub para (a) supra, the shall also be liable for expulsion from the college, the nature and gravity of offence so warrants, under the orders of the Kulpati
5. Any loss or damage caused to the hostel/University property by any student shall be recovered from the person responsible for such loss or damage and in case such loss or damage is caused by the concerted action of a group of students and it is difficult to identify the offenders who directly caused such loss or damage. collective fine may be imposed on all of them under the orders of the Kulpati.



## CHAPTER - XXVII\*

RECOGNITION AND MANAGEMENT OF HOSTELS  
NOT MAINTAINED BY THE UNIVERSITY.

## Section 28 (q)

1. In the event of non-availability of accommodation in the hostels maintained by the University, students may also be permitted to reside at such privately maintained places as would provide living comforts sanitation and proper atmosphere of study.
2. Such residences shall be inspected by the Dean of Students Welfare who shall make necessary recommendations to the Kulpati in regard to the suitability.
3. The Dean of Students Welfare shall issue a formal certificate of recognition to the persons maintaining the building as a hostel or a lodge for residence of students, after obtaining the approval of the Kulpati. The Certificate shall be displayed properly in the premises
4. The Dean of Students Welfare shall pay frequent visits to these places to satisfy himself that the minimum conditions in regard to residential comforts, sanitation and atmosphere for study are observed and maintained by the owners and the students.

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\* Approved by the Chancellor vide letter No. 18903/G. S. dated January 20, 1981.

5. A list showing the location, nature and cost of accommodation available in the recognised places shall be maintained in the office of the Dean of Students Welfare for the guidance of students.
6. The Dean of Students Welfare shall maintain a register containing up-to-date list of the residential address, room number etc. of each student of the University living in private recognised hostels.

# ACADEMIC REGULATIONS

## CHAPTER I

### I. GENERAL

#### Scope.

1.1. These Regulations may be called the Academic Regulations<sup>1</sup> and they shall come into force with effect from the date they are passed by the Academic Council. They shall for the present apply to undergraduate and postgraduate students of the University other than those who are continuing under the traditional system.

#### Semester.

1.2. There shall be two semesters in an academic year and the duration of each semester shall ordinarily be 16-18 weeks with 100-110 working days. The duration of each semester will be as indicated below;

- i. First Semester : July to December
- ii. Second Semester : January to May

Provided that the above division may at the discretion of the Academic Council, be varied in any particular year.

#### Interpretation.

1.3. Subject to such advice as may be given by the Kuladhipati; the decision of the Kulpati shall be final and no suit, application, petition, revision or appeal

1. Passed by the Academic Council vide resolution No. 127.  
dated 27-11-1980

shall lie in a court of law or any authority outside the University in respect of interpretation of these Regulations.

## CHAPTER-II

### 2. ADMISSION

#### Academic Year.

2. 1. The Academic year shall be divided into two academic terms known as semesters each of which shall ordinarily consist of 16 to 18 weeks duration, with 100-110 effective days. Specific dates for advisement, registration of students, commencement of instruction and semester final examinations for each semester shall be fixed in consultation with the Deans of Faculties and notified by the Kulsachive in advance.

#### \*Duration of various U. G. degree programme.

1. B. Sc. (Ag. & A. H.)	4 years
2. B. V. Sc. & A. H.	5 years
3. B. Sc. (Home Science)	3 years
(i) Intermediate Science	3 years
(ii) Intermediate Arts	4 years

#### Time of Admission.

2. 2. Admission to every degree programme shall be made at the commencement of the first semester of each academic year except for Ph. D. degree. Admission to Ph. D. programme can be made at the beginning of either of the semesters.

#### Application Procedure.

2. 3. The application for admission to a degree programme shall be made to the Kulsachive in the prescribed form obtainable from his office on payment of a fee of Rs. 5.00 or as laid down from time to time.

\*A.C. resolution No. 583 (A. C. meeting held on 16.2.87)

### Submission of Application.

2. 4. The application, complete in all respects, together with an application fee of Rs. 10.00 or as laid down from time to time, shall reach the Kulsachiv on or before the last date fixed for the purpose. Each applicant shall submit alongwith his application, attested copies of each certificate as may be required for the purpose. Incomplete applications are liable to be rejected.

### Number of Seats.

2. 5. Subject to such changes as may be made by the Academic Council in advance, the number of seats in various courses shall be as follows.

(1) B. Sc. ( Ag & A H ) : 120 seats : Additional seats not exceeding 10% of the normal sanctioned strength may be sanctioned by the Vice-Chancellor for such outside candidates from backward States/Union Territories having no facility of agricultural education in their own States/Territories and Foreign countries, duly sponsored by the Indian Council of Agricultural Research / Government of India (provided they fulfil the minimum eligibility qualifications).

(2) For B. V. Sc. & A. H. 90 Seats  
 \*To be filled up on the results of P. V. T. 75  
 Reserved for nominees of various Statutes/Union Territories as well as foreign 10

\*Twenty five seats increased by the U. P. Govt. vide his latter No. 3361/12.8.92-400 (160) /92 dt 31.10.92  
 Krishi Anubhag-8 Also passed by the Academic Council vide its resolution N. 930 dt. 28.9.92.

students sponsored by the Govt. of India/ICAR

(Not more than 2 nominees from a State/Union/Territory)

Reserved for U.P. State Government 5  
 nominees from amongst the serving livestockmen/livestock development officers.

Provided the nominated candidates fulfil the minimum eligibility conditions.

(3) For M. Sc. (Ag.) and M. V. Sc. Programmes

2 i. Soil Science & Agricultural Chemistry	10	i. Pathology	4
ii. Agricultural Economics	10	ii. Parasitology	4
iii. Entomology	10	iii. Bacteriology	4
iv. Agricultural Extension	10	iv. Animal Nutrition	4
v. Agronomy	16	v. Animal Genetics & Breeding	4
vi. A.H. & Dairying	10	vi. Physiology	4
vii. Genetics & Plant Breeding	12	vii. Biochemistry	4
viii. Horticulture	12	viii. Pharmacology	4
ix. Plant Pathology	10	ix. Medicine	4
x. Plant Physiology	10	x. Surgery & Radiology	4

1. Approved by the Academic Council vide reso. No. 389 dated 9-8-1984.

2. A.C. resolution No. 526 (A.C. meeting Held on 12-5-86)



3 xi. Soil Conservation & Water management 10	xi. Anatomy	4
xii. Agricultural Bio-chemistry	xii. Obstetrics & Gynaecology	4
xiii. Seed Technology	xiii. Poultry Science.	4

Inservice candidates not exceeding two in each discipline may be accommodated over and above the sanctioned strength.

#### Medical Fitness

2.6. Admission shall be subject to the candidate's being declared medically and physically fit by the Medical Officer of the University.

#### Character Certificate

2.7. Each applicant for admission to University shall be required to submit a character certificate from the Head of the institution last attended.

Provided, however, that when the transfer Certificate/College Leaving Certificate of the applicant make mention about good conduct and character submission of a separate character certificate will not be necessary.

#### Merit as the sole criteria for admission

2.8. Subject to the provision of reservations, relaxation and weightage etc. laid down under regulation 10; admissions shall be made strictly on merit determined by the percentage of marks at the previous University

3. A.C. resolution No. 587 (A.C. meeting Held on 16-2-87)

examinations in case of admission to M. Ss. (Ag.) & M.V. Sc programmes. For admission to B.Sc. Ag. & A.H.)/B. V. Sc. and A. H. Cours, candidatee shall be selected by a competitive examination called ENTRNCE Examination<sup>1</sup> Relevant rules for the conduct of Entrance Examination<sup>1</sup> are given in Appendix 'A'

2 \*In case of PAT and PHT, (i) the minimum eligibility requirement for the candidates belonging to General Category be reduced from 50 to 45 percent, and (ii) the minimum eligibility requirement for the candidates belong to SC/ST Category, Backward classes and wards of University staff members be reduced from 35 to 30 percent.

There shall be no change in the minimum eligibility requirement in case of PVT examination.

There shall also be no relaxation in these limits in future.

#### Minimum Eligibility Qualifications.

2.9. The minimum qualification requirements for admission to various courses, shall be as under :

(i) For B. Sc. (Ag. & A. H.) / B. V. Sc. & A. H. Course Programmes  
(Minimum eligibility qualifications for admission to these undergraduate programmes are given in Appendix 'A'.)<sup>1</sup>

(ii) \*\*For B. Sc. (Home Science) Course  
Minimum eligibility for admission to B. Sc. (Home

<sup>1</sup> Academic Council resolution No. 176 dt. 19.10.1981.

\*AC resolution No. 826 (Item No. 815) (AC meeting held on 7.1.91)

\*\* A. C. resolution No. 583 (A.C. meeting held on 16.2.87)

Science) programme shall be-

(i) Intermediate in Science or Intermediate in Arts.

(iii) For M. Sc. (Agriculture) Course :

Bachelor's degree in Agriculture with First Division or equivalent OGPA with not less than 3 in the 4 pt. Scale or 3.5 in the 5 pt. scale [or 6.5 in the 10 point scale]

Provided that students graduating from this University shall be eligible for admission if they secure 55% marks or an OGPA of 2.75 out of 4. [or 5.5 in the 10 point scale]

Candidates having B. V. Sc. & A. H. degree with the requirements as indicated above will be eligible for admission in M. Sc. (Ag.) in the discipline of [Dairy Science]

(iv) For M. V. Sc. (Course) :

(a) B. V. Sc. and A. H. or B. V. Sc. degree with atleast 50% marks in aggregate or equivalent OGPA in all the B. V. Sc. & A. H. Examinations and 50% marks or equivalent OGPA in the major subject offered for M. V. Sc.

(b) Must have passed the Intermediate examination in Science with medical group Subjects (Physics, Chemistry and Biology) or Agriculture.

## 2. 10. Reservations and relaxations/Weightage.

(i) \*16% and 2% of the total member of seats in B. Sc. (Ag. & A. H.)/M. Sc. (Ag.), B. V. Sc. & A. H./M. V. Sc. and B. Sc. (Home Science) shall be reserved for

\*A. C. resolution No. 922 (A. C. meeting held on 28.9.92)

candidates belonging to Scheduled caste and Scheduled Tribes, respecting. However, if 2% Scheduled Tribes, candidates are not available, total 18% seats will be fulfilled by Scheduled Caste candidates.

\*\*5% relaxation is allowed in the marks of minimum eligibility of 55% for admission to degree programme for those Scheduled Tribes candidates nominated by ICAR.

However, for all admissions the minimum eligibility would be 50% marks for Scheduled Tribes candidates.

(ii) 15% of the total number of seats in B. Sc. (Ag. & A. H.)/M. Sc. (Ag.) and B. V. Sc. & A. H./M. V. Sc. courses shall be reserved for candidates belonging to Backward Classes. Such candidates will be allowed a relaxation of 5% marks in aggregate in order that the required quota of percentage reserved for Backward class candidates be filled up.

(iii) A maximum of 5% candidates shall be admitted in the B. Sc. (Ag. & A. H.) programme from outside Uttar Pradesh provided suitable applicants are forthcoming.

(iv) Not more than one candidate in each discipline in M. Sc. (Ag.) will be admitted from outside State. However, in case seats are available, this can be relaxed.

(v) Atleast 50 percent of the seats in M. Sc. (Ag.) are reserved for candidates who pass out from this University subject, however, to availability of suitable candidates fulfilling minimum eligibility conditions.

\*\*A. C. resolution No. 923 (A. C. Meeting held on 28.9.92)

- (vi) Relaxation of 5% in the minimum eligibility qualifications for admission to B. Sc. (Ag. & A. H.)/B. V. Sc. & A. H. and M. Sc. (Ag.) courses shall be allowed to such candidates as might have represented the District or University in any State level games and sports competition or Inter University competitions organised by the Inter University Sports Board and have won prizes. Two seats at B. Sc. (Ag. & A. H.) level and 2 at M. Sc. (Ag.) level shall be reserved for this purpose.
- (vii) 10% of seats in the B. Sc. (Ag. & A. H.)/B. V. Sc. & A. H. programmes shall be reserved for the sons, daughters and spouses of the staff members of the University.
- (viii) 5% Weightage in marks obtained shall be given for admission to under-graduate & post-graduate programmes of study to the sons and daughters of defence personnel.
- (ix) \*The following seats in additions to the sanctioned seats are, hereby, reserved for the following categories of employees of the Agriculture Department, provided they fulfil the minimum eligibility qualifications prescribed for admission to the respective programmes viz 55% marks at the qualifying examination in case of admission to the U. G. Programme and 60% marks at the qualifying examination for P. G. programme.
 

1. B. Sc. (Ag. & A. H.)	3 seats for Kisan Sahayak/Prasar Sangathak/subject Matter Specialists
2. M. Sc. (Ag.)	1 seat

\* A. C. resolution No. 681 (A. C. meeting held on 15-9-88).

#### Note.

- (1) If after allowing the relaxation of 5% below the normal requirement, all the reserved seats are not filled in, the seats remaining unfilled, shall be treated as unreserved.
- (2) Only one son or daughter of a University employee shall be allowed to avail of this relaxation in one academic year
- (3) Criteria for a person to be treated as Defence Personnel will be as follows :
  - (a) He should either be in active Army Service or a retired military personnel and be a bonofide resident of Uttar Pradesh;
  - (b) Documentary evidence shall have to be produced in support of the above claim. Civilian employees of the Military Department shall not be eligible for this concession.
- 4. Minimum eligibility conditions may be relaxed by the Vice-Chancellor for such outside candidates from foreign countries, underdeveloped States, NEC and Tribal areas as are sponsored by their respective Government/ICAR/NEC.

#### Mode of Selection and Admission [M. Sc. (Ag.)]

2. 11. (i) Subject to the provisions made and published from time to time in the Information Bulletin/Prospectus/about the mode of selection and admission to M. Sc. (Ag.) programme, admissions shall be made on the basis of merit and preference in the subject. The University, however, reserves the right to discount, while



determining their comparative merit for admission, the percentage of marks, to the extent deemed proper, obtained by the candidates from the Board of Intermediate Education or Universities, in cases where the University feels that the percentage of marks awarded by such Boards or Universities do not reflect the true merit of the candidate.

(ii) All application will first be screened on the basis of merit and then final selections will be made by an admission committee including the Kulsachiv, keeping in view the reservations/concessions for different categories in accordance with the rules in force from time to time.

\*Admission to B. Sc. (Ag. & A. H. and M. Sc. (Ag.) second semester is not permissible in any coditions.

#### **Mode of Admission to M. V. Sc. Course.**

2. 12. (1) The eligible candidates for admission to M. V. Sc. programme should submit their applications on the prescribed forms and submit the same duly completed on or before the date notified by the Kulsachiv.

(2) The eligible candidates will have to appear before the Selection Committee at their own expense at Mathura Campus on the specified dates. The Selection Committee shall comprise of the Dean of the Facality, two Professors, one of whom should be of the major subject to be offered by the candidates and the Kulsachiv, who shall be the Secretary of this Selection Committee. In case the Dean is the professor of the Major subject, next person will serve on the Committee. Admissions

\*A.C. resolution No. 751 (A. C. meeting held on 5.9.89)

will be made upon approval of the Selection list drawn up by the Selection Committee.

#### **Age.**

2. 13. No candidate who has attained the age of 22 years on 1st July of the year of admission shall be admitted to the 1st. degree programme in the University provided that:

- (i) the period spent by the candidate in military service shall be excluded while computing his age
- (ii) the upper age limit will be relaxed by three years for the candidates belonging to the Scheduled caste, Scheduled tribes and backward classes.
- (iii) this regulation shall not apply to the candidates already in service or such candidates as may be specifically exempted by the Kulpati, in his discretion, on being satisfied that there were good grounds for seeking admission to the first degree programme after attaining the age of 22 years.

#### **Right of Refusal.**

2. 14. (i) The Kulpati reserves the right of refusing admission to any candidate, even though the may fulfil the academic requirements for admission on the basis of the criteria laid down in the regulations.

(ii) The Kulpati may summarily cancel the registration of any student or group/batch/class of students who indulge(s) in acts of indiscipline, misconduct, voilation of rules and regulations of the University, strikes, absence from class(es) without permission or without any valid reason or in whose cases the Kulpati has reason

to believe that their continuance in the University would not be in the best interest of the University.

### **Admission of Inservice Candidates.**

2. 15. (i) An employee of the University/Union or State Government or any other organisation on deputation with the University, who has completed atleast two years of service may be allowed admission to M. Sc. (Ag)/M. V. Sc course.

(ii) Two seats may be reserved in each discipline for admission of inservice candidates either within or beyond the sanctioned number of seats taking into account the laboratory and other facilities available. Admission against the reserved seats shall be made on seniority basis.

(iii) No employee shall be allowed to take more than half the load of the course work in a semester/year.

(iv) In case an employee desires to take more than half the load of course, he will have to apply for leave and work in a semester/year. He may be granted leave as may be admissible to him under rules.

(v) Period to be allowed to each such candidate to complete the requirements for the award of master's degree shall not exceed five years.

(vi) An employee who has been admitted to the Master's degree programme may be permitted to undertake research in the sphere of his activity and use the research findings for Master's degree thesis with the approval of the Head of the Department. During the semester/year in which he has been registered for thesis work, he will not be required to take leave for this purpose.

### **Submission of Documents.**

2. 16. In order to register himself as a student of the University, a candidate finally selected for admission to a particular course, at the time of admission has to :

- (i) pay necessary fees as may be prescribed or required for the purpose;
- (ii) submit transfer certificate from the institution last attended.
- (iii) submit migration certificate or eligibility certificate as the case may be, from the University from which he came alongwith all other documents as may be required for the purpose;

Provided, however, that student passing Intermediate examination from the Board of High School & Intermediate Education, U. P. and joining the University direct, need not submit any migration or eligibility certificate.

- (iv) Certificate of physical fitness from the Medical Officer of the University.

2. 17. A candidate, who for any reason, cannot submit all or any documents required under Regulation 19, may be admitted and registered provisionally on payment of necessary fees subject to giving an undertaking to submit necessary documents within a stipulated period failing which the admission will be cancelled and all moneys paid be forfeited.

2. 18 No student who is admitted or registered provisionally under Regulation 2. 18. supra and who has not submitted required documents within the stipulated period shall ordinarily be entitled to his grade card of the final examination of the semester, till he submits the documents.

2. 19. The documents and certificates required by the University and submitted by the student for admission and registration shall be the records of the University and they will not be returned, even temporarily, to the student concerned under any circumstances.

#### **Registered/Enrolled Number.**

2. 20. The Identity Number of a student shall be the University Registered/enrolled number during the course of study under the University.

#### **Cancellation of Admission.**

2. 21. In case a candidate, to whom a seat is offered does not join within the time given, his/her admission would stand cancelled and the seat would be offered to the person next on the merit list.

### **CHAPTER - III**

#### **ENROLMENT, REGISTRATION & CONTINUANCE**

[ Applicable to Students Admitted under Semester system Only ]

#### **Advisement**

3. 1. (a) Students freshly admitted as well as continuing students shall present themselves in the beginning of each semester on dates notified by the Kulsachive for advisement and shall be assigned in Advisers/Course Instructors(i) by the Kulsachive at the Under-Graduate level, and (ii)

Department in which the student is majoring, at the post-graduate level.

(b) The Advisor shall help the Under-graduate students in planning the programme of their studies and the choice of courses. He shall also guide the student in determining the credit load which he can safely and conveniently carry in each semester and shall advise him regarding adding of or withdrawal from the courses during a semester. Each advisor shall maintain a close contact with his students and keep himself informed of their progress. Problem cases needing special measures shall be brought to the notice of the Dean concerned by the Advisor.

#### **Registration.**

3. 2. Following advisement as prescribed above, registration of candidates selected for admission and also of continuing students shall be completed on scheduled date(s) notified earlier by the Kulsachive for each semester.

#### **Mode of Registration.**

3. 3. Registration shall consist of the following steps :
- (i) Payment of the University fees and other dues.
  - (ii) Enrolment of the students in various courses with individual instructors at a particular place, date and time.
  - (iii) Depositing with the Kulsachive/Dean the prescribed registration cards, duly filled in



and signed by the Advisor, Instructors and other officers concerned.

### Registration of Fresh Students.

3. 4. Registration for the first semester of the year of a degree programme is a part of admission procedure and shall be governed by the admission rules. Admission of new students failing to register in the prescribed manner on the appointed date is liable to be cancelled and the seats so fallen vacant shall be offered to the candidates in the waiting list.

### Registration of Continuing Students.

3. 5. Registration of continuing students in the subsequent semester shall be held in a similar way on the date and time notified by the Kulsachiv.

### Late Registration.

3. 6. A continuing student who does not register on the day of registration, shall be required to pay a late registration fee at the rate of Rs. 10.00 for the first day and at the rate of Rs. 15/- per day for subsequent two days. Student failing to register within 3 days shall not be allowed registration.

NOTE :-If under special circumstances, a student is unable to present himself for registration, he may, with the prior permission of the Dean<sup>1</sup> be permitted to deposit his fees by the prescribed date through his representative. How

<sup>1</sup> Academic Council resolution No. 142

ever, he should present himself for registration within a period of 10 days from the initial date of the registration on payment of a late fee of Rs. 50/- failing which he will not be allowed registration in that Semester.

### Registration Necessary For Award of Degree.

3. 7. In case, a student studies a course without registering in the prescribed manner, he will be liable to be summarily dropped from the University.

### 3. 7. A Addition or Withdrawal of Courses.

- (a) Application for addition or withdrawal of a course shall be made on a prescribed form to be obtained from the office of the Kulsachiv.
- (b) A course can be added up to a period of one week from the date of commencement of the course programme.
- (c) A course can be withdrawn upto a period of 4 weeks from the date of commencement of the course programme. In such a case he will not be permitted to add a fresh course.
- (d) Withdrawal of courses shall not be permitted if the student seeking such withdrawal is taking the minimum credit load prescribed for the semester.
- (e) A student may be permitted to drop all courses in a semester in exceptional circumstances like illhealth. In such cases, the student will be awarded 'W' grade in that Semester.

### Minimum Class Attendance.

3. 8. Record of class attendance : Each Instructor shall maintain a record of the students attendance in each course taught by him in each semester.

Minimum class attendance : Each student shall be regular in attending classes and shall be required to have a minimum of 80 percent attendance in each course in each semester, failing which, he shall be awarded grade 'wh' in that course, unless withdrawal from the course is permitted.

The percentage of attendance of a student in a course in a semester shall be computed on the basis of the total number of lectures, practicals and Tutorials attended by him and those actually held between the date of commencement of instruction and the date of closing instruction, irrespective of the date of his registration and/or the duration of leave duly granted to him.

The Dean may, on the recommendation of the Instructor/Advisor concerned, through the Head of the Department, condone shortage in attendance upto five per-cent in a course(s) in exceptional circumstances and allow students with an attendance of seventy five per-cent or more to appear at the final examination. However, on the recommendation of the Dean, the Vice-Chancellor may grant a condonation to the extent of 10% and allow students with an attendance of seventy percent or more to appear at the final examination.

NOTE : In computation of percentage of attendance fractions of .5 or above shall be counted as 1.

NOTE : 2 If student is called upon to repeat a course but he has already put in required attendance in that course on a previous occasion, above requirements of attendance will not apply, in his case.

- \* 3 Whenever students resort to mass absence from classes, a fine of Rs. 15.00 per student per day may be levied from all such students. All such students will have to pay this fine before the next semester final examination and failure to do so shall render them liable to be debarred from appearing in the examination.

### Academic Probation (U. G.)

3. 9. (a) If at the end of a semester, the GPA/OAPA of an under-graduate student falls below 5 out of 10, he shall be placed on Academic Probation for the duration of the semester following.

(b) If at the end of a semester during which an under-graduate student has been on Academic Probation, the GPA and OGPA of the student for that semester are 5 or above, he shall cease to be on 'Academic Probation'.

(c) If at the end of any semester during which an under-graduate student has been on Academic probation, the GPA and OGPA of the student for that semester again falls below 5, he shall be advised to withdraw from the University and his guardian informed. If, however, the student decides to continue in the Univer-

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\* A.C. resolution No. 619 (A.C. meeting Held on 13-7-87)

sity, he shall be placed on 'Continued Academic Probation' until action is taken under other regulations.

#### **Dropping from the University (U.G.)**

3. 10 (a) If at the end of a semester the G.P.A. of an under-graduate student falls below 2.5, he shall be dropped from the University. Such a student can, however, be allowed to repeat the semester next year, if he so desires but if he fails to obtain the G.P.A. of 5 in the repeated semester, he will not be allowed to continue in the University.

(b) If any under-graduate student fails to obtain OGPA's at the end of semester indicated below, he shall be dropped from the University for poor academic performance :

I	Semester	2.5
II	Semester	3.0
III	Semester	4.0
IV	Semester	4.8

(c) An under-Graduate student failing in the same course thrice shall be dropped from the University.

#### **Academic Probation (P. G.)**

3. 11. (a) If at the end of any semester, the OGPA of any post-Graduate student falls below 5.5 he shall be placed on 'Academic Probation' for the duration of the semester following.

(b) If at the end of the semester during which a post-graduate student has been on 'Academic Probation' the G.P.A./O.G.P.A. of that student for that semester is 5.5 or above, he shall cease to be on 'Academic Probation'.

(c) If at the end of any semester during which a post-graduate student has been on 'Academic Probation, the OGPA of that student falls below 5.5, he shall be dropped from the University for poor academic performance with a right to petition for re-admission, provided such a petition is made within one week of the announcement of the result.

(d) If at the end of the semester, in which a post-graduate student was admitted after petition, his OGPA falls below 5.5 he shall be finally dropped from the University for poor academic performance.

#### **Dropping from the University (P. G.)**

3. 12. (a) Any post-graduate student failing twice in the same course shall be dropped from the University for poor academic.

(b) Any post-graduate student dropped from the University for poor academic performance shall have the privilege of petitioning to the Vice-Chancellor for re-admission within one week from the date of announcement of the results.

#### **Petitions.**

3. 13. All petitions made by the dropped students for re-admission shall be examined by a petition committee appointed by the Vice-Chancellor. The petition committee shall advise the Vice-Chancellor in respect of each petition whether it may be rejected or accepted subject to such conditions as the committee may deem fit. The decision of the Vice-Chancellor in such cases shall be final.



### **Repetitions of Courses.**

3. 14. (a) If a student secures a 'F' grade, he shall have to repeat the course whenever it is offered by the University.

(b) In case a student obtains a 'F' grade in a course and repeats it, the grade secured by the student on repeating the course shall be (reflected in the grade report)<sup>1</sup>.

(c) \*If a student secures "F" grade in a course and fulfills the attendance requirement, he may be permitted by Dean to take re-examination of that course after six month in the semester in which the said course is being offered.

## **CHAPTER - IV**

### **REGULATIONS ON CONDUCT OF EXAMINATION**

#### **Types of Examinations.**

4. 1. The Examinations shall be of the following types :

- (1) Short quizzes (announced and unannounced);
- (2) Hourly examination
- (3) Practical including viva-voce
- (4) Final Examination;
- (5) Any other type of examination as may be prescribed by the Academic Council from time to time.

1. A. C. Resolution No. 142.

\*A. C. resolution No. 751 (A. C. meeting held on 5-9-89).

### **Quiz.**

4. 2. Quiz is a short test of 10 to 15 minutes duration which may consist of questions requiring brief answer. There may or may not be previous announcement for a Quiz. The quizzes shall be evenly spaced. There shall be 2<sup>\*</sup> Quizzes in all consisting of 10 marks each out of which the average of both shall be taken into account.

### **Hourly Examination.**

4. 3. There shall be only one hourly examination consisting of 20 marks. This examination shall be held nearly in the middle of a semester and the date of holding this examination shall be announced by the instructor in advance.

### **Practical and Viva-Voce Examination.**

4. 4. All final practical including viva-voce examinations shall be finished at least one week before the commencement of the final semester examination.

### **Final Examination.**

4. 5. Final examination shall be held on the dates which shall be notified by the Registrar either in the University calender or at the beginning of each academic or otherwise.

\*If a semester fails to appear in the final examination of a semester, he will not be allowed for registration in the next semester. Such student will repeat the semester when it runs.

2. A. C. Resolution No. 391.

\* A. C. resolution No. 751 (A. C. meeting held on 5-9-89).

However, this rule is not applicable for that student who has been permitted for make up examination by the competent authority.

#### **Preparation of Examination Schedule.**

4. 6. The final examination schedule shall be prepared and notified by the Registrar ten days before the commencement of the examination.

#### **Seating Arrangement.**

4. 7. The Examination shall be conducted in all the colleges, The seating arrangements shall be made by the respective centre Superintendents.

#### **Supply of Examination Material.**

4. 8. (1) Examination materials such as, answer books, twine, drawing papers, log tables, graph paper, etc, will be supplied by the Registrar.

(2) Every student shall be required to bring examination materials such as set squares, scales and the like himself, as he shall not be permitted to borrow any of these materials from fellow students in the examination hall.

#### **Appearing in the Final Examination**

4. 9. Candidates coming late by more than 30 minutes in the Final Semester examination shall not be allowed to appear in that examination, and no examinee shall be allowed to go out of the examination hall for the first 30 minutes.

#### **Make-Up Examination.**

4. 10. (1) Quizzes : Make-up test in lieu of quizzes missed shall not be allowed. In exceptional circumstances, when a student misses a quiz in a semester on

account of illness or any other bonafide cause, the Dean concerned may, on the recommendation of the Instructor/Advisor concerned permit that the grading of the student be determined on the basis of his performance in the remaining examinations, after excluding the total marks of the quiz missed.

["In case a student is seriously ill either in the campus and produces a medical certificate from the University Medical Officer or is hospitalised elsewhere and is unable to attend his examinations, the Dean may permit him to appear in more than one make-up examination but not more than four make-up examinations during any one Semester."]<sup>1</sup>

(2) Hourly and Final examination : Normally no make-up examination shall be permissible in lieu of the missed hourly or final examination except as permitted by Dean of the College concerned.

(i) If a student fails to appear at any hourly or semester final examination for reasons beyond his control, he must file an application on the very day on which the examination is missed.

(ii) As far as possible, make-up examinations, shall be discouraged. Only in extremely genuine cases like hospitalisation, a student can be permitted by the Dean, appear at the make-up examination in the hourly or final examination,

\*(iii) Dean, Faculty of Agriculture is empowered to allow a student for allowing him for make-up only in hourly examination if he fulfills the requirements.

<sup>1</sup> Academic Council resolution No. 193.

\*\* A. C. Resolution No. 764 (A.C. meeting held on 15.1.90)

N. B. : The students, can be permitted to appear at the Make-up examination only in extremely genuine cases, on the following grounds :

- (a) If he falls seriously ill.
  - (b) If he has taken leave on account of the death of his father, mother, brother or sister, spouse, child or grand parent.
  - (c) Any other genuine casuse with which the Dean is satisfied. Such cases should be reported to the Registrar.
  - (d) Only one make-up examination will be permissible during a semester.
- (3) The application for make-up examination must be supported by medical certificate either from the University Medical Officer or from the hospital concerned and should be routed through the Hostel warden/advisor.
  - (4) No application for make-up examination shall be considered if received after 24 hours from the expiry of the last date of hourly or semester final examination.
  - (5) Make-up examination must be completed Within one week from the date of grant of permission by the Dean. It will be the responsibility of the student to get in touch with his teacher, and have a date fixed for the make-up examination after necessary permission is granted.
  - (6) Result of make-up examination will count alongwith the previous performance of the student during the term for awarding the final grade in course concerned.

### **Restriction for Students Going Out on Educational Tours and Extra Curricular Activities.**

4. 11. (1) The educational tours and extra curricular activities may be organised in such a way as not to disturb the academic programme particularly the final examination As for as possible such programmes be organised during semester break.

### **Weightage to Various Types of Examinations.**

4. 12. During a semester, the Instructor in charge of a particular course shall hold a number of different kinds of tests in accordance with the Regulations for examinations. The weightage given to these tests will be as follows :

	Courses involving practical	Courses involving no practical
(i) Short quizzes	10%	10%
(ii) Hourlies	20%	20%
(iii) Practical including viva-voce	30%	—
(iv) Final examination	40%	70%

### **Instructions For Paper Setters and Examiners.**

1. The paper setter may be requested to write legisly.
2. They may also requested kindly to adhere to the following instructions very rigidly.
3. (a) Every question and every part of a question shall be strictly within the prescribed courses of study in that particular paper.
- (b) Every question and every part of a question should be clear in language and free from ambiguity.



- (c) The question paper should be fairly distributed over the whole course of study and not concentrated on any one or a few portions only.
- (d) The distribution of marks should be so specific that the total of the marks of all the questions expected to be attempted is exactly the same as is given at the top of the question paper. Each part of a question shall separately be assigned marks.
- (e) The questions particularly the Technical terms should be legibly written in capital.
- (f) Two sets of question papers shall be set, one containing of 40 objective type questions carrying 40 marks and the other containing 7 descriptive questions carrying 60 marks. While there shall be no choice in the objective questions, 4 questions may be asked to be attempted out of the 7 descriptive questions.
- (g) The duration of objective paper shall be 30 minutes whereas the duration of the descriptive paper shall be 2 1/2 hours.
- (h) The papers shall be set both in Hindi and English at U. G. level and in English at P. G. level.

In case the above offer is acceptable the examiners would be requested to set two question papers of three hours duration each on the aforesaid subjects and either deliver them in person or send through post, duly registered and insured for Rs. 100/- in double sealed covers to the Registrar by name.

The question papers must reach the Registrar (by name) by.....

Paper setter shall be requested to certify on the acceptance form that to the best of their knowledge none of their direct relations or dependents i. e. wife, husband, son, daughter, grand-son, grand-daughter, brother, sister, nephew, niece, uncle, aunt, first cousin, son-in-law, sister-in-law and daughter-in-law or any other relation financially dependent upon them is to appear in the paper for which they have been invited to set.

Remuneration for sitting the question papers will be paid alongwith that of marking the answer books after declaration of the results of the examination and on receipt of the remuneration bills duly signed on twenty paise revenue stamp in case the amount exceeds Rs. 20/-.

### Instruction for Invigilators

(1) All invigilators shall come to the examination office at least half an hour before the commencement of the examination.

(2) All the invigilators may check in each room the identity cards of all the students in their examination room to verify their identity.

(3) A blank answer book marked "A" shall be provided to each student in the first instance. Students demanding additional answer book shall be provided with blank answer book marked "B".

(4) Invigilator Incharge shall take attendance of the students 30 minutes after the commencement of each examination on the sheet to be provided and in the manner required by the Registrar. While checking the attendance, the Invigilator should append his signature on the attendance sheet.

(5) After taking attendance, the Invigilators shall check and see that the balance of question papers/ answer books left over tallies with the attendance.

(6) At the end of the examination, answer books shall be collected from all the students by the Invigilators. The Invigilator I/c shall deposit blank answer books, etc. in the examination office immediately after the examination is over and deliver filled up answer books to the Instructor concerned directly.

(7) The Invigilator shall allow only those student in the examination hall as are mentioned in the room chart of the examination hall. In case of omission of the name of any student from the chart, the invigilator I/c may exercise his own discretion and notify the fact to the centre Superintendent immediately who will inform the position to the Registrar.

(8) Invigilators finding any student resorting to unfair means in the examination or creating disturbance or acting in any manner so as to cause any inconvenience to other students in the examination hall, shall report the matter at once to the Centre Superintendent for suitable action.

### **Appointment of Examiners for Final Examination of the University.**

\*Heads of the respective Departments will submit the panel of examiners to Dean of faculty within fifteen days of registration/admission to a semester after getting panel from instructors/consulting the instructor(s) of the course(s) offered and submit a copy of panel of examiners to register also. If concerned instructor(s) shows reluctance in preparing of the panel of examiners, Head of department himself is authorised to submit the panel of examiners to Dean of Faculty.

Dean will submit the panels of examiners obtained from different departments within one month of registration/admission to Registrar's office. If Dean would not get the panel of examiners from any department within 15 days of registration/admission, he will be authorised to prepare the panel at his own level and submit to registrar's office.

If panels are not received within one month of registration/admission in the either of the circumstances narrated above Vice-Chancellor on the basis of old panels or independently will nominate the examiners.

This arrangement will be operative in all Faculties of the University.

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\*AC resolution No. 915 (A. C. meeting held on dt. 20.6.92)

### **Superintendent & Assistant Superintendents of Examinations.**

4. 14. Deans in respective colleges shall act as Superintendent of Examination for the respective Colleges and shall be responsible for the proper conduct and supervision of the examinations. Assistant Superintendents of examinations shall be appointed by the Vice-Chancellor. For this purpose, the Dean will make recommendations to the Vice-Chancellor through the Registrar. Invigilators shall be appointed by the Deans concerned. Superintendents/Assistant Superintendents shall not leave the Headquarters during examination days.

### **Preparation of Final Examination Results.**

4. 15. (1) Each Instructor shall prepare four copies of Result slips (Grade Reports) in the proforma prescribed by the Registrar giving the academic performance of the student in his course.

(2) Each copy of the Result slip shall be signed by the Instructor and his Head of Department.

(3) Each Instructor shall fill in the prescribed from the marks obtained in the various examinations in the semester and final grade obtained by the student.

(4) There should not be any overwriting or erasures in the result slip. All cuttings should be signed by the instructor.

(5) The Instructor, at the end of the course in a semester, shall send one copy of the result containing

the marks of various examinations during the semester and grade of the student in his course to the Registrar and another copy to the Dean through his Head of the Department and the fourth copy shall be displayed on the Notice Board for the information of students.

(6) When a course is being taught by more than one instructor, the common course work, evaluation, grading and final marking should be on a common standard for all the examinations. They should mutually consult each other and Head of the Department in this regard.

### **Collation And Announcement of Results.**

4. 16. Tabulation of the results shall be done from the Instructor's Result Slip in the office of the Dean and the Registrar, separately, simultaneously and independently, of each other.

(2) The tabulation work shall be completed within three days from the last date for the receipt of the grade slips from the Instructors.

(3) Tabulated results shall be collated by a set of collators to be appointed by the Vice-Chancellor

(4) After the grade reports are ready, the results shall be announced by the Registrar.

### **Students Records.**

4. 17. All the students records maintained in the Office of the Registrar, shall be treated as official and final.



### Significance of Grades

4. 18. (1) Each course offered in the University shall be given a certain number of credit hours in accordance with the amount of work which the student does in the class room, the laboratory and outside study.

### Grading system adopted :

Each course shall have a specified number of periodical examinations of various types-2 quizzes, one hourly examination, one final laboratory examination and one final theory examination. The weightage for the different theory examinations are (a) 10% for quizzes (b) 20% for the hourly examination (c) 30% for the practical examination and (d) 40% for the Final semester examination. Where there is no practical examination, the weightage for Final semester examination shall be 70%.

The grading is done for each one of these components of the examination on the conventional percentage basis. The marks for these examinations in the proportion indicated are calculated and added. From this the percentage of marks for the entire course is calculated.

### Conversion of percentage of marks to the grade point in the 10 point scale :

The percentage of marks earned in a course is divided by 10 and is expressed correct to one decimal place. This represents the grade point obtained by a student in a particular course.

The product of credit hours and grade point obtained by a student is the credit point of a course which enables one to calculate the grade point average.

### Grade point average :

It is the quotient of cumulative credit points obtained by a student in all the courses taken by him from the beginning of the first semester of the degree course divided by total credit hours of all the courses which he had completed upto the end of a specified semester from the first semester. The OGPA is to be correct to second decimal place. The attached table on the next page give how the grade and Grade Point Average are calculated for courses with varying credits.

Each course has a certain number of credits which describe its weightage. The quality of a student's performance is measured by the number that he/she has completed satisfactorily. A minimum grade point average is required to be maintained for satisfactory progress. Also a minimum number of credits should be acquired in order to qualify for the degree.

### Scrutiny.

4. 19. (1) Scrutiny means checking of marks, examination of questions left unmarked and reassessment of the questions already marked.

(2) If any student desires scrutiny in any course, he shall be permitted to do so with an scrutiny fee Rs. 5.00 per course.

(3) He shall have to file an application on the prescribed form, which can be obtained from the office of the Registrar within a period of 7 days from the date of registration in the semester following, failing which no such applications shall be entertained.

(4) After having the approval of the Registrar he will present the form to the Instructor concerned.

(5) The answer book shall be scrutinised by the Instructor concerned in collaboration with the Head of the Department.

(6) The result of scrutiny shall be intimated to the Registrar as soon as possible, but in no case later than three weeks from the date of registration.

(7) The result of the scrutiny shall be final.

#### \*System of Grading under 10 point Scale.

At the end of each semester, the marks obtained by each student in quizzes, hourly and final practical and theory examinations shall be added up and letter grade as indicated below shall be awarded.

percentage of marks	Equivalent letter grade	Meaning of letter grade	Numerical value of grades in points
<b>Under graduate Programme</b>			
80-100	A	Excellent	10
70-79	B	Good	8
60-69	C	Fair	6
50-59	D	Pass	4
below 50	F	Fail	0
<b>Post-graduate Programme</b>			
80-100	A	Excellent	10
70-79	B	Good	8
55-69	C	Fair	6
Below 55	F	Fail	0

\*A. C. resolution No. 730 (A. C. Meeting held on 23.7.89)

A sample as to how grade point average shall be calculated in the 10 point scale is given in the following table :

#### Calculation of G. P. A. in 10 Point Scale

Sl. No.	Course No.	Course title	Marks obtained				Grade Point	Credit Point	Grade point average
			Quiz	Hourly	Practical	Final Total			
1.	—	—	7	17	29	26	79	7.9	23.7
		3(2+1)	10	20	30	40	100		
			9	18		65	92	9.2	27.6
2.	—	—	3	10	20	70	100		
									11
									= 8.68
3.	—	—	7	12	27	30	83	8.3	16.6
		2(1+1)	10	20	30	40	100		
			10	19	28	35	92	9.2	27.6
		3(1+2)	10	20	30	40	100		

$Y = 8X + 10$ , where  $Y$  = Percent marks;  $X$  = O.G.P.A. (A.C. resolution No. 771-A.C. meeting held on 15-1-90)

(i) If the material found with the student is related with the course and the student has not used it, he would be awarded 'F' grade in that course.

(ii) If the material found with the student has been used by the student, he will be awarded 'F' grade in all the courses in that semester.

(c) (i) If a student repeats the offence more than twice, during a particular degree programme, he will be disqualified for being a student in this University and shall be immediately removed from college.]<sup>1</sup>

(ii) The Instructor concerned shall report to the Dean through the Head of the Department/Supdt. Examinations on the day of occurrence of cases of unfair means with full details of the evidence and/or exhibits. An explanation of the student concerned, if possible, shall also be submitted.

**\*Medium of Instruction at Post-graduate level.**

Hindi may not be as the medium of instruction at Post-graduate level. However, the Post-graduate students may submit their theses in Hindi, if they so desire. However, technical equivalents in English may be given in parenthesis.

The Post-graduate students, if they so desire, may answer the examination questions in Hindi.

**\*\*Submission and Evaluation of M. Sc. (Ag.) thesis**

(i) A student may not be granted a time extension beyond one month from the prescribed date of submission.

<sup>1</sup> Academic Council resolution No. 322.

\*A. C. resolution No. 515 (A. C. meeting held on 6.11.86)

\*\*A.C. resolution No. 455 (A. C. meeting held on 29.7.85)

on of the thesis. If he fails to submit the thesis within the extended time, he may be required to register for one more semester.

(ii) The M. Sc. (Ag.) thesis must be sent to the examiner by post only.

(iii) The viva-voce examination may be held at least 30 days, after the despatch of the thesis.

**\*Viva-voce on M. Sc. (Ag.) thesis.**

If students fail to attend viva-voce examination on the prescribed dates, they will have to pay fresh examination fee.

**Issue of Duplicate copy of Degree.**

4. 24. (1) The University may issue a duplicate copy of the degree to a student who might have lost it, subject to the provisions of clause (2).

(2) The candidate who had lost the degree shall swear an affidavit in the court of law to the effect that he has lost the degree and submit the same to the University together with a fee of Rs. 50/- for issue of a duplicate copy of the degree. He shall also issue a notice in the press he has lost the degree. Immediately after the loss of the same and enclose with his application a copy of press notice issued in this regard, while intimating detailed circumstances under which the original degree had been lost.

(3) The candidate applying for issue of a duplicate copy of a degree shall also give an undertaking to the effect that in case his original degree is recovered subsequently, he will surrender the duplicate copy of the degree to the University.

\*A. C. resolution No. 538 (A.C. meeting Held on 12-5-86)



(i) If the material found with the student is related with the course and the student has not used it, he would be awarded 'F' grade in that course.

(ii) If the material found with the student has been used by the student, he will be awarded 'F' grade in all the courses in that semester.

(c) (i) If a student repeats the offence more than twice, during a particular degree programme, he will be disqualified for being a student in this University and shall be immediately removed from college.]<sup>1</sup>

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(3) The candidate applying for issue of a duplicate copy of a degree shall also give an undertaking to the effect that in case his original degree is recovered subsequently, he will surrender the duplicate copy of the degree to the University.

\*A. C. resolution No. 538 (A.C. meeting Held on 12-5-86)

**Fee for Migration Certificate, Transcripts and Semester Report Cards Etc.**

4. 26. (1) Migration certificate may be issued to a student who leave the University and has filed clearance as prescribed, in the office of the Registrar. A fee of Rs. 15.00 only shall be charged for such certificate or duplicate thereof.

(2) Each student who has paid all his University fees and charges is entitled to receive, on request, on payment of a fee of Rs. 5/-, one transcript of his record, For each additional Transcript a fee Rs. 10.00 is chargeable.

(3) A fee of Rs. 5/- per copy per semester is chargeable for duplicate copies of semester report card/ provisional degree certificate.

# REGULATIONS

F O R

THE CONDUCT OF EXAMINATIONS

I N

THE FACULTY OF VETERINARY SCIENCE  
& ANIMAL HUSBANDRY

[ Approved by the Academic Council

Under Resolution No. 265 dated 21-1-1983 ]

**GENERAL**

1. These regulations shall be called the "Regulations for the conduct of examination in the faculty of Veterinary Science and Animal Husbandry.
2. They shall come into force from the date on which they are approved by the Academic Council.
- 3.<sup>1</sup> The number of teaching days in a year shall be 200-220 days inclusive of examination days.

Note—If the students cut classes or if working days are otherwise disrupted, only when the norm is reached, there shall be examinations.

**Bachelor of Vety. Sc. and A. H.**

4. There shall be four examinations, viz:
  - (1) First B. V. Sc. and A. H. Examination.
  - (2) Second B. V. Sc. and A. H. Examination.
  - (3) Third B. V. Sc. and A. H. Examination.
  - (4) Final B. V. Sc. and A. H. Examination.at the end of each year's course of study.
5. (a) A candidate, who, after passing the Intermediate examination in Science or the Intermediate Examination in Agriculture of the Board of High School and Intermediate Education U. P. with Physics, Chemistry (Including Organic Chemistry) and Biology or of an Indian



University or Board incorporated by any law for the time being in force with the same group of subjects as mentioned above or any other examination recognised by the University as equivalent thereto, has attended a regular course of study in the College of Veterinary Science and Animal Husbandry, Mathura for one academic year, shall be eligible for appearing at the First B. V. Sc. & A. H. Examination.

(b) A candidate who fails to pass the first B. V. Sc. & A. H. Examination within a period of two consecutive years, shall not be allowed to continue his studies in the University. Non-appearance at the University examination will be considered as failure for this purpose.

(c) A candidate who after passing first B. V. Sc. & A. H. Examination of the University, has attended a regular course of study in the College of Veterinary Science and Animal Husbandry, Mathura for one academic year, shall be eligible for appearing at the Second B. V. Sc. and A. H. examination.

(d) A candidate, who after passing the Second B. V. Sc. and A. H. Examination of the University, has attended a regular course of study in the College of Veterinary Science and Animal Husbandry, Mathura for one academic year, shall be eligible for appearing at the Third B. V. Sc. and A. H. Examination.

(e) A candidate is required to undergo six weeks (42 days)<sup>1</sup> regular Hospital Training in some recognised

<sup>1</sup> A. C. Resolution No. 448.

Veterinary Hospital selected by the Dean of the College during the summer vacation immediately following the III B. V. Sc. & A. H. examination before he can be sent up for the Final B. V. Sc. & A. H. Examination. This being a Practical training, it is compulsory for every student to put in not less than 30 days in the Hospital Training. A teacher will accompany the students to the hospital and will maintain a register of attendance as well as scrutinize the record of the work done by the students during the training period.

6. The examination shall be conducted by means of written papers and Oral, Practical or Clinical examination, as may be laid down by the Academic Council.

7. Every candidate for the first B. V. Sc. & A. H. Examination shall be required to pass in the following subject of study :-

- (1) Anatomy Part I
- (2) Physiology and Biochemistry Part I
- (3) Animal Management and Hygiene.
- (4) Agricultural and Fodder Crops.

8. Every candidate for the Second B. V. Sc. & A. H. Examination shall be required to pass in the following subject of study :-

- (1) Anatomy Part II.
- (2) Physiology and Biochemistry Part II.
- (3) Pharmacology including Materia Medica and Toxicology.
- (4) Bacteriology, Virology and Immunology.

9. Every candidate for the Third B. V. Sc. & A. H. Examination shall be required to pass in the following subjects of study :-

- (1) Parasitology including Helminthology, Entomology and Protozoology.
- (2) Animal Nutrition.
- (3) General, Systematic & Special Pathology.
- (4) Clinical Medicine, Jurisprudence and therapeutics.
- (5) Dairying.

10. Every candidate for the Final B. V. Sc. & A. H. Examination shall be required to pass in the following subjects of study :-

- (1) Animal Genetics and Breeding.
- (2) Surgery and Soundness.
- (3) Preventive Medicine and Meat Inspection.
- (4) Livestock Economics and Statistics.
- (5) Obstetrics and Gynaecology.
- (6) Animal Husbandry Extension.

11. (a) A candidate who has failed in one or more subjects at the First B. V. Sc. & A. H. Examination, may at his option take the examination in parts in one or more subjects in which he has failed or whole, provided, however he passes in all the subjects prescribed for the examination in four consecutive examinations, held within a period of two consecutive years (Main and Supplementary Examinations) including examination at which

he first appeared; provided that if he fails to pass the examination within a period of two consecutive years, he shall not be allowed to continue his studies at the University. Non-appearance at the University Examination will be considered as a failure for this purpose.

(b) A candidate who has failed in one or more subjects at the Second, Third and Final B. V. Sc. & A. H. Examinations including also the candidate governed by regulation 10 (a) may, at his option take the examination in parts in one or more subjects in which he has failed or in whole, provided, however, he passes in all the subjects prescribed for the examinations in four consecutive examinations, held within a period of 2 years (Main and Supplementary Examinations); including the examination at which he first appeared. If he does not pass the full examination within the period of two years as mentioned above, he shall have to take whole examination in the subjects at the time when he next appears at the examination.

(c) at the expiry of each period of two years or four consecutive examinations (in respect of 2nd, 3rd and Final B. V. Sc. & A. H. examinations only) including the examination at which the candidate appeared in all the subjects prescribed for the examination another period of the same duration will follow, during which the provisions of regulation(s) above shall be applicable as regards passing examinations.

(d) Non-appearance at an examination during any of the period of two years shall be deemed as a failure to pass the examination.

### Master of Veterinary Science.

12. One of the following subjects may be offered for the degree of Master of Veterinary Science :-

- (i) Anatomy (Including Histology and Embryology.
- (ii) Animal Genetics & Breeding.
- (iii) Animal Husbandry Extension.
- (iv) Animal Obstetrics & Gynaecology.
- (v) Animal Nutrition.
- (vi) Bacteriology (including immunology & Virology)
- (vii) Biochemistry.
- (viii) Parasitology.
- (ix) Pathology.
- (x) Pharmacology (including Materia Medica and Toxicology).
- (xi) Physiology.
- (xii) Poultry Science.
- (xiii) Medicine.
- (xiv) Surgery.

13. For the M. V. Sc. (Previous) examination, each subject mentioned in regulation 12 above shall comprise three papers with practicals under each paper. A candidate shall have to offer all the three papers and the practical of the subject offered as a compulsory course along with one paper and its practical of any other subject or of the subjects of Statistics or Dairying or Forage

Crop Production and management as an optional course. The optional course shall be offered in consultation with the Professor of the subject in which he wants to obtain M. V. Sc. degree.

14. A candidate who after passing the B. V. Sc. and A. H. examination of the University or of any Indian University recognised for the purpose by the Academic Council has completed a regular course of study of one academic year in the College of Veterinary Science and Animal Husbandry, Mathura shall be admitted to the previous examination for the degree of Master of Veterinary Science (M. V. Sc.),

The M. V. Sc. (Previous) Examination shall be partly by means of papers and partly practical.

15. A candidate who after passing the previous Examination of the University has completed a regular course of study for one academic year in the College of Veterinary Science and Animal Husbandry, Mathura shall be admitted to the Final Examination for the degree of Master of Veterinary Science (M. V. Sc.).

16. M. V. Sc. Final examination shall be wholly by research with a thesis. The thesis will carry 100 marks and there will be a viva-voce also of 100 marks. The thesis will be examined by an external Examiner and the Internal examiner who supervised the thesis and they will jointly award marks. The same external and internal examiners will conduct the viva and award marks jointly. For a pass, the candidate must obtain 50%<sup>1</sup> marks separately in the thesis and the viva-voce.

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<sup>1</sup> A. C. Resolution No. 344 & 481.



17. (a) Each written paper shall be of three hours' duration.

(b) For all examinations, candidate must obtain for a pass at least 50<sup>1</sup> percent of the aggregate marks separately in the written and Oral, Practical or Clinical examination in each subject.

### 18. First B. V. Sc. & A. H. Examination

		Maximum Marks in	
		Final Examination	Sessional Examination
(1) Anatomy Part I	Paper	75	25
	Practical & Oral	75	25
(2) Physiology and Bio-chemistry	Paper	75	25
	Practical & Oral	75	25
(3) Animal management and Hygiene	Paper	75	25
	Practical & Oral	75	25
(4) Agricultural and Fodder Crops	Paper	37	13
	Practical & Oral	37	13

### 19. Second B. V. Sc. & A. H. Examination

(1) Anatomy Part II	Paper	75	25
	Practical & Oral	75	25
(2) Physiology and Bio-chemistry	Paper	75	25
	Practical & Oral	75	35

<sup>1</sup> A. C. Resolution No. 344 & 481.

		Maximum Marks in	
		Final Examination	Sessional Examination
(3) Pharmacology including Materia-Medica and Toxicology	Paper	75	25
	Practical & Oral	75	25
(4) Bacteriology, Virology and Immunology	Paper	75	25
	Practical & Oral	75	25

### 20. Third B. V. Sc. & A. H. Examination.

(1) Parasitology including Helminthology and Entomology and Protozoology	Paper	75	25
	Practical & Oral	75	25
(2) Animal Nutrition	Paper	75	25
	Practical & Oral	75	25
(3) General, Systematic & Special Pathology	Paper	75	25
	Practical & Oral	75	25
(4) Clinical Medicine, Jurisprudence and Therapeutics	Paper	75	25
	Practical & Oral	75	25
(5) Dairying	Paper	37	13
	Practical & Oral	37	13

### 21. Final B. V. Sc. & A. H. Examination

(1) Animal Genetics and Breeding	Paper	75	25
	Practical & Oral	75	25

		Maximum Marks In	
		Final	Sessional
		Exami- nation	Exami- nation
(2) Surgery and Soundness	Paper	75	25
	Practical & Oral	75	25
(3) Preventive Medicine & meat Inspection	Paper	75	25
	Practical & Oral	75	25
(4) Livestock Economics & Statistics	Paper	37	13
	Practical & Oral	37	13
(5) Obstetrics and Gynaecology	Paper	37	13
	Practical & Oral	37	13
(6) Animal Husbandry Extension	Paper	37	13
	Practical & Oral	37	13

The sessional marks mentioned above will be submitted by the Dean of the college by March 15, each year. The marks should be determined on the basis of two terminal tests conducted by the college in the various examinations under this Faculty. These marks will be added as shown above in the various University examinations.

## 22. M. V. Sc. Previous Examination

Candidates for the M. V. Sc. Previous Examination have the option to offer any one of the following subjects :-

- (i) Anatomy (including Histology and Embryology.)
- (ii) Animal Genetics and Breeding.
- (iii) Animal Husbandry Extension.

- (iv) Animal Obstetrics and Gynaecology.
- (v) Animal Nutrition.
- (vi) Bacteriology (including Immunology and Virology.
- (vii) Bio-chemistry.
- (viii) Parasitology.
- (ix) Pathology.
- (x) Pharmacology (including Materia Medica and Toxicology.
- (xi) Physiology.
- (xii) Poultry Science.
- (xiii) Medicine.
- (xiv) Surgery.

In each subject of the compulsory or optional course, each paper and its practicals shall separately be of 75 marks. 25 marks in each subject of the compulsory or optional course shall separately be earmarked for sessional examinations. The sessional marks should be determined on the basis of two terminal tests conducted by the college in the various examinations under this Faculty. These marks will be added in the various University examinations.

Each paper shall be of 3 hours' duration. The candidates must obtain for a pass at least 50%<sup>1</sup> of the aggregate marks of the theory papers and practical separately.

1. A. C. Resolution No. 344 & 381.

### 23. M. V. Sc, Final Examination

There shall be the following subjects of study :-

- ( i ) Anatomy (including Histology and Embryology).
- ( ii ) Animal Genetics & Breeding.
- ( iii ) Animal Husbandry Extension.
- ( iv ) Animal Obstetrics & Gynaecology.
- ( v ) Animal Nutrition.
- ( vi ) Bacteriology (including Immunology and Virology).
- (vii) Bio-Chemistry.
- (viii) Parasitology.
- ( ix ) Pathology.
- ( x ) Pharmacology (including Materia Medica & Toxicology).
- ( xi ) Physiology.
- (xii) Poultry Science,
- (xiii) Medicine.
- (xiv) Surgery.

The Examination shall be wholly by research with a Thesis and a Viva-voice of 100 marks each.

The candidate for a pass must obtain 50%<sup>1</sup> marks separately in thesis and viva-voice.

<sup>1</sup> Academic Council Resolution No. 344 & 381.

The thesis shall comprise a review of the recent literature on the problems selected for investigation and addition of material or facts encountered during the study and their proper presentation. It shall be conducted under the direction of a teacher recognised for post-graduate work by the university and the subjects of the thesis shall be intimated to the Registrar at least 6 months before the date at which the candidate intends to appear for the examination. The candidate will submit three copies of the text of his Thesis by April 30 with one set of preparation and diagrams, if any alongwith a certificate of approved teacher stating that the research work upon the problem is the candidate's own work and was conducted under his supervision and guidance.

The thesis submitted for the M. V. Sc. Final Examination will be examined by an External examiner and the Internal examiner who supervised the thesis and they will jointly award the marks. The same external and internal examiners will conduct the viva and award marks jointly.

### Appointment of Examiners

24. Examiners shall be appointed by the Vice-Chancellor out of the Panel submitted by the Dean, College of Veterinary Science and Animal Husbandry in consultation with the Head of Department.

25. The term of office of an examiner shall ordinarily be three years. There shall be a gap of two years before an examiner is re-appointed. An examiner may decline to act as such before the expiry of his term or the Vice-Chancellor may cut short the term of an examiner on



account of unsatisfactory work. In either case the examiner shall be deemed to have exhausted his term of examinership.

26. An examiner's work shall be deemed to be unsatisfactory if :-

- (i) He has marked a question inside an answer book but has not carried over those marks on the Cover page for counting toward the total.
- (ii) He has left out a question or portion of a question unmarked.
- (iii) He has wrongly totalled the marks on the cover page.
- (iv) The total marks awarded by him on the cover page of an answer book did not tally with the marks entered on the Foils/counter-foils.
- (v) He is found to have delayed the work without good cause.
- (vi) There are reasonable doubts about his integrity or there is suspicion that he is accessible to examiners or their relations.
- (vii) There are serious complaints against his paper.

27. For all practical, oral and clinical examinations there shall be a board consisting of two examiners, one of whom shall be an External Examiner and the other an Internal Examiner, who shall be teacher-in-charge of the concerned subject.

28. In the M. V. Sc. (Previous) examination, of the three papers in each subject, two shall be set and examined by

the External Examiners and the remaining one shall be set and examined by an Internal Examiner. There shall be a board of two examiners for the practical examination in each subject and the board will consist of an External Examiner and an Internal Examiner, who will ordinarily be the teacher-in-charge of the subject. Same examiner of the respective paper of Practical will also be examiner of the candidates offering the subject as optional.

29. There shall be a board consisting of two examiners, of whom one shall be an external examiner and the other the teacher under whom the candidate has worked, for reading the thesis and conducting the viva-voce examination.

The maximum number of marks for the thesis shall be equally divided between the two examiners each one of whom mark thesis independently.

### Remuneration to Examiners

30. The following shall be the scale of remuneration allowed to examiners.

#### B. V. Sc. & A. H. Examiners :

For setting each question paper	Rs. 75/-
For marking each answer book of each candidate in a full paper	Rs. 2/-
For practical and clinical examination including viva-voce per candidate (with a minimum of Rs. 60/-)	Rs. 2/-

**M. V. Sc. Examination :**

For setting each question paper	Rs. 100,-
For marking each answer book in a full paper (with a minimum of Rs. 75/-)	Rs. 2.50
For examining each candidate in practicals (with a minimum of Rs. 100/-)	Rs. 2.50
For reading the thesis of each candidate	Rs. 50/-
For conducting viva-voce examination of a candidate	Rs. 25/-

31. The following deductions shall be made from the bills of the examiners for the irregularities mentioned below :

( i ) Entry of marks against wrong roll No.	Rs. 2/- per mistake
(ii) Wrong entry of marks	Rs. 2/- per mistake
(iii) Omission to enter marks in the award list	Rs. 2/- per mistake
(iv) If marks in the award list differ from those shown on the answer book	Rs. 2/- per mistake
(v) Omission to mark a question or part of a question.	Rs. 5/- per mistake
(vi) Mistake in totalling of marks	Rs. 5/- per mistake

32. An examiner shall be debarred by the Vice-Chancellor for a period not exceeding 3 years in case his evaluation differs by 15% or more as compared with the average re-evaluation by two new examiners.

33. The following fees shall be paid in respect of examinations held by the University in the Faculty of Veterinary Science and Animal Husbandry :

First B. V. Sc. & A. H. examination	Rs. 40/-
II & III B. V. Sc & A. H. examination	
(i) If in one subject	Rs. 25/-
(ii) If more than one subject	Rs. 40/-
Final B. V. Sc. & A. H. examination	
(i) If in one subject	Rs. 40/-
(ii) If more than one subject	Rs. 60/-
M. V. Sc. (Previous)	Rs. 50/-
M. V. Sc. (Final)	Rs. 100/-

34. Upon receipt of the prescribed fee, the Registrar shall furnish the candidate with an admission card permitting him to appear at the examination.

35. Permission to appear at a University examination may be withdrawn for conduct, which, in the opinion of the Vice-Chancellor, justifies the candidate's exclusion.

36. A candidate may not be admitted into the examination hall unless he produces to the officer conducting the examinations, his examination admission card.

37. No student shall be allowed to appear at the examination unless he has attended at least 75% of lectures and 85% of the practical and for clinical done, as the case may be, in each subject separately during the session preceding the I, II, III and Final B. V. Sc. & A. H. examinations.

Provided that for special reasons a shortage of percentage not exceeding 15 of the total number of lectures delivered or practical work done in each subject may be condoned as below :—

(i) A shortage upto 5% of the total number of lectures delivered or practical work done in each subject may be condoned by the Dean of the college for sufficient reasons.

(ii) A further shortage upto 10% may be condoned by the Vice-Chancellor on the specific recommendation of the Dean of the college.

38. The Registrar may, if satisfied, that examination admission card has been lost or destroyed, grant on payment of a further fee of Rs. 1/-, a duplicate copy of the admission card.

39. (i) Any candidate, who has appeared at an examination conducted by the University, may apply to the Registrar for the scrutiny of his marks and the re-checking of his results. Such application must be made within one month of the announcement of the result.

(ii) All such applications must be accompanied by a fee of Rs. 10/- which is not refundable.

(iii) The result of scrutiny shall be communicated to the candidate.

40. (i) Any candidate, who has appeared at an examination may apply for the re-evaluation of his theory

answer book in one paper of M. V. Sc. examination and any one subject of each of B. V. Sc. & A. H. degree.

Revaluation shall not be permissible in practical examination of B. V. Sc. & A. H. or M. V. Sc. degree.

(ii) Applications for the purpose must be made on the prescribed form (to be obtained from the Registrar on payment of Rs. 2/- only) and should reach him within 15 days from the date of announcement of result of the examination concerned.

(iii) Application form must be accompanied with the prescribed fee of Rs. 30/- per paper (both for the Post-graduate and degree examination through a bank draft payable to the Comptroller, C. S. Azad University of Agriculture & Technology, Kanpur.)

(iv) In no circumstances shall the fee of re-evaluation once received in the University shall be refundable even on the application received for re-evaluation being withdrawn. In case, however, the same is rejected, the refund shall be made after deducting Rs. 5/- per paper.

\*(v) Revaluation the answerbooks shall be revaluated by two examiners other than the one who originally evaluated those answerbooks. The mean of the award given by the said two examiners shall be taken to be the final award of the candidate after re-evaluation.

However, if the difference in marks awarded by the two examiners on re-evaluation exceeds 16% of the maximum marks in that paper, the answerbook shall be got re-evaluation by a third examiner whose award shall be final.



(vi) The result of re-evaluation shall be communicated to the candidate.

(vii)<sup>1</sup> The result of re-evaluation shall be final and binding on the applicant in every case without exception; provided that in the case of a candidate who, besides applying for revaluation, also appears in the supplementary examination, and passes in both, marks obtained by in him the re-evaluation shall be taken to be final. In such cases the supplementary examination result of the candidate shall be treated as cancelled.

\*Grace marks in the Faculty of Veterinary Science and A. H. may be provided as under :

(i) If the paper is of 100 marks, grace marks upto 3 shall be admissible.

(ii) If the paper is of 50 marks, grace marks upto 2 shall be admissible.

(iii) The grace marks shall be permissible to be awarded in only one subject.

This provision shall apply with effect from the annual examination of 1989.

41. Any graduate of the college of Veterinary Science and Animal Husbandry, Mathura may, after the declaration of his result and before the date of the next Convo-

1. A. C. Resolution No. 258.

\* A. C. Resolution No. 799 (A.C. meeting held on 24.8.90)

cation, apply to the Registrar for a provisional Certificate for passing an examination of the University. Such application shall be accompanied with a fee of Rs. 10/-.

42. The results of the examinations of Veterinary Faculty shall be announced by the Registrar after they are approved by the Vice-Chancellor.



# APPENDIX

ACADEMIC REGULATIONS

FOR

THE AWARD OF PH. D. DEGREE

## THE REGULATIONS

### 1. Title :

These regulations shall be called "The Regulations for the award of Ph. D. Degree".

### 2. Semester :

There shall be two Semesters in an academic year and the duration of each semester shall ordinarily be 20-21 weeks with 100-110 working days. The duration of each semester will be as indicated below :

- (i) First Semester : July to December.
- (ii) Second Semester : January to May.

Provided that the above division may, at the discretion of the Academic Council, be varied in any particular year.

### 3. Time of Admission :

Admission to Ph. D. Programme can be made at the beginning of either of the Semester.

### 4. Application Procedure :

The application for admission to the Ph. D. programme shall be made to the Kulsachive in the prescribed form obtainable from his office on payment of a fee of Rs. 5.00 or as laid down from time to time.

### 5. Submission of Application :

The application, complete in all respects, together with an application fee of Rs. 10.00 or as laid down from time to time, shall reach the Kulsachive on or before the last date fixed for the purpose. Each applicant shall submit along with his application, attested copies of each certificate as may be required for the purpose. Incomplete applications are liable to be rejected.



### 6. Medical Fitness :

Admission shall be subject to the candidate being declared medically and physically fit by the Medical Officer of the University.

### 7. Character Certificate :

Each applicant for admission to the University shall be required to submit a character certificate from the Head of the Institution last attended.

### 8. Admission Procedure :

(1) Candidates for admission to Ph. D. degree of the University should have a Master's Degree in Agriculture or in Veterinary Science, as the case may be, of this University or any other University recognised for the purpose by this University. The candidate must have obtained not less than 60% marks at the Master's degree examination in the traditional system or an overall grade point average of 3.00 in the 4pt. scale or 6.5 in the 10 point scale. The eligible candidates should submit their applications on the prescribed forms, obtainable from the Registrar's office and submit the same duly completed on or before the date notified for the purpose. The persons in service should submit their applications through their employers.

(2) The eligible candidates will have to appear before the Selection Committee at their own expense on the date, time and place to be intimated in advance. The Selection Committee shall comprise of the following.

- |  |                   |
|--|-------------------|
| 1. Dean of the Faculty   | - Chairman        |
| 2. Dean of Students' Welfare   | - Member          |
| 3. Director of Agricultural Experiment Station   | - Member          |
| 4. Registrar   | - Member          |
| 5. One Associate and one Assistant Professor of the concerned Department on the basis of seniority for one year term by rotation | - Members         |
| 6. Head of the concerned Department  | - Member-Convener |

Admissions will be granted upon approval of the selection list by the Vice-Chancellor.

(3) The Selection Committee shall draw up the criteria of selection and obtain the approval of the Vice-Chancellor before selection of candidates for admission.

\*Separate merit list may be prepared for SC/ST candidates not more than one SC/ST candidate may be admitted to the Ph. D. programme in any one discipline.

### Admission of Inservice Candidates.

- (1) Not more than two inservice candidates will be permitted for Ph. D. admission strictly on the basis of seniority in their respective department irrespective of the place where he is posted.
- (2) Inservice candidates with 55% marks in M. Sc. (Ag.) and having completed atleast three years of service in C. S. Azad University of Agriculture and Technology, Kanpur only will be allowed for admission.

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\*A.C. resolution No. 826 (A. C. meeting held on dt. 7.1.91)

1 A. C. resolution No. 895 (A. C. Meeting held on 20.6.92)

- (3) Such inservice candidates admitted will be offered 50% of the regular course required per semester to get Ph. D. degree of the University.

Candidates working as Research Assistant at out stations as well as the Kanpur campus itself of this University may carry out the Ph. D. programme by traditional system as per guide lives of the other University also but they will be registered under Faculty members of this University/other University also subjects to the maximum limits permissible to them.

- (4) Applicants possessing the prescribed qualifications but serving in another department of the University shall be permitted to undertake research work leading to Ph. D. degree in the discipline in which they have obtained master's Degree.

- (5) No fee shall be charged from the whole time employees/employees on deputation to the University.

- (6) In case an employee of the University or an employee on deputation to the University desires to take more than one-third of the total credit load of the course work in a semester, he will have to apply for leave in that semester. He will be granted leave for that semester as permissible under rules.

- (7) An employee of the University/employee on deputation to the University may be permitted to do research in the same area in which he has been working and use such research material for thesis on the approval of the head of the Department and Advisory Committee.

- (8) Similar terms for admission and continuance of studies for employees of the University or an employee on deputation to the University shall apply in the prevalent system of education or the system of education as and when modified by the Academic Council.

## 10. Qualifications for a Ph. D. Guide :

Must possess a Ph. D. degree in the subject/allied subject with 5 years post-doctoral experience of teaching or research and must in addition have to his credit at least 10 papers published in scientific journals of repute.

## 11. Number of Ph. D. Students under a Guide :

Not more than six candidates shall be allowed under a Ph. D. guide at a time.

## 12. Submission of documents :

In order to register himself as a student of the University, a candidate finally selected for admission to a particular course, at the time of admission has to :

- (i) Pay necessary fees as may be prescribed or required for the purpose;
- (ii) Submit transfer certificate from the Institution last attended;
- (iii) Submit migration certificate or eligibility certificate, as the case may be, from the University from which he came along with all other documents as may be required for the purpose;
- (iv) Certificate of physical fitness from the Medical Officer of the University.

- (v) A candidate, who for any reason, cannot submit, all or any document required under Regulation 10, may be admitted and registered provisionally on payment of necessary fees subject to giving an under-taking to submit necessary fees and necessary documents within a stipulated period failing which the admission will be cancelled and all moneys paid will be forfeited.
- (vi) No student who is admitted or registered provisionally under Regulation 10(v), supra and who has not submitted required documents within the stipulated period shall ordinarily be entitled to his grade card of the final examination of the semester, till he submits the documents.
- (vii) The documents and certificates required by the University and submitted by the student for admission and registration shall be the records of the University and they will not be returned, even temporarily, to the student concerned under any circumstances.

### 13. Identity Number :

Subject to the provisions under regulation 2o, the Identity Number of a student shall be the University Registered/enrolled number during the course of study in the University.

### 14. Cancellation of Admissions :

In case a candidate, to whom a seat is offered does not join within the time given, his/her admission would stand cancelled and the seat would be offered to be person next on the merit list.

### Transfer of Fellowship :

\*If a seat remains vacants at the time of admission/registration Ph. D. degree programme, the fellowship related to this seat may be transferred to another discipline.

### 15. Residential Requirements :

(a) A minimum period of 4 semesters shall be required for Ph. D. degree after of the Masters degree programme. A student may require additional period depending upon the course and the nature of problems assigned to him to complete the requirement for the Ph. D. degree. In the case of Inservice candidates at least 8 semesters shall normally be required. All requirements for degree must be completed within a period of 5 years from the date of registration. The maximum period allowed to an inservice candidate for completion of Ph. D. programme shall be 8 years from the date of admission/registration.

The above time limits include all interruptions and shall not be relaxable.

(b) A Ph. D. degree programme comprises of two stages, as described below :

- (1) The first stage consists of completion of course work in the major and minor fields and subsequent preliminary examination.
- (2) The second stage is made up of research work, preparation of thesis and final examination.

\*A. C. resolution No. 725 (A. C. meeting Held on 26-5-89)



### 16. Requirements of Ph. D. degree :

(a) A minimum of 75 (35 Cr. Hrs. course work and 40 Cr. Hrs. for research work) shall be earned for the award of Ph. D. degree after Master's degree.

(b) The Ph. D. major should carry at least 26 Credit Hrs. in major and supporting fields.

(c) Minor of 9 Cr. Hrs. covering a field related to the field of specialisation shall have to be earned in addition to major courses.

Note - Not more than 2 credits for seminars will be earned by a student during the entire Ph. D. programme.

(d) In the case of inservice candidates, the maximum credit load permissible in a semester shall be one-third of the normal credit load.

### 17. Advisor :

Every student on admission shall be assigned to an Advisor by the Head of the department in consultation with Dean of the College concerned. An Advisor must be a specialist in the field of studies of the student and shall be a statutory member of the faculty.

### 18. Advisory Committee :

(a) There shall be an Advisory Committee for each student, which shall be approved by the Dean on the recommendation of the Advisor, submitted through Head of the department concerned. Recommendation for the constitution of an Advisory Committee shall be submitted in prescribed form.

(b) The Advisory Committee shall consist of not

less than four members with the Advisor as Chairman. The Advisory Committee shall have two representatives from the major, one from minor and one from the supporting field(s).

(c) The Advisor should convene a meeting of the Advisory Committee at least once a semester. The summary record should be communicated to Dean of the college through Head of the department concerned and to the Registrar for information.

### 19. Ex-Staff Members to Continue as Advisors :

The staff members of the University even after leaving may be permitted by the Dean to continue to serve as Advisor of the Ph. D. student of the University, who has been registered under him, subject to the following conditions :-

(a) The student must have completed his preliminary examination and the research work must be well in progress and it is expected that the student will submit the thesis within a year.

(b) The staff member who left the University must be resident in India and available for occasional consultations and he has no objection to continue to guide the student.

(c) The application is made by the student concerned duly supported by the Advisory Committee with Advisor agreeing to continue to guide the student.

(d) Such staff member after leaving the University services be granted the status of honorary faculty membership by the Vice-Chancellor on the recommendations

of the Dean for guiding the thesis/theses of the student(s) concerned only.

## 20. Programme of Study :

(a) A detailed programme of studies giving the course requirements of the students admitted to the Ph. D. programme shall be prepared by the respective Advisory Committees and submitted to the Dean through the Head of department for his approval by the end of first semester of joining of the student. The Dean shall issue the programme of studies and may or may not specify thesis title. The broad area in which the thesis may be written shall be mentioned in the programme of studies and exact title of the thesis be intimated by the end of the second semester of the student.

(b) A student who wishes to be relieved from studies after completion of all the course requirements, except only the submission of thesis for purpose of accepting employment and/or resuming his duty, he may be permitted by the Dean to do so and allowed to submit thesis on a later date on payment of tuition fees for the semester in which the thesis is submitted.

## 21. Courses :

(1) There shall be the following types of courses :

(a) Major courses :—These shall consist of courses from the department concerned. Besides Statistics, which is compulsory, the student may offer one course from the allied discipline.

(b) Minors ;— These shall consist of courses, entirely outside the department in which majors are offered.

## 22. Change in the Programme of Studies :

No change in the programme of studies shall normally be permitted. However, under special circumstances, Dean may, on the recommendations of the Advisory Committee/Head(s) of Department(s) concerned, for reasons to be specified, permit a change in the programme of studies.

## 23. Outline of programme of Research :

The student's Advisory Committee shall approve the research problem of his Ph. D. dissertation and also the synopsis of the problem. The title of the dissertation and the synopsis of research work shall be submitted to the Dean through the Head of the Department, after approval by the student's Advisory Committee latest by end of the third semester of the student's stay in the programme. Five copies of the synopsis on appropriate proforma shall be submitted for approval of the Dean. After approval, the Dean will communicate the same to the Registrar, the Advisor and the student concerned.

## 25. Examination in Prescribed courses and grade requirement :

(a) All students shall have to take examination in the various courses in the major and minor fields and obtain prescribed grades.

(b) The teacher shall be responsible for judging and guiding the student's performance and his mastery over the subject matter concerned in the various courses



by a system of quizzes, term papers, hourly examination, assignment and final examination on the termination of the courses at the end of a semester.

(c) A Ph. D. degree student must not secure less than grade 'C' in a course and not more than two 'Cs' in the entire course work designed for his training. In case he/she secures more than two 'Cs' he/she shall have to repeat that course. If a student gets grade 'F' in a particular course, he/she shall be deemed to have failed in that course and shall be required to repeat that course in a subsequent semester, when the department offers that course. When a student gets grade 'F' in a course, the credits corresponding to that course shall not count for the degree but the grades shall be taken into account for computing the Overall Grade point Average. When a student repeats that course the revised grade will not be submitted but shall count on cumulative basis for calculation of G. P. A. and O. G. P. A.

(d) For the purposes of continuing in a Ph. D. programme, a student shall have to earn on Overall Grade Point Average of not less than 6.0 at the end of the semester and maintain this average through-out his studies at the University. A student who fails to obtain an Overall Grade Point Average of 6.0 at the end of each semester shall be placed on academic probation for the next semester. In case he fails to obtain on Overall Grade Point Average of 6.0 even at the end of that semester, he shall not be allowed to continue in the University.

## 25. Preliminary Examination :

A candidate for Ph. D. degree must pass a preliminary examination to testify that he has acquired adequate knowledge of his major and minor fields of study. He shall not be admitted to the examination until :

(a) He has satisfactorily completed the prescribed course work and obtained an Overall Grade Point Average of not less than 6.0 calculated on the basis of courses taken. The Grade Point Average of repeat courses will be added to work out the Overall Grade Point Average but such course credits shall be excluded from the total load of prescribed course work for the degree programme.

(b) He has completed residential requirement of not less than two semesters in the case of regular and six semesters in the case of inservice candidates.

(c) The Advisor recommends for holding the examination on the basis of the results of previous examination taken by him. The Head of the department will communicate to the Dean to hold preliminary examination for each student and shall give at least six weeks advance notice therefor. On receipt of such an intimation, the Dean shall arrange to hold a preliminary examination for the candidate with the help of the Head of the department concerned, who shall personally remain present in the examination.

(d) All members of the Advisory Committee shall set the paper of three hours duration. Each of the papers shall be of 100 marks and a candidate shall have



to obtain at least a grade of 6.0 out of 10 for qualifying in that paper. The oral test will be held after the written examination and shall be conducted by the Advisory Committee in the presence of the concerned Head of the department, with an additional expert from outside the University to be appointed by the Vice-Chancellor on the advice of the Dean, out of a panel of three names submitted by the major Advisor in consultation with the Head of the department. The expert shall be a specialist in the student's major field. The candidate must qualify at the preliminary examination at least nine months before the submission of thesis. If the student fails in the preliminary examination, he may be allowed to re-appear at the subsequent examination to be held in the manner prescribed but not earlier than three months from the date of the first examination. If a student fails for the second time, he shall not be allowed to continue as a student in the University or qualify for Ph. D.

#### 26. Thesis :

(a) The thesis shall be on a topic falling within the field of major subject and shall be the result of the student's original work. A certificate to this effect duly endorsed by the major advisor shall accompany the thesis.

(b) The candidate shall be required to complete and submit his thesis to the Head of the department through the major advisor.

(c) The thesis should be typewritten and loose

bound. Each student would submit three copies of the thesis of which one copy will eventually be deposited in the University Library, a second in the Departmental Library, and the third with the Registrar. After viva-voce examination, the student shall get the thesis properly bound.

(d) The thesis submitted by a student shall be the property of the University. Whenever an extract or research paper from the thesis is published, a footnote shall always be given stating that the paper relates to a thesis submitted in the C. S. Azad University of Agriculture and Technology, Kanpur in partial fulfilment of the requirement of Ph. D. degree.

(e) The thesis submitted in partial fulfilment of the Ph. D. degree shall be read and examined by an Examination Committee appointed by the Vice-Chancellor on the advice of Dean. The committee will be headed by the Major Advisor and shall consist of the members of the Advisory Committee and two external members from outside the University chosen by the Vice-Chancellor on the recommendation of Dean from a panel of at least five names of specialists in the particular field, submitted to him by the concerned Major Advisor in consultation with the Head of the department. The additional members shall send their reports on the thesis to the Registrar. The thesis shall be considered for award of the degree on the unanimous recommendation of the Committee.

(f) In case the thesis is not approved by both the external examiners, the candidate may be permitted to

continue the work and repeat the thesis on the basis of recommendations made by the Advisory Committee which will also take into consideration the suggestions of the external examiners. The repeated thesis shall be submitted after a lapse of at least one semester.

(g) In case of dissenting note from any of the external examiners, the Registrar may, on the recommendation of the Advisory Committee, refer the thesis for scrutiny and independent judgement to a third external member, chosen and appointed by the Vice-Chancellor from the original panel. If the third external member recommends the thesis for the award of degree, this recommendation may be accepted. If not, the thesis shall not be accepted and the candidate may be permitted to continue the work, repeat the thesis and submit the same after a lapse of at least one semester, but not for the third time.

## 27. Final Examination :

(i) After the credit requirement for research and thesis have been completed and the thesis has been evaluated as satisfactory, candidates will be admitted to the final examination on the recommendation of the Advisory Committee and Dean. The final oral examination will be conducted by the student's Advisory Committee and one of the above external member in the presence of concerned Head of the department to regulate the uniform quality of the examination. The final examination shall pertain largely to aspects relating to his thesis and major discipline in which the degree is to be awarded. The candidate would be expected to

defend the thesis of the examination and show a comprehensive mastery over his entire field of specialization.

(ii) The degree shall be awarded on the unanimous recommendation of the Oral Examination Committee having regard to the thesis itself and the performance of the student in the final oral examination. The recommendation of the Committee shall be conveyed by the Chairman of the Examination Committee through the Head of the department to the Dean in the prescribed form duly signed by all members of the Committee. In case the recommendation regarding oral performance is not unanimous, the report shall be examined by the Dean to determine the need for another examination.

(iii) A candidate not receiving unanimous recommendation may be permitted to appear after a lapse of one semester before the same Committee or a freshly constituted Committee.

Ph. D. Form No. 1

**Appointment of Advisory Committee for  
Ph. D. Student**

**C. S. AZAD UNIVERSITY OF AGRICULTURE &  
TECHNOLOGY, KANPUR-208 002**

To,  
The Dean,  
College of Agriculture/Veterinary Science,  
C. S. Azad University of Agriculture & Technology,  
Kanpur/Mathura.

The following members of the Agriculture/Veterinary  
Faculty are suggested to constitute an Advisory Commi-  
ttee to guide the Ph. D. student Sri.....

..... Admission No.....

who has been admitted to Ph. D. programme in the  
in the Department of.....

His/Her first registration date in the University was

.....His/Her fields of study are :-

1. Major.....

2. Minor.....

Name and designation of members

1.....Major Advisor

2.....Member

3.....Member

4.....Member

cont.

Recommended by.....

Head of the Department

College of..... [Major Advisor]

.....?

Dean, College of.....

.....

Note - This is to be submitted in 6 copies within six  
weeks of the first registration of a Ph. D. student



## Ph. D. Form No II

C. S. AZAD UNIVERSITY OF AGRICULTURE &  
TECHNOLOGY KANPUR-208 002

PROGRAMME OF WORK FOR Ph. D. STUDENT

(6 copies to be submitted)

To.  
The Dean,  
College of.....

The Advisory Committee of (admission No.....)  
admitted in Ph. D. Programme in the College of

in.....Majoring in.....  
after a conference with him, submit the following  
statement and recommendations :-

Field of investigation for Thesis.....

His minor field.....

Academic Qualifications Prior to Joining the University

Degree or diploma	Year of passing	Division	Aggregate Percentage of marks or grade point average	Insti- tution	Maj- or Sub- ject
----------------------	--------------------	----------	--	------------------	----------------------------

High School/  
Higher Secondary/  
Intermediate  
B.Sc. (Ag. & A.H.)/  
B.V.Sc. & A.H.  
M.Sc. (Ag.)  
M. V. Sc.

cont.

Post graduate experience if any for the major and minor  
field.

Proposed Programme of work  
ADVISORY COMMITTEE

Major Advisor..... & Chairman (Name & Signature)	Member Name & Signature)
---	-----------------------------

1.

2.

3.

4.

forwarded (10 copies) to the Dean for approval

Head of Department.

Note :- Study Programme is to be submitted by the end  
of the first semester of student's stay.

## Ph. D. Form No. III

C. S. AZAD UNIVERSITY OF AGRICULTURE &  
TECHNOLOGY, KANPUR-208 002  
SYNOPSIS OF THESIS OF Ph. D. STUDENT

Ph. D. Programme in.....

Department.....

Name of student.....

Enrolment No. / I. D. No.....

Major Advisor.....

Title of the research problem

Objective of investigation.

X X X

A brief resume of work done in India and Abroad

X X X

Technical Programme of work

X X X

Collaboration with other department  
(specify details)

Bibliography

X X X

Major Advisor &amp; Chairman

(Name &amp; Signature) . 1.

2.

3.

4.

(Name & Signature of Members)  
of Advisory Committee)

Forward (1c copies) to the Dean, College of.....

.....for approval.

Head of department

## Ph. D. Form No. IV

C. S. AZAD UNIVERSITY OF AGRICULTURE &  
TECHNOLOGY, KANPUR-208 002

Confidential :-

PROGRAMME FOR RECOMMENDING PANEL OF  
EXAMINER

(To be submitted in duplicate after the student has delivered thesis/seminars)

Enrolment / I. D. No.....

1. Name of the student.....

2. Programme in Ph. D. in the subject of.....

3. Nature of Examination \*Thesis evaluation & viva-voce/  
preliminary/oral.

4. Title of thesis

5. Names of the members of the Advisory Committee.

1.

2.

3.

4.

6. Names and addresses of the External Examiners to be  
appointed.

1.

2.

3.

4.

5.

Dean College of .....

Ph. D. Form No. V

C. S. AZAD UNIVERSITY OF AGRICULTURE &  
TECHNOLOGY, KANPUR-238 002

### THESIS EVALUATION REPORT

1. Title of the thesis.....
2. Name of candidate.....
3. Majoring in.....for Ph. D. Programme
4. Name, designation and complete address of the  
External Examiner.....

### 5. Report Summary

1. Whether the thesis is :-
  - (a) accepted and considered fit enough for conducting the oral examination.
  - (b) rejected
  - (c) required to be re-submitted after revision in the light of the detailed report after the expiry of One semester.
2. If the thesis is recommended for acceptance whether :
  - (a) it is for publication by the candidate in the original form or in any modified form.
  - (b) the thesis is of such outstanding merit that the University would be justified in publishing it at list own cost.

Date :      Detailed report      Sign: of external Examiner

Ph. D. Form No. VI

C. S. AZAD UNIVERSITY OF AGRICULTURE &  
TECHNOLOGY, KANPUR-208 002

### CERTIFICATE OF THESIS AND ORAL EXAMINATION FOR Ph. D. STUDIES

This is to certify that the thesis entitled.....  
[ in Block letter or in type] .....submitted by  
..... [Enrolment/I. D. No.] s/o  
Shri.....to the C. S. Azad  
University of Agri. & Tech., Kanpur in partial fulfilment  
of the requirement of the Ph. D. Degree in the discipline  
of.....has been examined by us. The  
candidate was examined by us on the thesis. His per-  
formance in the oral examination has been found satis-  
factory/unsatisfactory.

Major Advisor

External Examiner

Advisor

Advisor

Advisor

Advisor

Forward [ie duplicate] to the Dean College of.....

Head of Deptt.....

Forwarded to the Registrar for favour of necessary action.

Dean College of.....



Ph, D. Form No. VII

C. S. AZAD UNIVERSITY OF AGRICULTURE &  
TEGHNOLOGY, KANPUR-208 002

CERTIFICATE OF PRELIMINARY EXAMINATION OF Ph.D.

Place.....

Date.....

This is to certify that Sri.....  
Enrolment/Ph. D. No.....of the Department of  
.....has been examined  
by us. The oral examination was held on.....  
The performance in the examination has been satisfact-  
ory/unsatisfactory.

Major Advisor

External Examiner

Advisor

Advisor

Advisor

Advisor

No.....

Date.....

Forwarded (in duplicate) to the Dean College of  
.....

Head of the Deptt.

Forwarded to the Registrar, C.S Azad University of Agric.  
and Technology Kanpur/Head of Department for nec-  
essary action.

Dean, College of.....

Ph. D. Form No. VIII

C. S. AZAD UNIVERSITY OF AGRICULTURE &  
TECHNOLOGY, KANPUR-208 002

CERTIFICATE FROM HEAD OF THE DEPARTMENT TO  
THE DEAN COLLEGE OF .....  
TO ACCOMPANY EXAMINATION COMMITTEE REPORT  
ON THE PRELIMINARY EXAMINATION OR FINAL/  
ORAL EXAMINATION OF Ph. D. STUDENT

1. Name of the student (in Block letters)
2. Father's Name (Block Letters)
3. Admission number and date of admission.
4. Programme and subject :-

(a) Major subject.....

(b) Minor subject.....

(c) Field of specialization.....

(Title of thesis in Block letters).....

5. Was there any change of subject : If so, give details.

(a) New Subject :

(i) Major.....

(ii) Minor.....

(iii) Field of specialization.....

(Title of thesis).....

(b) Approved vide letter no.....

cont.

6. Names of the members of the Advisory Committee appointed vide..... dated.....
- [a] Major advisor.....
- [b] Other members proposed by the Major Advisor through the Head of the Department and approved by the Dean College of.....
- Major subject.....
- Minor subject.....
7. Course work and credit hours completed and the OGPA
8. Preliminary written examination in Major subject held on.....
- by..... Result.....
9. Preliminary written examination in Minor subject held on.....
- by..... Result.....
10. Final oral examination
- by..... Held on.....
- (External examiner)
- (Major Advisor)
- Member.....
- Member.....
11. Recommendation of the Examining Committee.
12. Change(s) in the membership of the Advisory Committee if any with reason.

Original	New Member	Date on which change was approved by	Reasons for change
----------	------------	--------------------------------------	--------------------

### CERTIFICATE

13. It is hereby certified that :

- The examination has been conducted strictly in accordance with the Rules and procedure as laid down by the University.
- The student has fulfilled all the post-graduation requirements prescribed by the University and he has completed the programme of work prescribed for him by the Dean, College of .....
- The Advisory Committee has been constituted strictly in accordance with the rules.
- No change has been made in the Advisory Committee/the above changes have been made in the Advisory Committee and these changes are strictly in accordance with rules.

Head of Deptt.

Major Advisor

(to be filled by the Registrar's Office)

Certified that the above particulars have been checked from the record maintained in the office and found correct. The above named student has completed all the course requirements and is eligible for being declared to have successfully completed the course and research requirements for the award of Ph. D. degree of this University.

Dealing Asstt.

Office Supdt.

Registrar

## "REGULATIONS FOR HOLDING THE CONVO- CATION OF THE VISHWAVIDYALAYA"

1. Ordinarily one or more Convocations for conferring degrees shall be held each year at the Head Quarters of the Vishwa Vidyalaya on such date and at such time as the Chancellor may appoint.
2. Not less than four week's notice shall be given by the Registrar of all meetings of the Convocation by **notification** in the news Papers.
3. The candidate desiring to take the degree in person shall apply to the Registrar on the prescribed form obtainable from the office of the Vishwa Vidyalaya. The applications must reach the Registrar ten days before the date fixed for the Convocation accompanied by a fee of Rs. 15/-
4. The Vishwa Vidyalaya will supply **uttariya** to the candidates receiving degrees in person on payment of Rs. 2/-. This **uttariya** fee of Rs. 2/- will in no case be refunded or adjusted towards fee for obtaining degrees in absentia.
5. The candidates who do not present themselves in person at the Convocation will be treated as receiving degrees in absentia. Such candidates shall apply to the Registrar in the prescribed application form and the fee for obtaining the degree in absentia will be Rs. 20/- for all such students.

\* May be read as "at any Campus of the University"  
(A.C. resolution No. 927 dt. 28-9-92)

6. Candidates must appear in the prescribed academic dress at the time of convocation.
7. A rehearsal shall be arranged on the day of Convocation at which candidates for Degree must be present.
8. The Registrar shall issue a notice to each recipient of a Degree intimating the convocation programme and the procedure to be observed.

The academic robe for the convocation shall be as follows :

- (i) "Black gown and black hood with appropriate pattas for non-Ph. D.'s.
- (ii) Red gown with red hood with appropriate pattas for Ph. D.'s"

**Member of Procession :** Maroon colour with golden embroidery in the **uttariya** of the chief guest, the Chancellor and the Vice-Chancellor; silver embroidery of others.

**Faculties :** Green **uttariya** for Agriculture Faculty and Blue **uttariya** for Veterinary Faculty. **Uttariya** for graduates will have yellow ribbons, those of post-graduates will have saffron ribbons and those of Ph. D.'s will have red rebbons.

University seal will be printed or embroidered on both ends of the **uttariya** at about 1/2 metre above each end.

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1 A. C. Resolution No. 320 dated 29-11-83.



### "CONVOCATION PROCEDURE"

1. The Chancellor, the Chief Guest, the Vice-Chancellor, and Members of the Board of Management and Members of the Academic Council shall assemble in the place notified for the purpose at the appointed hour and shall walk in procession in prescribed academic robe in rows of two in the following order to the Convocation hall. The procession will be led by the Registrar.

REGISTRAR  
MEMBERS OF ACADEMIC COUNCIL  
DEANS OF FACULTIES  
MEMBERS, BOARD OF MANAGEMENT  
VICE-CHANCELLOR  
AND

A.D.C. CHANCELLOR	A.D.C. CHIEF GUEST
SECRETARY TO CHANCELLOR	

2. The Chancellor, the Chief Guest, the Vice-Chancellor and the Registrar shall be seated in the front of the dias and the Members of the Board of Management and Academic Council and recipients of degrees honoris causa shall be seated by the sides of the dias.

3. On the procession entering the hall, the assembly shall rise and remain standing till members of the procession have taken their seats on the dias.

4. The proceedings of the Convocation will commence the singing of 'Bande-Matram' Then the Chancellor

will declare the Convocation open and in his absence, the Vice-Chancellor will do so. The Vice-Chancellor will say, Mr. Chancellor, I request you to declare the..... Convocation of Chandra Shekhar Azad Krishi Evam Prodyogik Vishwavidyalaya open." The chancellor will say, "I declare the.....convocation of Chandra Shekhar Azad Krishi Evam Prodyogik Vishwavidyalaya open."

5. The Vice-Chancellor shall read out his report.

6. After the report of the Vice-Chancellor is over there will the exhortations as mentioned below by him :

कुलपति	:	मैं दीक्षा देता हूँ सत्य बोलो, कर्तव्य-पालन करो, अध्ययनशील रहो ।
स्नातकगण कुलपति	:	मैं प्रतिज्ञा करता हूँ । स्वस्थ बनो, समृद्ध बनो, उदार बनो ।
स्नातकगण कुलपति	:	मैं प्रतिज्ञा करता हूँ । देश को बलवान बनाओ, देश को सुखी बनाओ, देश को गौरवपूर्ण बनाओ ।
स्नातकगण कुलपति	:	मैं प्रतिज्ञा करता हूँ । कृषि के विकास के लिये नए-नए अनुसंधान करो नए ज्ञान का अध्ययन करो, अनुसंधान के परिणामों का प्रसार करो ।

इनातकगण : मैं प्रतिज्ञा करता हूँ ।  
 सत्य से विचलित न होना ।  
 कर्तव्य से विचलित न होना ।  
 उत्थान-कार्य से विचलित न होना ।  
 कल्याण-कार्य से विचलित न होना ।

इनातकगण : मैं प्रतिज्ञा करता हूँ ।  
 कुलपति : तुम्हारा जीवन मंगलमय हो ।

7. The Honorary Degrees, if any, shall then be presented.

8. The Registrar, will then request the Deans of the Faculties to present students for the award of degrees provided that degrees to Ph. D. scholars shall be awarded individually. The Deans shall present their students in the following order.

Ph. D.  
 M. Sc. (Ag.)  
 M. V. Sc.  
 B. Sc. (Ag. & A. H.)  
 B. V. Sc. & A. H.

All the presentees will stand when the Dean present them to the Chancellor/Vice-Chancellor for the degrees and will remain standing till they are admitted to the Degrees.

9. Deans will say :

"Mr. Chancellor/Vice-Chancellor, I present to you Sri...../.....candidates who has/have been examined and found qualified for the

degrees of.....to which I pay he/they may be admitted.

The Chancellor/Vice-Chancellor will say :

"By virtue of the powers vested in me as Chancellor/Vice-Chancellor of Chandra Shekhar Azad Krishi Evam Prodyogik Vishwavidyalaya, I admit you/one and all, to.....Degree and I charge you that ever in your life and activities you prove yourselves worthy of the same.

10. After the distribution of Degree is over, the Registrar shall call the recipients of merit Medals and prizes. They shall stand before the Chancellor/Vice-Chancellor who shall present the medals.

11. The Chancellor/Vice-Chancellor will introduce the Chief Guest and request him to deliver the Convocation address.

12. The Chief Guest will then deliver the Convocation address.

13. The Chancellor/Vice-Chancellor will then declare the convocation closed.

14. Singing of National Anthem.

15. The procession will leave the convocation hall in the following order and the assembly will stand.

SECRETARY TO CHANCELLOR  
 A.D.C. CHANCELLOR  
 A.D.C. CHIEF GUEST  
 VICE-CHANCELLOR  
 MEMBERS, BOARD OF MANAGEMENT  
 DEANS OF FACULTIES  
 MEMBERS OF ACADEMIC COUNCIL  
 REGISTRAR

### Regulations for the award of Medals

1. Chancellor's gold medal shall be awarded to a graduate who tops the list of successful candidates at the B. Sc. (Ag. & A.H.) / B.V. Sc. examinations under the following terms & condition's :-
  - ( i ) He should have obtained an O.G.P.A. of 5.00 and above in case of B. Sc. (Ag. & A.H.) examination and 60 percent or above marks at the B.V. Sc. & 'A.H. examination.
  - ( ii ) He should not have been on academic probation.
  - ( iii ) He should not have been awarded any punishment.
  - ( iv ) He should not have repeated any course of study i.e. he should have cleared all examinations in one attempt.
  - ( v ) In case of a tie, the Medal shall be awarded to each of the candidates securing equal marks.
2. Chancellor's Gold medal shall be awarded to graduate student who tops the list of successful candidates at the M. Sc. (Ag.)/M.V. Sc. examination and fulfils the terms & conditions (ii),(iii) and (iv) given under clause 1. and who obtains an O.G.P.A. of 5.50 and above at the M. Sc. (Ag) examination or 60 percent and above marks at the M. V. Sc. examination.



3. University's Silver medals shall be awarded to a student who secures second position in order of merit at the B. Sc. (Ag. & A.H.) / B.V. Sc. & A H. examinations and fulfils the terms & conditions laid down in clause 1. and to a student who secures second position in order of merit at the M.Sc. (Ag.) /M.V. Sc. examination and fulfils the conditions laid down in clause 2.
4. University's Bronze medal shall be awarded to a student who secures third position in order of merit at the B.Sc. (Ag. & A H.) / B.V. Sc. & A. H. examination and fulfils the terms & conditions laid down in clause 1; and to a student who secures third position in order of merit at the M. Sc. (Ag.) / M.V. Sc. examination and fulfils the conditions laid down in clause 2.
5. Merit in case of graduate students shall be determined by the Registrar's Office at the time of declaration of results on the basis of O.G.P.A./marks obtained by the students.
6. In case of M.Sc.(Ag.) examination/M.V. Sc. examination, each head of the department shall send to the Registrar, the name of the student who has topped in the subject on the basis of highest O. G. P .A. / marks received by him. The Registrar will then determine the merit of the first, second and third student out of these students.

### Particulars of the medals prizes to be awarded

Name of the Medal	Whom to be awarded	Approximate Cost
1. Chancellor's Gold Medal	One each to Students topping the list of successful candidate at the following examinations : ( i ) B. Sc. (Ag. & A. H.) (ii) B. V. Sc. & A. H. (iii) M. Sc. (Ag.) (iv) M. V. Sc.	Rs. 500/-each
2. University Silver Medal	One each to students securing II position at the above examinations.	Rs. 300/- each
3. University Bronze Medal	One each to student securing III position at the above examinations.	Rs. 100/- each
4. Book Prize	To each student securing first position in the different subject of Post-graduate examinations.	Rs. 100/- each

## RULES FOR THE AWARD OF MERIT SCHOLARSHIP AND BOOK PRIZES

1. These rules shall be called the "Award of Merit Scholarships and Book Prizes" rules. They shall come into force with effect from 18-2-1981.

2. (a) Five Book Prizes shall be awarded to the B. Sc. (Ag. & A. H.) students every year in order of merit. Thus, the total number of prizes in this class shall be 20.

(b) Four Book Prizes shall be awarded to the B. V. Sc. & A. H. students every year in order of merit. Thus, the total number of prizes in this class shall be 20.

(c) Eleven Book Prizes (one in each subject) shall be awarded to the M. Sc. (Ag.) students every year in order of merit. Thus, the total number of Prizes in this class shall be 22.

(d) Thirteen Book Prizes (one in each subject) shall be awarded to M. V. Sc. students every year in order of merit. Thus, the total number of prizes in this class shall be 26.

(e) The value of each book prize at the U. G. level shall be Rs 75/- and that at P. G. level shall be Rs. 100/-.

3. (a) Three merit scholarships of the value of Rs. 100/- each shall be awarded to students of each year at B. Sc. (Ag. & A. H.) and B. V. Sc. & A. H. levels. However, only two merit scholarships of same value shall be awarded at B. Sc. (Home Science) level.

(b) Award of merit scholarship in B. Sc. (Ag. & A. H.) & B. Sc. (Home Sci.) shall be on the basis of positions obtained in the First Semester Examination for First year students, in the Second Semester Examination for Second year students and in the Fourth Semester Examination for the final year students.

(c) Award of merit scholarship in B. V. Sc. & A. H. shall be made on the basis of P. V. T. Examination for First year students and annual Examinations for subsequent year students.

4. (a) One merit scholarship of the value of Rs. 400/- shall be awarded to one M. Sc. (Ag.) and M. V. Sc. student in each department.

(b) Award of merit scholarship in M. Sc. (Ag.) be made on the basis of I Semester Examination for first year students and on the basis of I and II Semester examination for second year students.

(c) Award of merit scholarships in M. V. Sc. shall be made on the basis of merit at the selection

of First year students and M.V.Sc. (Previous) examination result for the the second year students.

(d) Award of merit scholarships shall be governed by the following conditions :

- ( i ) The candidate maintains his academic record.
- ( ii ) His attendance is within the prescribed limits.
- ( iii ) The student eligible for merit scholarship shall also be eligible for free student-ship.

5. (a) Two Research Scholarships of the value of Rs. 1000/- each shall be awarded for Ph. D. degree every year in each department.

(b) Selection of Ph. D. candidates shall be made on the basis of merit-cum interview basis.

Besides, a number of scholarships are provided by different organisations/agencies.

## **RULES FOR INTERNSHIP PROGRAMME FOR VETERINARY GRADUATES**

### **1. Objective :**

Provision of intensive and applied/practical training to the graduating students of B. V. Sc. & A. H. DEGREE AS PER the prescribed programmes of work at farms as well as in the Veterinary Hospital in the various disciplines of Veterinary Science & Animal Husbandry. The interns would also be acquainted with the functioning of the Animal Husbandry Department.

2. **Duration :** — One year

### **3. Eligibility :**

- ( i ) All B. V. Sc. & A. H. students who have completed their studies for the said degree as prescribed by the University, will have to undergo this internship training successfully, failing which they shall not be eligible for the award of the degree.
- ( ii ) The intership will be admissible to the Indian Nationality irrespective of sex, race or religion.
- ( iii ) The students will devote whole time to the approved training programme and will not be allowed to hold another appointment paid or otherwise.



- (iv) The student will be under the administrative control of the Head of the institution he joins and the Head of the said Institution will ensure that all the rules and regulations of the internship programme are strictly adhered to
- (v) Rules of discipline and conduct as applicable to the regular students of the University shall also be applicable to the interness.

#### 4. Accommodation :

As the programme is solely of residential nature the interns will have to stay at the place of posting. The interns will be provided accommodation at the University as per rules and at other places of posting, as far as possible.

#### 5. Frequency :

The internship programme shall normally commence at the beginning of each academic year. Students who complete the course requirements at the end of supplementary examinations may be allowed by the Dean of the college of Veterinary Science and Animal Husbandry to join the internship programme at the time of change over of rotation.

#### 6. Programme :

- (i) One technical staff member nominated by the Dean, will supervise the training programme and he in consultation with the Dean shall draw

up a programme of rotation of students at various places of training.

- (ii) Each batch of the internees will work under the direct supervision of the Officer-in-Charge Veterinary Hospital, Livestock Farm etc. The In-Charge of the Hospital farm etc. will supervise their day to day training programme and will also maintain the record of their attendance which will be submitted to the Dean of the concerned College alongwith his remark about the trainees work and conduct at the end of the training.

#### 7. Working schedule :

- (i) The intern shall attend to the training on all the working days and may be put on emergency duty/hour. Attendance requirement during the internship training is minimum of 80% failing which the intern will not be permitted to appear at the final assessment examination
- (ii) A work diary/case diary will be provided to each intern at the commencement of the training on cash payment which he will be required to maintain to the entire satisfaction of the course incharges.

#### 8. Leave :

Twelve day casual leave and 6 days medical leave with full stipend will be allowed to an intern during the

entire programme. Normally not more than three days casual leave in any area of posting will be granted. In exceptional cases, however, 6 days casual leave at a stretch is an area of posting may be granted by the Officer Incharge under intimation to the Dean, College of Veterinary Science and animal Husbandry Mathura.

#### 9. Any other leave :

- (i) Medical leave beyond 6 days will be treated without stipend. Such leave will be sanctioned by the Dean of the College to such interns who have been hospitalized for an ailment supported by a medical certificate from the medical Officer of the University or Govt Hospital. In such cases the Intern will have to repeat the training missed by him in lieu of the leave availed, at his own cost and responsibilities.
- (ii) Maternity leave upto 3 Months to a married woman intern with full internship allowance on production of a medical Certificate from a R. M. P. will be allowed. The leave will not be granted as a matter of right.

#### 10. Stipend :

- (ii) The interns shall be paid a stipend of Rs. 400/- per month for a period of one year and actual second class railway/bus fare not exceeding Rs. 200/- for the total period of 12 months for official journey.

- (ii) The interns will not be paid any stipend for unauthorised absence.
- (iii) An intern will not be allowed to accept any other fellowship/scholarship during the tenure of internship.<sup>1</sup>
- (iv) In case a candidate is already receiving any other fellowship/scholarship he will have to surrender the same before accepting the internship.

#### 11. Procedure of Payment :

- (i) The payment of stipend to the interns shall be made by the Dean, Veterinary in regular monthly instalments against stamped money receipt after taking into consideration the conduct and regularity in attendance of the interns during the month for which the Internship is paid. The funds remaining unutilized at the end of the financial year ending 31st March shall be refunded alongwith the monthly stamped receipts from the interns by the Head of the Institution to the Council.
- (ii) Good conduct and regularity in work will be the guiding principle for the continuance of internship. If a student shows unsatisfactory progress during the course of his training or gives up the allotted schedule of training before its completion without prior approval of the Dean of the College or is irregular in attendance, his

internship will be cancelled. The internship once cancelled will not be restored.

### 12. Assessment :

- (i) The interns at the end of the programme will be graded satisfactory or unsatisfactory by a panel of examiners of which 2 should be from the field. The grading shall be based on the work diary, overall general performance and comprehensive examination at the end of the programme at the College.
- (ii) In case the performance of an intern at a particular area of posting is unsatisfactory, he will be required to repeat the same at his own cost until a satisfactory performance is achieved.
- (iii) If the final grading of an intern is unsatisfactory, he will have to repeat the whole programme at his own cost and responsibilities.

### 13. Final Grading report :

The Officer Incharge of the Internship Programme would send the final grades to the Dean of the college/Registrar as per University rules.

## Norms For Work Load of Teaching Staff in The University

### Assistant Professors :

Teaching	Hours
(i) Contact hours in lectures and Lab.	15
(ii) Preparation for teaching	6
(iii) Evaluation of examination reports, laboratory note-books etc.	6
(iv) Student consultations.	4
	<hr/> 31

(This is estimated to be about 75 percent of a full work load)

### Research :

Other activities (Committee Assignments etc.)	9
	2
	<hr/> 42

### Readers/Associate Professors :

Teaching	Hours
(i) Contact hours in lectures and Lab.	12
(ii) Preparation for teaching	8
(iii) Evaluation of examination reports, laboratory note-books etc.	6

Approved by A.C. resolution No. 346



(iv) Student consultation.	4
	<hr/>
	30
<b>Research :</b>	10
Other Activities (Committee Assignments etc )	2
	<hr/>
	42
	<hr/>

**Professors :**Teaching

( i ) Class contact hours	10
( ii ) Preparation	6
(iii) Grading Papers etc.	6
(iv) Student consultations	2
	<hr/>
	24
	<hr/>
<b>Research :</b>	10
Other Activities	8
	<hr/>
	42
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**Department Heads :**Teaching

( i ) Contact hours	7
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[Approved by the Academic Council vide resolution No. 346]

( ii ) Preparation	4
(iii) Grading Papers, examinations etc.	4
Research	13
Other Activities	14
	<hr/>
	42
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The strength for theory class should be of 60 students and practical class of 20 students at the undergraduate level. For each department there should be a selection staff of the ratio of 1:3:6 of Professors, Associate Professors and Assistant Professors respectively based on teaching load only. For specialised fields and for new programmes, additional staff should be provided in the ratio of 1:2:3 of Professor, Associate Professor and Assistant Professor respectively.

The Post-graduate teacher should not guide more than three students in a year. The work load of supervision of the Post-graduate students should be 3 contact hours per student per week.